

TO: BOARD OF DIRECTORS
REVIEWED: RAYMOND DIENZO *R.D.*
GENERAL MANAGER
FROM: JANA ETTEDDGUE *J*
FINANCE DIRECTOR
DATE: OCTOBER 19, 2023

**AGENDA ITEM
D-1(A)
OCTOBER 25, 2023**

WARRANTS

COMPUTER CHECKS GENERATED – SEE ATTACHED	\$ 197,097.67
HAND WRITTEN CHECKS	NONE
VOIDED CHECKS	NONE

Item D-1(A) Warrants OCTOBER 25, 2023

Nipomo Community Services District

By Payment Number

Payment Dates 10/25/2023 - 10/25/2023

Vendor Name	Description (Payable)	Payable Number	Payment Date	Amount
Payment: 11647				
Aqua-Metric Sales, Co.	Replacement radio housing and	INV0097276	10/25/2023	10,117.58
Aqua-Metric Sales, Co.	Radios, (3) - 2" meters	INV0097321	10/25/2023	22,915.79
Aqua-Metric Sales, Co.	(10) - 3/4" Ally meters	INV0097269	10/25/2023	5,695.72
Payment 11647 Total:				38,729.09
Payment: 11648				
ASAP Reprographics	Bid packets for Southland	228418	10/25/2023	332.50
Payment 11648 Total:				332.50
Payment: 11649				
Brenntag Pacific, Inc.	Sodium hypochlorite	BPI379402	10/25/2023	676.35
Brenntag Pacific, Inc.	Sodium hypochlorite	BPI377761	10/25/2023	771.82
Brenntag Pacific, Inc.	Ammonium Sulfate	BPI380444	10/25/2023	1,149.05
Brenntag Pacific, Inc.	Ammonium Sulfate	BPI380445	10/25/2023	1,118.19
Brenntag Pacific, Inc.	Sodium hypochlorite	BPI379401	10/25/2023	2,692.70
Payment 11649 Total:				6,408.11
Payment: 11650				
California Electric Supply	Vinyl electrical tape, split bolt	7826-1113070	10/25/2023	169.43
Payment 11650 Total:				169.43
Payment: 11651				
Cannon Corporation	TO#20-005 District Office	86185	10/25/2023	1,527.50
Cannon Corporation	TO#23-003 Southland WWTF	86309	10/25/2023	8,637.44
Payment 11651 Total:				10,164.94
Payment: 11652				
Charter Communications	Dedicated fiber line - Shop	170593201100123	10/25/2023	734.20
Payment 11652 Total:				734.20
Payment: 11653				
Charter Communications	Dedicated fiber line - Shop	170591901100123	10/25/2023	734.20
Payment 11653 Total:				734.20
Payment: 11654				
Clever Ducks	Computer expense - replace	35223	10/25/2023	36.55
Clever Ducks	Computer expense-	35222	10/25/2023	123.16
Clever Ducks	Computer expense - Surface	35158	10/25/2023	820.16
Payment 11654 Total:				979.87
Payment: 11655				
Department of Motor Vehicles	Boat registration	2023 - 64M73K	10/25/2023	20.00
Payment 11655 Total:				20.00
Payment: 11656				
Dienzo, Ray	Telephone	OCT2023	10/25/2023	100.00
Payment 11656 Total:				100.00
Payment: 11657				
Doane & Hartwig Water	(2) - pulsation dampeners	12023-1412	10/25/2023	1,786.08
Payment 11657 Total:				1,786.08
Payment: 11658				
Eagle Aerial Photography Inc	Water conservation software	20594	10/25/2023	26,750.00
Payment 11658 Total:				26,750.00
Payment: 11659				
Engel & Gray, Inc.	Biosolids collection	39X00012	10/25/2023	10,787.13
Payment 11659 Total:				10,787.13
Payment: 11660				
Executive Janitorial	Janitorial services	Oct 2023	10/25/2023	780.00

