

TO: BOARD OF DIRECTORS
FROM: RAY DIENZO, P.E. *RD*
GENERAL MANAGER
DATE: OCTOBER 6, 2023



PRESENTATIONS AND REPORTS

The following presentations and reports are scheduled:

- C-1) DIRECTORS' ANNOUNCEMENTS OF DISTRICT AND COMMUNITY INTEREST AND REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS, CONFERENCES AND SEMINARS. Receive Announcements and Reports from Directors

- C-2) RECEIVE PUBLIC COMMENT ON PRESENTATIONS AND REPORTS PRESENTED UNDER ITEM C AND BY MOTION RECEIVE AND FILE PRESENTATIONS AND REPORTS

TO: BOARD OF DIRECTORS
FROM: RAY DIENZO, P.E. RD
GENERAL MANAGER
DATE: OCTOBER 6, 2023



CONSENT AGENDA

The following items are considered routine and non-controversial by staff and may be approved by one motion if no member of the Board wishes an item removed. If discussion is desired, the item may be removed from the Consent Agenda by a Board member and will be considered separately at the conclusion of the Administrative Items. Individual items on the Consent Agenda are approved by the same vote that approves the Consent Agenda, unless an item is pulled for separate consideration. The recommendations for each item are noted in bracket. Members of the public may comment on the Consent Agenda items.

**Questions or clarification may be made by the Board members
without removal from the Consent Agenda**

- D-1) WARRANTS [RECOMMEND APPROVAL]
- D-2) APPROVE SEPTEMBER 13, 2023, REGULAR BOARD MEETING MINUTES [RECOMMEND APPROVE MINUTES]
- D-3) APPROVE SEPTEMBER 27, 2023, REGULAR BOARD MEETING MINUTES [RECOMMEND APPROVE MINUTES]
- D-4) CONSIDER REQUEST FOR WATER, SEWER AND SOLID WASTE SERVICE (INTENT-TO-SERVE LETTER) FOR TRACT 3056, A 36 UNIT RESIDENTIAL DEVELOPMENT ON FLINT PLACE, APNS 092-575-001 AND 092-576-005 [RECOMMEND CONSIDER INTENT-TO-SERVE LETTER AND APPROVE WITH CONDITIONS]
- D-5) CONSIDER LIABILITY CLAIM FROM BRENT A. ROBINSON, ESQ. ON BEHALF OF UNIDENTIFIED MEMBER(S) OF PURPORTED CLASS OF PUBLIC EMPLOYEES [RECOMMEND DENY CLAIM AND DIRECT STAFF TO PROVIDE NOTICE OF REJECTION]
- D-6) APPROVE RESOLUTION OF APPRECIATION FOR OUTGOING GENERAL MANAGER MARIO IGLESIAS [RECOMMEND APPROVE RESOLUTION]

TO: BOARD OF DIRECTORS
REVIEWED: RAYMOND DIENZO *R.D.*
GENERAL MANAGER
FROM: JANA ETTEDDGUE *Jn*
FINANCE DIRECTOR
DATE: OCTOBER 5, 2023