Item D-1(A) Warrants OCTOBER 25, 2023

Payment Dates: 10/25/2023 - 10/25/2023

Vendor Name	Description (Payable)	Payable Number	Payment Date	Amount
Payment: 11660				Payment 11660 Total:
Famcon Pipe and Supply Inc.	6" Romac repair clamps and	S100112347.001	10/25/2023	1,959.46
Payment: 11661				Payment 11661 Total:
Frontier Communications	BL Telephone	OCT2023	10/25/2023	76.25
Payment: 11662				Payment 11662 Total:
HPS Mechanical, Inc.	Southland WWTF Influent LS	SWWTF - 1	10/25/2023	25,833.67
Payment: 11663				Payment 11663 Total:
Iron Mountain	Shredding service	HXCC187	10/25/2023	37.80
Payment: 11664				Payment 11664 Total:
JEGO Systems	SCADA support	2023-NCSD-005	10/25/2023	1,408.74
Payment: 11665				Payment 11665 Total:
Lee Wilson Electric Company,	Replace street lamps- Poles 319	3565	10/25/2023	781.45
Payment: 11666				Payment 11666 Total:
Mission Uniform Service	Uniforms	520203783	10/25/2023	211.97
Mission Uniform Service	Uniforms	520249835	10/25/2023	225.17
Payment: 11667				Payment 11667 Total:
NewLane Finance Company	Telephone	114526-04/10/2023	10/25/2023	313.98
Payment: 11668				Payment 11668 Total:
NexTraq	GPS subscription	AT1532865	10/25/2023	571.10
Payment: 11669				Payment 11669 Total:
Nipomo Area Recreation	Nipomo Clean Streets Program - SEPT2023		10/25/2023	474.00
Payment: 11670				Payment 11670 Total:
No Limit Tire, Inc	New tires - Trailer #1464900	45226	10/25/2023	505.25
Payment: 11671				Payment 11671 Total:
Payment: 11672				Payment 11672 Total:
Nunley & Associates, Inc.	Southland WWTF LS Rehab	1039266	10/25/2023	2,793.88
Nunley & Associates, Inc.	Supplemental Water Project	1039242	10/25/2023	2,267.50
Nunley & Associates, Inc.	GIS Services and Technical	1039249	10/25/2023	5,332.83
Nunley & Associates, Inc.	Dana Reserve Water & Sewer	1039243	10/25/2023	2,871.13
Nunley & Associates, Inc.	Frontage Road Trunk Sewer	1039255	10/25/2023	19,000.02
Nunley & Associates, Inc.	PCIA - 328 N Mallagh	1039265	10/25/2023	226.60
Payment: 11672				Payment 11672 Total:
Nu-Tech Pest Management	Pest/Rodent Control	0176107	10/25/2023	265.00
Nu-Tech Pest Management	Pest/Rodent Control	0176111	10/25/2023	75.00
Payment: 11673				Payment 11673 Total:
Payment: 11674				Payment 11674 Total:
Office Depot	Office supplies	334118699001	10/25/2023	25.17
Office Depot	Office supplies	334439810001	10/25/2023	35.40
Payment: 11674				Payment 11674 Total:
Oilfield Environmental &	Lab tests - BLWTTF	A231009	10/25/2023	708.00
Oilfield Environmental &	Lab tests - Southlande WWTP	A231010	10/25/2023	500.00
Payment: 11675				Payment 11675 Total:

Payment 11675 Total: 1,208.00

Item D-1(A) Warrants OCTOBER 25, 2023

Payment Dates: 10/25/2023 - 10/25/2023

Vendor Name	Description (Payable)	Payable Number	Payment Date	Amount
Payment: 11676				
Pollard Water	Dechlorination tablets	0247286	10/25/2023	3,962.38
Payment 11676 Total:				3,962.38
Payment: 11677				
Quinn Company	Battery-Office Generator	PC030365372	10/25/2023	299.62
Quinn Company	Service and repair for CAT00827	W0030055968	10/25/2023	8,217.88
Payment 11677 Total:				8,517.50
Payment: 11678				
Richards, Watson & Gershon	Legal services through 09-30-23	244646	10/25/2023	4,840.45
Richards, Watson & Gershon	Dana Reserve Specific Plan	244648	10/25/2023	98.00
Richards, Watson & Gershon	Water Rights Adjudication	244647	10/25/2023	876.40
Payment 11678 Total:				5,814.85
Payment: 11679				
Simplot Grower Solutions	CAN 17	780164349	10/25/2023	779.73
Payment 11679 Total:				779.73
Payment: 11680				
SLO County Tax Collector	Property taxes - JRPS	2023/24 090-291-047	10/25/2023	211.56
SLO County Tax Collector	Property taxes - Riverside	2023/24 092-231-016	10/25/2023	7.00
SLO County Tax Collector	Property taxes - Sundale	2023/24 091-232-016	10/25/2023	1,751.72
Payment 11680 Total:				1,970.28
Payment: 11681				
Tyler Technologies, Inc.	Billing software conversion	025-442624	10/25/2023	260.00
Payment 11681 Total:				260.00
Payment: 11682				
UBEO Business Services fka Ray	B&W/Color copies	4274838	10/25/2023	504.57
UBEO Business Services fka Ray	B&W/Color copies	4277338	10/25/2023	176.86
Payment 11682 Total:				681.43
Payment: 11683				
USA Bluebook	CHEMKEY	INV00166301	10/25/2023	7,385.96
Payment 11683 Total:				7,385.96
Payment: 11684				
Wallace Group	FOG Program	60540	10/25/2023	2,015.62
Payment 11684 Total:				2,015.62
Payment: 11685				
White, Christian	Uniform - Boot reimbursement	OCT2023B	10/25/2023	185.00
White, Christian	Exam review course	OCT2023A	10/25/2023	550.00
Payment 11685 Total:				735.00