**AGENDA ITEM
D-1(A)
OCTOBER 11, 2023**

WARRANTS

COMPUTER CHECKS GENERATED – SEE ATTACHED	\$ 232,535.28
HAND WRITTEN CHECKS	NONE
VOIDED CHECKS	#11518

Item D-1(A) Warrants OCTOBER 11, 2023

Nipomo Community Services District

By Payment Number

Payment Dates 10/11/2023 - 10/11/2023

Vendor Name	Description (Payable)	Payable Number	Payment	Amount
Payment: 11604				
Abalone Coast Analytical, Inc.	Lab tests	6224	10/11/2023	8,314.40
Payment 11604 Total:				8,314.40
Payment: 11605				
Advantage Answering Plus, Inc.	Answering service	000030-407-131	10/11/2023	372.49
Payment 11605 Total:				372.49
Payment: 11606				
Aerzen USA Corporation	Rubber sleeves for screw press	SEPI-23-004898	10/11/2023	1,036.07
Payment 11606 Total:				1,036.07
Payment: 11607				
Alexander's Contract Services,	Meter reading	202309270012	10/11/2023	4,803.08
Payment 11607 Total:				4,803.08
Payment: 11608				
Allweather Landscape	LMD	48833	10/11/2023	325.00
Payment 11608 Total:				325.00
Payment: 11609				
American Society of Civil	2024 membership renewal -	SEVCIK2024	10/11/2023	316.00
Payment 11609 Total:				316.00
Payment: 11610				
AT&T	Telephone	000020565696	10/11/2023	31.44
AT&T	Telephone	000020565698	10/11/2023	106.28
AT&T	Telephone	000020565697	10/11/2023	27.12
Payment 11610 Total:				164.84
Payment: 11611				
AT&T Mobility	Cell service	287318508827X10	10/11/2023	1,291.82
Payment 11611 Total:				1,291.82
Payment: 11612				
Bob Murray & Associates	Executive Search, cost	10281	10/11/2023	1,385.49
Payment 11612 Total:				1,385.49
Payment: 11613				
Brenntag Pacific, Inc.	Citric acid	BPI377277	10/11/2023	1,970.64
Brenntag Pacific, Inc.	Ammonium sulfate	BPI375193	10/11/2023	1,628.36
Brenntag Pacific, Inc.	Sodium hypochlorite	BPI373986	10/11/2023	750.22
Payment 11613 Total:				4,349.22
Payment: 11614				
Center For Hearing Health, Inc.	Annual audiometric testing	20281	10/11/2023	680.00
Payment 11614 Total:				680.00
Payment: 11615				
CivicPlus LLC	Online hosting of District Code	269384	10/11/2023	900.00
Payment 11615 Total:				900.00
Payment: 11616				
Clever Ducks	Computer expense	35005	10/11/2023	5,144.77
Payment 11616 Total:				5,144.77
Payment: 11617				
DataProse, LLC	Mail bills/late notices	DP2303677	10/11/2023	676.73
DataProse, LLC	Postage bills/late notices	DP2303677 - B	10/11/2023	2,601.38
Payment 11617 Total:				3,278.11

Item D-1(A) Warrants OCTOBER 11, 2023

Payment Dates: 10/11/2023 - 10/11/2023

Vendor Name	Description (Payable)	Payable Number	Payment	Amount
Payment: 11618				
Everywhere Right Now, Inc	Annual invoice for monthly	3650	10/11/2023	1,920.00
Payment 11618 Total:				1,920.00
Payment: 11619				
Famcon Pipe and Supply Inc.	(5) - Armorcast meter box lids	S100111711.001	10/11/2023	462.19
Payment 11619 Total:				462.19
Payment: 11620				
FGL Environmental	Lab tests	381930A	10/11/2023	852.00
FGL Environmental	Lab tests	381954A	10/11/2023	999.00
FGL Environmental	Lab tests	381926A	10/11/2023	3,291.00
FGL Environmental	Lab tests	380038A	10/11/2023	97.00
FGL Environmental	Lab tests	382316A	10/11/2023	658.00
FGL Environmental	Lab tests	382317A	10/11/2023	852.00
FGL Environmental	Lab tests	381929A	10/11/2023	97.00
Payment 11620 Total:				6,846.00
Payment: 11621				
GLM Landscape Management	Landscape maintenance	CI-2535	10/11/2023	935.00
Payment 11621 Total:				935.00
Payment: 11622				
Great Western Alarm and	Alarm monitoring service	230902062101	10/11/2023	80.00
Great Western Alarm and	Alarm monitoring service	230902107101	10/11/2023	80.00
Payment 11622 Total:				160.00
Payment: 11623				
Heacock Trailers & Truck	Truck accessories - 2023 F-250	18913	10/11/2023	5,946.45
Payment 11623 Total:				5,946.45
Payment: 11624				
Home Depot Credit Services	Pliers, wrench set, tower fan	AUG2023	10/11/2023	413.66
Home Depot Credit Services	Meter box lids	SEPT2023	10/11/2023	35.11
Payment 11624 Total:				448.77
Payment: 11625				
Iconix Waterworks (US) Inc.	(3) - Ford ball valves	U2316039161	10/11/2023	434.51
Iconix Waterworks (US) Inc.	Schedule 80 couplings, adapters	U2316040882	10/11/2023	46.81
Payment 11625 Total:				481.32
Payment: 11626				
Integrated Industrial Supply, Inc.	(2) pairs - PVC safety boots	93930	10/11/2023	106.96
Payment 11626 Total:				106.96
Payment: 11627				
Miner's Ace Hardware	Supplies	SEPT2023	10/11/2023	672.53
Payment 11627 Total:				672.53
Payment: 11628				
Mission Uniform Service	Uniforms	520156965	10/11/2023	132.48
Mission Uniform Service	Uniforms	520158047	10/11/2023	242.64
Mission Uniform Service	Uniforms	520101054	10/11/2023	236.76
Payment 11628 Total:				611.88
Payment: 11629				
MNS Engineers, Inc.	Construction management -	84278	10/11/2023	60,619.38
Payment 11629 Total:				60,619.38
Payment: 11630				
Newton Geo-Hydrology	Litigation support through 09-	SEPT2023	10/11/2023	5,365.00
Payment 11630 Total:				5,365.00
Payment: 11631				
Nipomo Area Recreation	Nipomo Clean Streets Program - JULY2023		10/11/2023	474.00
Nipomo Area Recreation	Nipomo Clean Streets Program - AUG2023		10/11/2023	474.00
Payment 11631 Total:				948.00
Payment: 11632				
Nipomo Community Services	Water	SEPT2023	10/11/2023	2,151.28

Item D-1(A) Warrants OCTOBER 11, 2023

Payment Dates: 10/11/2023 - 10/11/2023

Vendor Name	Description (Payable)	Payable Number	Payment	Amount
Payment: 11632				Payment 11632 Total: 2,151.28
Office Depot	Office supplies	331349012001	10/11/2023	4.80
Office Depot	Office supplies	331348613001	10/11/2023	51.51
Office Depot	Office supplies	329389231001	10/11/2023	105.08
Payment: 11633				Payment 11633 Total: 161.39
PG&E	Electricity	SEPT2023	10/11/2023	80,334.14
Payment: 11634				Payment 11634 Total: 80,334.14
Richards, Watson & Gershon	Legal services through 08-31-23	244242	10/11/2023	12,344.35
Richards, Watson & Gershon	Dana Reserve Specific Plan	244244	10/11/2023	392.00
Richards, Watson & Gershon	Water Rights Adjudication	244243	10/11/2023	626.00
Richards, Watson & Gershon	Dana Foothill Site Acquisition	244245	10/11/2023	2,286.80
Payment: 11635				Payment 11635 Total: 15,649.15
Santa Maria Ford Lincoln	Vehicle maintenance - oil	232739	10/11/2023	93.01
Payment: 11636				Payment 11636 Total: 93.01
SoCalGas	Heat - shop/office	SEPT2023B	10/11/2023	24.47
Payment: 11637				Payment 11637 Total: 24.47
Terminix Commercial	Pest control	438271883	10/11/2023	74.00
Payment: 11638				Payment 11638 Total: 74.00
Thrasher, Bill & Paula	Washer rebate	SEPT2023	10/11/2023	75.00
Payment: 11639				Payment 11639 Total: 75.00
Tyler Technologies, Inc.	Billing software conversion	025-440114	10/11/2023	260.00
Tyler Technologies, Inc.	Annual fee - UB Online	025-420351	10/11/2023	480.00
Tyler Technologies, Inc.	Billing software conversion	025-439563	10/11/2023	260.00
Payment: 11640				Payment 11640 Total: 1,000.00
ULINE	(4) - Exofit harnesses	168280600	10/11/2023	1,675.36
Payment: 11641				Payment 11641 Total: 1,675.36
UPS Store #6031	Package handling	SEPT2023	10/11/2023	379.19
Payment: 11642				Payment 11642 Total: 379.19
US Bank National Association	Software subscription	SEPT2023D	10/11/2023	101.59
US Bank National Association	Postage	SEPT2023G	10/11/2023	11.41
US Bank National Association	Membership renewal - WEF	SEPT2023I	10/11/2023	361.00
US Bank National Association	Office supplies	SEPT2023J	10/11/2023	37.68
US Bank National Association	Board meeting supplies	SEPT2023A	10/11/2023	29.00
US Bank National Association	Recording fees - Ordinance	SEPT2023E	10/11/2023	101.49
US Bank National Association	Fuel	SEPT2023L	10/11/2023	122.30
US Bank National Association	Training materials	SEPT2023F	10/11/2023	609.75
US Bank National Association	Travel & meals	SEPT2023B	10/11/2023	3,025.19
US Bank National Association	Storage unit	SEPT2023C	10/11/2023	257.00
US Bank National Association	Operating supplies	SEPT2023AH	10/11/2023	248.66
Payment: 11643				Payment 11643 Total: 4,905.07
USA Bluebook	Auto-flusher for hydrant	INV00142980	10/11/2023	3,431.78
USA Bluebook	Rain gear - pants	INV00142525	10/11/2023	211.06
USA Bluebook	Electrode cleaning solution, zero	INV00134531	10/11/2023	343.84
Payment: 11644				Payment 11644 Total: 3,986.68