TO: BOARD OF DIRECTORS
REVIEWED: RAYMOND DIENZO *R.D*
GENERAL MANAGER
FROM: JANA ETTEDDGUE *Jw*
FINANCE DIRECTOR
DATE: OCTOBER 19, 2023

**AGENDA ITEM
D-1(B)
OCTOBER 25, 2023**

WARRANTS – BLACKLAKE ASSESSMENT DISTRICT 2020-1

COMPUTER CHECKS GENERATED – SEE ATTACHED	\$789,623.74
VOIDED CHECKS	NONE

Item D-1(B) Warrants OCTOBER 25, 2023

Nipomo Community Services District

By Payment Number

Payment Dates 10/25/2023 - 10/25/2023

Vendor Name	Description (Payable)	Payable Number	Payment Date	Amount
Payment: 114				
Nunley & Associates, Inc.	Construction management - BL	1039244	10/25/2023	40,976.42
Payment 114 Total:				<u>40,976.42</u>
Payment: 115				
R. Baker, Inc.	Blacklake Sewer Consolidation	BL A/D 5	10/25/2023	746,599.52
Payment 115 Total:				<u>746,599.52</u>
Payment: 116				
Richards, Watson & Gershon	Legal services - Blacklake Sewer	244646-BL	10/25/2023	47.80
Payment 116 Total:				<u>47.80</u>
Payment: 117				
Special District Financing &	Annual Assessment District	16133	10/25/2023	2,000.00
Payment 117 Total:				<u>2,000.00</u>

TO: BOARD OF DIRECTORS
FROM: RAY DIENZO, P.E. RD
GENERAL MANAGER
DATE: OCTOBER 19, 2023



**APPROVE OCTOBER 11, 2023
REGULAR BOARD MEETING MINUTES**

ITEM

Approve action minutes from previous Board meetings. [RECOMMEND APPROVE MINUTES]

BACKGROUND

The draft minutes are a written record of the previous Board Meeting action.

RECOMMENDATION

Approve Minutes

ATTACHMENT

- A. October 11, 2023 draft Regular Board Meeting Minutes

OCTOBER 25, 2023

ITEM D-2

ATTACHMENT A

NIPOMO COMMUNITY SERVICES DISTRICT

Serving the Community since 1965

DRAFT REGULAR MINUTES

OCTOBER 11, 2023 AT 9:00 A.M.

JON S. SEITZ BOARD ROOM 148 SOUTH WILSON STREET, NIPOMO, CA

BOARD of DIRECTORS

RICHARD MALVAROSE, **PRESIDENT**
DAN ALLEN GADDIS, **VICE PRESIDENT**
ED EBY, **DIRECTOR**
DAN WOODSON, **DIRECTOR**
GARY HANSEN, **DIRECTOR**

PRINCIPAL STAFF

RAY DIENZO, **GENERAL MANAGER**
LISA BOGNUDA, **ASST GENERAL MANAGER**
JANA ETTEDDGUE, **FINANCE DIRECTOR**
PETER SEVCIK, **DIRECTOR OF ENG. & OPS.**
CRAIG STEELE, **GENERAL COUNSEL**

Mission Statement:

Provide our customers with reliable, quality, and cost-effective services now and in the future.

A. CALL TO ORDER AND FLAG SALUTE

President Malvarose called the Regular Meeting of October 11, 2023, to order at 9:00 a.m. and led the flag salute.

B. ROLL CALL AND PUBLIC COMMENT FOR ITEMS NOT ON AGENDA

At Roll Call, Director Hansen, Eby, Gaddis and Malvarose were present. Director Woodson was absent.

There were no public comments.

C. PRESENTATIONS AND REPORTS

- C-1) DIRECTORS' ANNOUNCEMENTS OF DISTRICT AND COMMUNITY INTEREST AND REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS, CONFERENCES AND SEMINARS. Receive Announcements and Reports from Directors

Director Gaddis

- *October 3, attended Board Officers' Meeting*
- *October 10, Clever Ducks migrated NCSD email to Office 365*

Director Eby

- *September 28, observed SLO County Planning Commission Study Session on the Dana Reserve with Mario Iglesias and Ray Dienzo*
- *October 4, WRAC meeting was cancelled*

Director Malvarose

- *October 3, attended Board Officers' Meeting*

- C-2) RECEIVE PUBLIC COMMENT ON PRESENTATIONS AND REPORTS PRESENTED UNDER ITEM C AND BY MOTION RECEIVE AND FILE PRESENTATIONS AND REPORTS

There were no public comments.