Item D-1(A) Warrants OCTOBER 11, 2023

Payment Dates: 10/11/2023 - 10/11/2023

Vendor Name	Description (Payable)	Payable Number	Payment	Amount
Payment: 11645				
Wallace Group	FOG program	60311	10/11/2023	1,487.50
Payment 11645 Total:				1,487.50
Payment: 11646				
Waste Connections	Waste collection -Southland	8255224U120	10/11/2023	308.46
Waste Connections	Waste collection - office	8254081U120	10/11/2023	65.81
Waste Connections	Waste collection - Old Town	8254904U120	10/11/2023	349.00
Payment 11646 Total:				723.27
Payment: 11603				
TEDDY BEAR HOMES	UB REFUND	77-0082-04	10/11/2023	1,931.00
Payment 11603 Total:				1,931.00

TO: BOARD OF DIRECTORS

REVIEWED: RAYMOND DIENZO *RD*
GENERAL MANAGER

FROM: JANA ETTEDDGUE *J*
FINANCE DIRECTOR

DATE: OCTOBER 5, 2023

**AGENDA ITEM
D-1(B)
OCTOBER 11, 2023**

WARRANTS – BLACKLAKE ASSESSMENT DISTRICT 2020-1

COMPUTER CHECKS GENERATED – SEE ATTACHED	\$65,988.70
VOIDED CHECKS	NONE

Item D-1(B) Warrants OCTOBER 11, 2023

Nipomo Community Services District

By Payment Number

Payment Dates 10/11/2023 - 10/11/2023

Vendor Name	Description (Payable)	Payable Number	Payment Date	Amount
Payment: 112				
Nunley & Associates, Inc.	Construction management -1039055		10/11/2023	46,988.70
			Payment 112 Total:	46,988.70
Payment: 113				
R. Baker, Inc.	Potholing - Blacklake Sewer BL/AD 610		10/11/2023	19,000.00
			Payment 113 Total:	19,000.00

TO: BOARD OF DIRECTORS
FROM: RAY DIENZO, P.E. RD
GENERAL MANAGER
DATE: OCTBER 6, 2023



**APPROVE SEPTEMBER 13, 2023
REGULAR BOARD MEETING MINUTES**

ITEM

Approve action minutes from previous Board meetings. [RECOMMEND APPROVE MINUTES]

BACKGROUND

The draft minutes are a written record of the previous Board Meeting action.

RECOMMENDATION

Approve Minutes

ATTACHMENT

- A. September 13, 2023 draft Regular Board Meeting Minutes

OCTOBER 11, 2023

ITEM D-2

ATTACHMENT A

NIPOMO COMMUNITY SERVICES DISTRICT

Serving the Community since 1965

DRAFT REGULAR MINUTES

SEPTEMBER 13, 2023 AT 9:00 A.M.

JON S. SEITZ BOARD ROOM 148 SOUTH WILSON STREET, NIPOMO, CA

BOARD of DIRECTORS

RICHARD MALVAROSE, PRESIDENT
DAN ALLEN GADDIS, VICE PRESIDENT
ED EBY, DIRECTOR
DAN WOODSON, DIRECTOR
GARY HANSEN, DIRECTOR

PRINCIPAL STAFF

MARIO IGLESIAS, INTERIM GENERAL MANAGER
LISA BOGNUDA, ASST GENERAL MANAGER
JANA ETTEDDGUE, FINANCE DIRECTOR
PETER SEVCIK, DIRECTOR OF ENG. & OPS.
CRAIG STEELE, GENERAL COUNSEL

Mission Statement:

Provide our customers with reliable, quality, and cost-effective services now and in the future.

A. CALL TO ORDER AND FLAG SALUTE

Vice President Gaddis called the Regular Meeting of September 13, 2023, to order at 9:00 a.m. and led the flag salute.

B. ROLL CALL AND PUBLIC COMMENT FOR ITEMS NOT ON AGENDA

At Roll Call, Director Hansen, Eby, and Gaddis were present. President Malvarose and Director Woodson were absent.

There were no public comments.

C. PRESENTATIONS AND REPORTS

- C-1) DIRECTORS' ANNOUNCEMENTS OF DISTRICT AND COMMUNITY INTEREST AND REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS, CONFERENCES AND SEMINARS. Receive Announcements and Reports from Directors

Director Eby

- *August 28-31, attended CSDA Conference*
- *August 31, watched the SLO County Planning Commission*
- *September 6, attended WRAC meeting where the Dana Reserve was discussed*
- *On October 23 & 24 the SLO County Planning Commission will hold a hearing on the Dana Reserve*

Director Gaddis

- *August 27-31, attended CSDA Conference*

- C-2) RECEIVE PUBLIC COMMENT ON PRESENTATIONS AND REPORTS PRESENTED UNDER ITEM C AND BY MOTION RECEIVE AND FILE PRESENTATIONS AND REPORTS

SUBJECT TO BOARD APPROVAL

Nipomo Community Services District
REGULAR MEETING
MINUTES

Pam Wilson, NCSD Resident, asked what the WRAC Committee's purpose was.

Upon the motion of Director Hansen and seconded, the Board unanimously approved receiving and filing presentations and reports.

Vote 3-0.

YES VOTES	NO VOTES	ABSENT
Directors Hansen, Eby, and Gaddis	None	Malvarose and Woodson

D. CONSENT AGENDA

- D-1) WARRANTS [RECOMMEND APPROVAL]
- D-2) APPROVE AUGUST 23, 2023, REGULAR BOARD MEETING MINUTES [RECOMMEND APPROVE MINUTES]
- D-3) CONSIDER REQUEST FOR WATER, SEWER AND SOLID WASTE SERVICE (INTENT-TO-SERVE LETTER) FOR A 2 PARCEL RESIDENTIAL SUBDIVISION LOCATED ON HONEY GROVE LANE, APN 092-321-030 [RECOMMEND CONSIDER INTENT-TO-SERVE LETTER AND APPROVE WITH CONDITIONS]
- D-4) CONSIDER REQUEST FOR WATER, SEWER AND SOLID WASTE SERVICE (INTENT-TO-SERVE LETTER) FOR AN 8-UNIT MULTIFAMILY RESIDENTIAL DEVELOPMENT LOCATED AT 213 WEST DANA STREET [RECOMMEND CONSIDER INTENT-TO-SERVE LETTER AND APPROVE WITH CONDITIONS]
- D-5) APPROVE AMENDMENT TO CONSTRUCTION MANAGEMENT AGREEMENT WITH MNS FOR THE BRANCH STREET MAIN REPLACEMENT PROJECT [RECOMMEND APPROVE AMENDMENT]
- D-6) AUTHORIZE PURCHASE OF HYDRO-EXCAVATION TRAILER [RECOMMEND AUTHORIZE PURCHASE OF HYDRO-EXCAVATION TRAILER NOT TO EXCEED \$60,183]