SUBJECT TO BOARD APPROVAL

*Upon the motion of Director Eby and seconded, the Board unanimously approved receiving and filing presentations and reports.
 Vote 4-0.*

YES VOTES	NO VOTES	ABSENT
Directors Eby, Hansen, Gaddis, and Malvarose	None	Woodson

D. CONSENT AGENDA

- D-1) WARRANTS [RECOMMEND APPROVAL]
- D-2) APPROVE SEPTEMBER 13, 2023, REGULAR BOARD MEETING MINUTES [RECOMMEND APPROVE MINUTES]
- D-3) APPROVE SEPTEMBER 27, 2023, REGULAR BOARD MEETING MINUTES [RECOMMEND APPROVE MINUTES]
- D-4) CONSIDER REQUEST FOR WATER, SEWER AND SOLID WASTE SERVICE (INTENT-TO-SERVE LETTER) FOR TRACT 3056, A 36 UNIT RESIDENTIAL DEVELOPMENT ON FLINT PLACE, APNS 092-575-001 AND 092-576-005 [RECOMMEND CONSIDER INTENT-TO-SERVE LETTER AND APPROVE WITH CONDITIONS]
- D-5) CONSIDER LIABILITY CLAIM FROM BRENT A. ROBINSON, ESQ. ON BEHALF OF UNIDENTIFIED MEMBER(S) OF PURPORTED CLASS OF PUBLIC EMPLOYEES [RECOMMEND DENY CLAIM AND DIRECT STAFF TO PROVIDE NOTICE OF REJECTION]
- D-6) APPROVE RESOLUTION OF APPRECIATION FOR OUTGOING GENERAL MANAGER MARIO IGLESIAS [RECOMMEND APPROVE RESOLUTION]

Staff answered questions on D-1 and D-4.

Director Gaddis requested to pull item D-4.

There were no public comments.

Upon the motion of Director Eby and seconded, the Board approved the Consent Agenda. Director Hansen and Gaddis abstained from item D-3 due to their absence at the September 27, 2023 Board Meeting.

Vote 4-0. Items D-1, D-2, D-5 to D-6

Vote 2-2. Item D-3

	YES VOTES	ABSENT	ABSTAIN
D-1, D-2, D-5 to D-6	Directors Eby, Hansen, Gaddis, and Malvarose	Woodson	None
D-3	Directors Eby and Malvarose	Woodson	Hansen and Gaddis

RESOLUTION 2023-1684
 A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
 NIPOMO COMMUNITY SERVICES DISTRICT COMMENDING MARIO IGLESIAS
 FOR HIS DEDICATED SERVICE TO THE NIPOMO COMMUNITY SERVICES DISTRICT
 AND THE COMMUNITY OF NIPOMO

SUBJECT TO BOARD APPROVAL

- D-4) CONSIDER REQUEST FOR WATER, SEWER AND SOLID WASTE SERVICE (INTENT-TO-SERVE LETTER) FOR TRACT 3056, A 36 UNIT RESIDENTIAL DEVELOPMENT ON FLINT PLACE, APNS 092-575-001 AND 092-576-005 [RECOMMEND CONSIDER INTENT-TO-SERVE LETTER AND APPROVE WITH CONDITIONS]

Director Gaddis asked where the development was and requested a map of sewer and water line be included in future ITS items.

Staff answered questions from the Board.

Upon the motion of Director Eby and seconded, the Board unanimously approved the Consent Agenda item D-4.

Vote 4-0.

YES VOTES	NO VOTES	ABSENT
Directors Hansen, Eby, Gaddis, and Malvarose	None	Woodson

E. ADMINISTRATIVE ITEMS

- E-1) CONSIDER AUTHORIZING CONTRACT FOR ENGINEERING SERVICES FOR 2023 WATER DISTRIBUTION SYSTEM IMPROVEMENT PROJECT WITH CANNON CORPORATION [RECOMMEND APPROVAL]

Ray Dienzo, General Manager, introduced the item.

Peter Sevcik, Director of Engineering and Operations, presented the item and answered questions from the Board.

There were no public comments.

Upon the motion of Director Hansen and seconded, the Board unanimously approved the contract with Cannon Corporation.

Vote 4-0.

YES VOTES	NO VOTES	ABSENT
Directors Hansen, Eby, Gaddis, and Malvarose	None	Woodson

- E-2) REVIEW AND CONSIDER ADVANCING SOLID WASTE PROGRAMS FOR FISCAL YEAR 2023-2024 THAT BENEFIT THE COMMUNITY [RECOMMEND REVIEW AND CONSIDER SOLID WASTE PROGRAMS AND DIRECT STAFF]

Ray Dienzo, General Manager, presented the item and answered questions from the Board.

There were no public comments.

Nipomo Community Services District
DRAFT REGULAR MEETING
MINUTES

Upon the motion of Director Gaddis and seconded, the Board unanimously approved the Rate Holiday.

Vote 4-0.

YES VOTES	NO VOTES	ABSENT
Directors Gaddis, Hansen, Eby, and Malvarose	None	Woodson

E-3) AUTHORIZE THE GENERAL MANAGER TO SIGN A QUOTE TO FINANCE THE PURCHASE OF A REPLACEMENT JETTER TRUCK [RECOMMEND REVIEW AND AUTHORIZE THE GENERAL MANAGER TO SIGN THE QUOTE FROM CSDA FINANCE CORPORATION]

Ray Dienzo, General Manager, presented the item.