Staff answered questions regarding items D-3, 4, 5 and 6.

There were no public comments.

Upon the motion of Director Hansen and seconded, the Board unanimously approved the Consent Agenda.

Vote 3-0.

YES VOTES	NO VOTES	ABSENT
Directors Hansen, Eby, and Gaddis	None	Malvarose and Woodson

E. ADMINISTRATIVE ITEMS

- E-1) AMEND CAPITALIZATION POLICY PER RECOMMENDATION OF DISTRICT AUDITOR [RECOMMEND ADOPT RESOLUTION]

Mario Iglesias, General Manager, introduced the item.

Nipomo Community Services District
REGULAR MEETING
MINUTES

Jana Etteddgue, Finance Director, presented the item and answered questions from the Board.

There were no public comments.

Upon the motion of Director Gaddis and seconded, the Board unanimously approved the Resolution with amendments to the threshold for Office Furniture and Fixtures to be \$5,000.00. Vote 3-0.

YES VOTES	NO VOTES	ABSENT
Directors Gaddis, Eby, and Hansen	None	Malvarose and Woodson

RESOLUTION NO. 2023-1682
A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE NIPOMO COMMUNITY SERVICES DISTRICT
AMENDING CAPITALIZATION POLICY

- E-2) AUTHORIZE GENERAL MANAGER TO EXECUTE MUTUAL TERMINATION OF MEMORANDUM OF UNDERSTANDING FOR RESOURCE PRESERVATION AND MANAGEMENT WITH WOODLANDS VENTURES, LLC [RECOMMEND AUTHORIZE GENERAL MANAGER TO EXECUTE TERMINATION OF MEMORANDUM OF UNDERSTANDING]

Mario Iglesias, General Manager, presented the item, and Craig Steele, District Legal Counsel, answered questions from the Board.

There were no public comments.

Upon the motion of Director Eby and seconded, the Board unanimously authorized the General Manager to execute the termination of the memorandum of understanding. Vote 3-0.

YES VOTES	NO VOTES	ABSENT
Directors Gaddis, Eby, and Hansen	None	Malvarose and Woodson

F. GENERAL MANAGER'S REPORT

Mario Iglesias, General Manager, presented the item and answered questions from the Board.

There were no public comments.

G. COMMITTEE REPORTS

None.

H. DIRECTORS' REQUESTS TO STAFF AND SUPPLEMENTAL REPORTS

Director Gaddis asked about the Blacklake Consolidation Force Main Project Construction.

Pam Wilson, NCSD Resident, asked where the line will go down Juniper.

Director Eby asked about legislation that would require all utilities to convert their fleet to electric vehicles, and how it would affect the District.

Nipomo Community Services District
REGULAR MEETING
MINUTES

I. CLOSED SESSION ANNOUNCEMENTS

Craig Steele, District Legal Counsel, announced that there would be no closed session.

1. CONFERENCE WITH DISTRICT LEGAL COUNSEL RE: PENDING LITIGATION
PURSUANT TO GC §54956.9

- a. SMVWCD V. NCSO (SANTA CLARA COUNTY CASE NO. CV 770214,
SIXTH APPELLATE COURT CASE NO. H032750, AND ALL
CONSOLIDATED CASES

There were no public comments.