Staff answered questions from the Board.

Pam Wilson, NCSD Resident, asked about why the general fund and sewer fund couldn't pay for the truck.

Jana Ettedgue, Finance Director, answered that the District does not have a general fund and the current monies in the sewer fund were earmarked for projects.

Upon the motion of Director Hansen and seconded, the Board authorized the General Manager to sign the quote.

Vote 4-0.

YES VOTES	NO VOTES	ABSENT
Directors Hansen, Eby, Gaddis, and Malvarose	None	Woodson

F. GENERAL MANAGER'S REPORT

Ray Dienzo, General Manager, presented the item and answered questions from the Board.

There were no public comments.

G. COMMITTEE REPORTS

None.

H. DIRECTORS' REQUESTS TO STAFF AND SUPPLEMENTAL REPORTS

Director Eby asked about the CARB Regulations impacting special districts.

Craig Steele, General Council, said that he is preparing a presentation for the Board after the regulation was finalized in November.

Nipomo Community Services District
DRAFT REGULAR MEETING
MINUTES

I. CLOSED SESSION ANNOUNCEMENTS

Craig Steele, District Legal Counsel, announced that there would be no closed session.

1. CONFERENCE WITH DISTRICT LEGAL COUNSEL RE: PENDING LITIGATION
PURSUANT TO GC §54956.9

- a. SMVWCD V. NCSD (SANTA CLARA COUNTY CASE NO. CV 770214,
SIXTH APPELLATE COURT CASE NO. H032750, AND ALL
CONSOLIDATED CASES

There were no public comments.

ADJOURN MEETING

President Malvarose adjourned the meeting at 9:45 a.m.

MEETING SUMMARY	HOURS & MINUTES
Regular Meeting	0 hour 45 minutes
Closed Session	0 hour 00 minutes
TOTAL HOURS	0 hour 45 minutes

Respectfully submitted,

Ray Dienzo, General Manager and Secretary to the Board

Date

TO: BOARD OF DIRECTORS

FROM: RAY DIENZO, P.E. R.D.
GENERAL MANAGER

**AGENDA ITEM
D-3
OCTOBER 25, 2023**

DATE: OCTOBER 19, 2023

INVESTMENT POLICY – QUARTERLY REPORT

ITEM

Review Investment Policy Quarterly Report [RECOMMEND ACCEPT AND FILE REPORT]

BACKGROUND

The District's Investment Policy requires the Treasurer/Finance Officer file a quarterly report that identifies the District's investments and their compliance with the policy. The quarterly report (attached) is considered by the Board of Directors and is filed with the District's auditor.

As District Treasurer/Finance Officer, I am pleased to inform the Board of Directors that the District is in compliance with the Investment Policy and that the objectives of safety, liquidity, and yield have been met. The District has the ability to meet cash flow requirements for the next six months.

STRATEGIC PLAN

Goal 4. FINANCE. Maintain conservative, long-term financial management to minimize rate impacts on customers while meeting program financial needs.

RECOMMENDATION

After Board consideration and public comment, it is recommended that your Honorable Board accept the quarterly report and direct staff to file the Report with the District Auditor.