ADJOURN MEETING

Vice President Gaddis adjourned the meeting at 9:55 a.m.

MEETING SUMMARY	HOURS & MINUTES
Regular Meeting	0 hour 55 minutes
Closed Session	0 hour 00 minutes
TOTAL HOURS	0 hour 55 minutes

Respectfully submitted,

Mario Iglesias, Interim General Manager and Secretary to the Board

Date

TO: BOARD OF DIRECTORS
FROM: RAY DIENZO, P.E. *R.D*
GENERAL MANAGER
DATE: OCTBER 6, 2023



**APPROVE SEPTEMBER 27, 2023
REGULAR BOARD MEETING MINUTES**

ITEM

Approve action minutes from previous Board meetings. [RECOMMEND APPROVE MINUTES]

BACKGROUND

The draft minutes are a written record of the previous Board Meeting action.

RECOMMENDATION

Approve Minutes

ATTACHMENT

- A. September 27, 2023 draft Regular Board Meeting Minutes

OCTOBER 11, 2023

ITEM D-3

ATTACHMENT A

NIPOMO COMMUNITY SERVICES DISTRICT

Serving the Community since 1965

DRAFT REGULAR MINUTES

SEPTEMBER 27, 2023 AT 9:00 A.M.

JON S. SEITZ BOARD ROOM 148 SOUTH WILSON STREET, NIPOMO, CA

BOARD of DIRECTORS

RICHARD MALVAROSE, **PRESIDENT**
DAN ALLEN GADDIS, **VICE PRESIDENT**
ED EBY, **DIRECTOR**
DAN WOODSON, **DIRECTOR**
GARY HANSEN, **DIRECTOR**

PRINCIPAL STAFF

RAY DIENZO, **GENERAL MANAGER**
LISA BOGNUDA, **ASST GENERAL MANAGER**
JANA ETTEDDGUE, **FINANCE DIRECTOR**
PETER SEVCIK, **DIRECTOR OF ENG. & OPS.**
CRAIG STEELE, **GENERAL COUNSEL**

Mission Statement:

Provide our customers with reliable, quality, and cost-effective services now and in the future.

A. CALL TO ORDER AND FLAG SALUTE

President Malvarose called the Regular Meeting of September 27, 2023, to order at 9:00 a.m. and led the flag salute.

B. ROLL CALL AND PUBLIC COMMENT FOR ITEMS NOT ON AGENDA

At Roll Call, Director Woodson, Eby, and Malvarose were present. Directors Hansen and Director Gaddis were absent.

There were no public comments.

C. PRESENTATIONS AND REPORTS

- C-1) DIRECTORS' ANNOUNCEMENTS OF DISTRICT AND COMMUNITY INTEREST AND REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS, CONFERENCES AND SEMINARS. Receive Announcements and Reports from Directors

Director Eby

- *September 21, there was no LAFCO meeting*
- *September 25, attended the Blacklake Sewer Oversight Committee*
- *September 28, SLO County Planning Commission Study Session on the Dana Reserve*

Director Malvarose

- *September 19, attended Board Officers' Meeting*

- C-2) RECEIVE PUBLIC COMMENT ON PRESENTATIONS AND REPORTS PRESENTED UNDER ITEM C AND BY MOTION RECEIVE AND FILE PRESENTATIONS AND REPORTS

SUBJECT TO BOARD APPROVAL

Nipomo Community Services District
DRAFT REGULAR MEETING
MINUTES

Pam Wilson, NCSD Resident, asked about the SLO County Planning Commission Dana Reserve Study Session.

*Upon the motion of Director Woodson and seconded, the Board unanimously approved receiving and filing presentations and reports.
Vote 3-0.*

YES VOTES	NO VOTES	ABSENT
Directors Woodson, Eby, and Malvarose	None	Hansen and Gaddis

D. CONSENT AGENDA

- D-1) WARRANTS [RECOMMEND APPROVAL]
- D-2) APPROVE SEPTEMBER 13, 2023, REGULAR BOARD MEETING MINUTES [RECOMMEND APPROVE MINUTES]

Item D-2 will be continued until the next meeting.