ATTACHMENTS

- A. Quarterly Investment Report

OCTOBER 25, 2023

ITEM D-3

ATTACHMENT A

ATTACHMENT A

**NIPOMO COMMUNITY SERVICES DISTRICT
INVESTMENT POLICY-QUARTERLY REPORT 9/30/2023**

UNRESTRICTED POOLED CASH ACCOUNTS							
<i>Investment</i>	<i>Institution</i>	<i>Amount of Deposit 9/30/23</i>	<i>Rate of Interest as of 9/30/23</i>	<i>Quarterly Interest Earned or Accrued 9/30/23</i>	<i>Amount of Deposit 9/30/22</i>	<i>Rate of Interest as of 9/30/22</i>	<i>Quarterly Interest Earned or Accrued 9/30/22</i>
Public Checking (1)	<i>Five Star Bank/Mechanics</i>	\$449,823.70	n/a	n/a	\$477,060.57	n/a	n/a
Public Money Market	<i>Five Star Bank</i>	\$398,227.71	3.43%	\$3,381.99	n/a	n/a	n/a
Public Money Market	<i>Mechanics Bank</i>	\$142,704.06	3.76%	\$1,708.99	\$3,089.40	0.02%	\$0.16
Pooled Money Investment	<i>Local Agency Investment Fund (LAIF)</i>	\$14,141,772.09	3.59%	\$128,648.90	\$18,687,603.21	1.35%	\$63,507.83
Pooled Money Investment	<i>Multi Bank Securities</i>	\$5,596,777.42	5.11-5.35%	\$15,723.53 See attached	n/a	n/a	n/a
RESTRICTED CASH ACCOUNTS – DEVELOPER BOND FUNDS HELD IN TRUST							
Money Mkt - Performance Bond	<i>Five Star</i>	\$19,733.05	3.43%	\$162.34	\$19,222.76	1.50%	\$63.02
Money Mkt - Performance Bond	<i>Five Star</i>	\$16,681.87	3.43%	\$137.24	n/a	n/a	n/a
Money Mkt - Performance Bond	<i>Five Star</i>	Closed – Deposit returned	n/a	n/a	\$108,131.43	1.50%	\$354.50
Money Mkt - Performance Bond	<i>Five Star</i>	Closed – Deposit returned	n/a	n/a	\$27,779.04	1.50%	\$91.07
RESTRICTED CASH ACCOUNT – NIPOMO SUPPLEMENTAL WATER FUNDED REPLACEMENT HELD IN TRUST							
Savings–NSWP Funded Replacement	<i>Five Star</i>	\$1,748,601.82	3.43%	\$14,216.58	\$1,498,742.59	1.50%	\$4,839.41
RESTRICTED CASH ACCOUNTS – ASSESSMENT DISTRICT 2020-1 HELD IN TRUST							
Public Checking - BL A/D 2020-1 (1)	<i>Five Star</i>	\$70,012.04	n/a	n/a	\$369,065.05	1.50%	\$1,242.20
Money Mkt - BL A/D 2020-1	<i>Five Star</i>	\$2,017,966.72	3.43%	\$15,991.32	\$961,212.39	1.50%	\$3,151.28
Money Mkt - BL Tax Roll Collections	<i>Five Star</i>	\$11,359.91	3.43%	\$2,308.20	\$2,508.34	1.50%	\$7.07

(1) Analyzed Account
n/a Not applicable

**Nipomo Community Services District
Investments
September 30, 2023**

<u>Type of Investment</u>	<u>CUSIP</u>	<u>Purchased</u>	<u>Maturity</u>	<u>Yield to Maturity</u>	<u>Par Value(1)</u>	<u>Effective Price</u>	<u>Market Value(2)</u>	<u>Cost Basis(3)</u>
6 Month Treasuries								
Treasury Bills	912797FU6	6/21/2023	12/14/2023	5.11%	\$ 2,355,000	98.923	\$ 2,329,637	\$ 2,298,524
					6 Month Treasury Subtotal		\$ 2,329,637	\$ 2,298,524
12 Month Treasuries								
Treasury Notes	91282CCG4	6/21/2023	6/15/2024	5.15%	\$ 2,410,000	96.402	\$ 2,323,288	\$ 2,298,253
					12 Month Treasury Subtotal		\$ 2,323,288	\$ 2,298,253
					Treasuries Subtotal		\$ 4,652,925	\$ 4,596,777
12 Month Certificates of Deposit (CD's)								
Certificate of Deposit - CIBC Bank USA Chicago	12547CBY3	6/23/2023	6/21/2024	5.30%	\$ 200,000	99.736	\$ 199,472	\$ 200,000
Certificate of Deposit - Valley National Bank	919853JV4	6/26/2023	6/26/2024	5.35%	\$ 200,000	99.810	\$ 199,620	\$ 200,000
Certificate of Deposit - Bank of California Irvine	05961SRD8	6/29/2023	6/27/2024	5.30%	\$ 200,000	99.727	\$ 199,454	\$ 200,000
					12 Month CD Subtotal		\$ 598,546	\$ 600,000
18 Month Certificates of Deposit (CD's)								
Certificate of Deposit - Alpine Bank Glenwood	02081QCN8	6/28/2023	12/30/2024	5.15%	\$ 200,000	99.369	\$ 198,738	\$ 200,000
Certificate of Deposit - Mercantile Bank Grand	587379AM0	6/30/2023	12/30/2024	5.15%	\$ 200,000	99.369	\$ 198,738	\$ 200,000
					18 Month CD Subtotal		\$ 397,476	\$ 400,000
					CD Subtotal		\$ 996,022	\$ 1,000,000
Investment Total							\$ 5,648,947	\$ 5,596,777

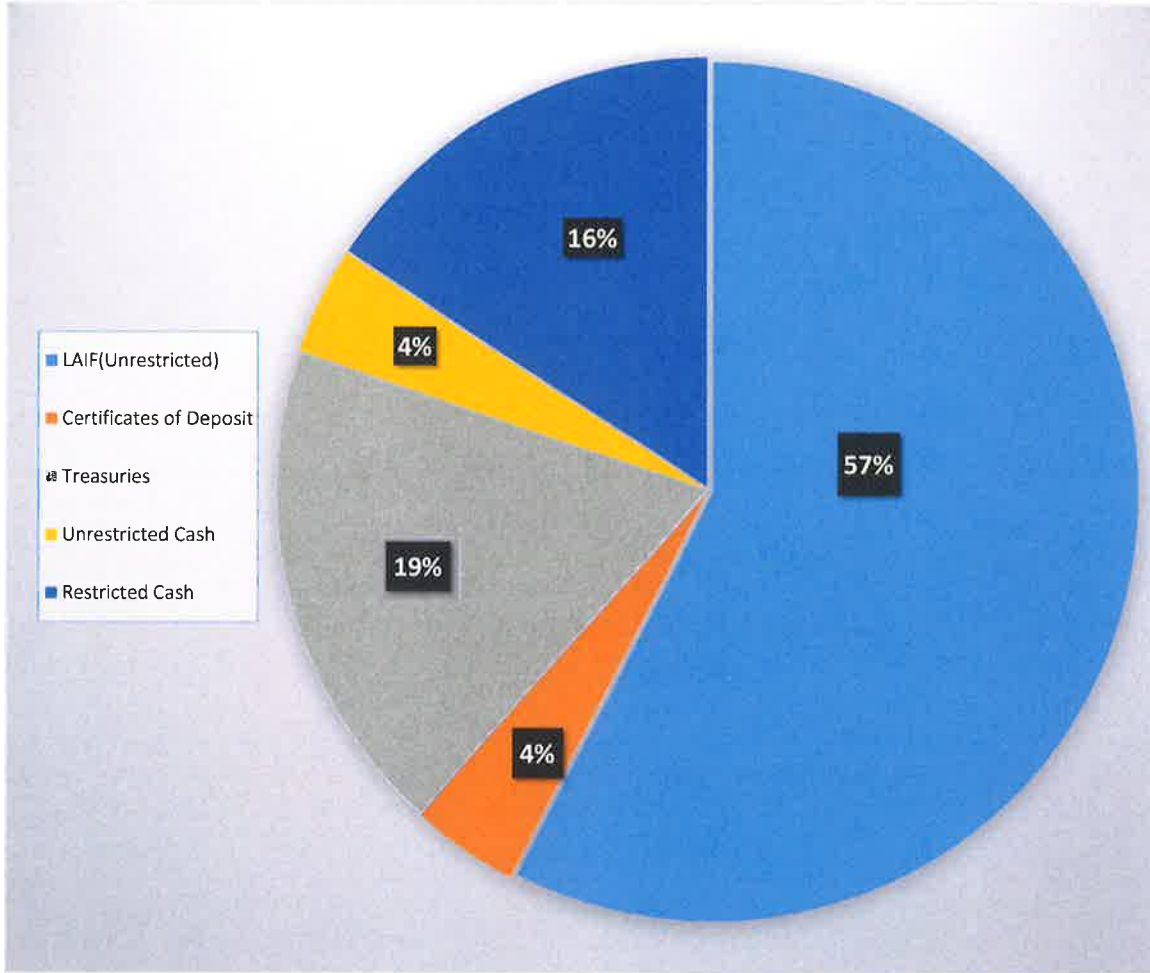
Market Value Source: eConnectDirect.com for the Certificates of Deposit and Treasuries

- (1) Par Value is the Face Value of the investment when it matures
- (2) Market Value of Certificates of Deposit is shown as of 9/30/2023
- (3) Cost Basis is the original purchase price of the investment

Notes to Mention

- Investments listed in this report comply with the California Government Codes 53600-53864 and the District's Statement of Investment Policy.
- Sufficient funds are available to meet the District's expenditure requirements for the next six months.
- All CDs are 100% FDIC insured and noncallable

**Nipomo Community Services District
Cash and Investment Allocation
September 30, 2023**



Cash and Investment Summary		
LAIF(Unrestricted)	\$ 14,141,772	57%
Certificates of Deposit	\$ 1,000,000	4%
Treasuries	\$ 4,596,777	19%
Unrestricted Cash	\$ 990,755	4%
Restricted Cash	\$ 3,884,355	16%
Total	\$ 24,613,659	100%

Pursuant to Section 8.A. of the Investment Policy

Summary of Electronic Transfers (greater than \$500,000)

<u>Transfer Date</u>	<u>Amount</u>	<u>Transfer From</u>	<u>Transfer To</u>
None			

TO: BOARD OF DIRECTORS
FROM: RAY DIENZO, P.E. R.D.
GENERAL MANAGER
DATE: October 19, 2023



AUTHORIZE THE GENERAL MANAGER TO SECURE FINANCING FOR THE PURCHASE OF A VACTOR TRUCK

ITEM

Authorize the General Manager to secure financing for the purchase of a Vactor Truck. [RECOMMEND ADOPT THE RESOLUTION AND AUTHORIZE THE GENERAL MANAGER TO ENTER INTO A 10 YEAR, FULLY AMORTIZED, LOAN WITH MUNICIPAL FINANCE CORPORATION]

BACKGROUND

On August 24, 2022 the Board awarded the purchase of a sewer cleaning vacuum truck ("Vactor Truck") that is used for maintaining the District's sewer collection system from Haaker Equipment Company for \$567,086.

On October 11, 2023 the Board authorized the General Manager to sign a quote to finance the purchase of the Vactor Truck with an interest rate not to exceed 4.85% for a 10 year term.