There were no public comments.

*Upon the motion of Director Eby and seconded, the Board approved the Consent Agenda item D-1.
Vote 3-0.*

YES VOTES	NO VOTES	ABSENT
Directors Eby, Woodson, and Malvarose	None	Hansen and Gaddis

E. ADMINISTRATIVE ITEMS

- E-1) ADOPT RESOLUTION ESTABLISHING PRE-QUALIFICATION AND APPEALS POLICY FOR BLACKLAKE SEWER SYSTEM CONSOLIDATION ROJECT LIFT STATION [RECOMMEND ADOPT REVISED POLICY]

Mario Iglesias, General Manager, introduced the item.

Peter Sevcik, Director of Engineering and Operations, presented the item and answered questions from the Board.

There were no public comments.

*Upon the motion of Director Eby and seconded, the Board unanimously approved to adopt the revised policy.
Vote 3-0.*

YES VOTES	NO VOTES	ABSENT
Directors Eby, Woodson, and Malvarose	None	Hansen and Gaddis

RESOLUTION NO. 2023-1683
A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE NIPOMO COMMUNITY SERVICES DISTRICT
REVISING THE PRE-QUALIFICATION POLICY AND APPEALS PROCEDURE
FOR THE BLACKLAKE SEWER SYSTEM CONSOLIDATION PROJECT LIFT STATIONS

SUBJECT TO BOARD APPROVAL

Nipomo Community Services District
DRAFT REGULAR MEETING
MINUTES

E-2) ANNUAL REVIEW OF CASH RESERVES IN ACCORDANCE WITH RESERVE POLICY [RECOMMEND RECEIVE REPORT AND DIRECT STAFF]

Mario Iglesias, General Manager, introduced the item,

Jana Etteddgue, Finance Director, presented the item and answered questions from the Board.

There were no public comments.

Upon the motion of Director Eby and seconded, the Board unanimously approved to receive and file the report.

Vote 3-0.

YES VOTES	NO VOTES	ABSENT
Directors Eby, Woodson, and Malvarose	None	Hansen and Gaddis

F. GENERAL MANAGER'S REPORT

Mario Iglesias, General Manager, presented the item and answered questions from the Board.

There were no public comments.

Director Eby asked about legislation that would require all utilities to convert their fleet to electric vehicles, and how it would affect the District.

Peter Sevcik, Director of Engineering and Operations, answered questions from the Board about the current fleet of vehicles.

G. COMMITTEE REPORTS

None.

H. DIRECTORS' REQUESTS TO STAFF AND SUPPLEMENTAL REPORTS

Director Woodson announced he would be resigning from the Board in the future as he will be moving out of the District.

I. CLOSED SESSION ANNOUNCEMENTS

Craig Steele, District Legal Counsel, announced that there would be no closed session.

1. CONFERENCE WITH DISTRICT LEGAL COUNSEL RE: PENDING LITIGATION PURSUANT TO GC §54956.9

- a. SMVWCD V. NCSO (SANTA CLARA COUNTY CASE NO. CV 770214, SIXTH APPELLATE COURT CASE NO. H032750, AND ALL CONSOLIDATED CASES)

There were no public comments.

ADJOURN MEETING

SUBJECT TO BOARD APPROVAL

Nipomo Community Services District
DRAFT REGULAR MEETING
MINUTES

President Malvarose adjourned the meeting at 9:45 a.m.

MEETING SUMMARY	HOURS & MINUTES
Regular Meeting	0 hour 45 minutes
Closed Session	0 hour 00 minutes
TOTAL HOURS	0 hour 45 minutes

Respectfully submitted,

Raymond Dienzo, General Manager and Secretary to the Board

Date

SUBJECT TO BOARD APPROVAL