Staff has coordinated with Municipal Finance Corporation to provide for the funding as anticipated in the FY 23/24 Budget. Municipal Finance Corporation has contacted a bank that is providing an interest rate of 4.75% for a 10 year term, resulting in an annual debt service of \$77,082.04.

FINANCIAL IMPACT

The Fixed Asset Purchases for Fiscal Year 2023-2024 Budget included \$80,000 for a ten year loan financing for a Vactor Truck.

STRATEGIC PLAN

Goal 5. OPERATIONS. Maintain a proactive program to ensure readiness of systems and cost-effectiveness of operations.

RECOMMENDATION

After Board consideration and public comment, it is recommended that your Honorable Board authorize the General Manager to sign the agreement to finance the purchase of the Vactor Truck to Municipal Finance Corporation at a rate of 4.75% for a 10 year term and to adopt the Resolution authorizing the execution and delivery of an installment sale agreement, and authorizing and directing certain actions in connection with the acquisition of a Vactor Truck.

ATTACHMENTS

- A. Resolution 2023-XXXX Acquisition of a Vactor Truck

OCTOBER 25, 2023

ITEM D-4

ATTACHMENT A

**NIPOMO COMMUNITY SERVICES DISTRICT
RESOLUTION NO. 2023-XXXX**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
NIPOMO COMMUNITY SERVICES DISTRICT AUTHORIZING THE EXECUTION AND DELIVERY OF
AN INSTALLMENT SALE AGREEMENT, AND AUTHORIZING AND DIRECTING CERTAIN ACTIONS
IN CONNECTION WITH THE ACQUISITION OF A VACTOR TRUCK**

WHEREAS, the Nipomo Community Services District (the "District") is a community services district duly organized and existing under and pursuant to the laws of the State of California; and

WHEREAS, the District desires to provide for financing in the approximate amount of \$602,500.00 for the acquisition of a vactor truck (the "Property"); and

WHEREAS, Municipal Finance Corporation (the "Corporation") has proposed a cost-effective ten year installment sale financing arrangement at a 4.75% interest rate;

WHEREAS, in accordance with California Government Code Section 5852.1, the Board of Directors has obtained and disclosed in the information set forth in Exhibit A hereto;

NOW, THEREFORE, it is resolved by the Board of Directors of the Nipomo Community Services District as follows:

SECTION 1. Installment Sale Agreement. The President of the Board of Directors, the District Manager or a designee in writing (each, an "Authorized Officer") is hereby authorized to enter into an Installment Sale Agreement (the "Installment Sale") with the Corporation to finance the Property, subject to approval as to form by the District's legal counsel.

SECTION 2. Acquisition Fund Agreement. The District is hereby authorized to enter into an Acquisition Fund Agreement with the Corporation and Westamerica Bank as the custodian of the proceeds of the Installment Sale, subject to approval as to form by the District's legal counsel.

SECTION 3. Attestations. The Secretary of the Board or other appropriate District officer is hereby authorized and directed to attest the signature of the Authorized Officer, and to affix and attest the seal of the District, as may be required or appropriate in connection with the execution and delivery of the Installment Sale.

SECTION 4. Other Actions. The Authorized Officer and other officers of the District are each hereby authorized and directed, jointly and severally, to take any and all actions and to execute and deliver any and all documents, agreements and certificates which they may deem necessary or advisable in order to carry out, give effect to and comply with the terms of this Resolution and the Installment Sale. Such actions are hereby ratified, confirmed and approved.

SECTION 5. Qualified Tax-Exempt Obligations. The Installment Sale is hereby designated as a "qualified tax-exempt obligation" within the meaning of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended (the "Code"). The District, together with all subordinate

entities of the District, do not reasonably expect to issue during the calendar year in which the Installment Sale is issued more than \$10,000,000 of obligations which it could designate as "qualified tax-exempt obligations" under Section 265(b) of the Code.

SECTION 6. Effect. This Resolution shall take effect immediately upon its passage.

PASSED, APPROVED AND ADOPTED this 25th day of October, 2023, by the following vote:

AYES:
NOES:
ABSENT:
CONFLICTS:

RICHARD MALVAROSE
President, Board of Directors

ATTEST:

APPROVED AS TO FORM AND
LEGAL EFFECT:

RAY DIENZO
General Manager and
Secretary to the Board

CRAIG A. STEELE
District Legal Counsel

EXHIBIT A

GOVERNMENT CODE SECTION 5852.1 DISCLOSURE

The following information consists of estimates that have been provided by the Corporation, which have been provided to the District in good faith:

- (A) True interest cost of the Lease: 4.75%
- (B) Finance charge of the Lease (sum of all costs of issuance and fees/charges paid to third parties): \$2,500.00
- (C) Net proceeds to be received (net of finance charges, reserves and capitalized interest, if any): \$600,000.00
- (D) Total payment amount through maturity: \$770,820.40