

# NIPOMO COMMUNITY SERVICES DISTRICT

*Serving the Community since 1965*

## REGULAR MEETING OF THE BOARD OF DIRECTORS AGENDA

DECEMBER 13, 2023 AT 9:00 A.M.

JON S. SEITZ BOARD ROOM 148 SOUTH WILSON STREET, NIPOMO, CA

### BOARD of DIRECTORS

RICHARD MALVAROSE, PRESIDENT  
DAN ALLEN GADDIS, VICE PRESIDENT  
ED EBY, DIRECTOR  
GARY HANSEN, DIRECTOR

### PRINCIPAL STAFF

RAY DIENZO, GENERAL MANAGER  
LISA BOGNUDA, ASST GENERAL MANAGER  
JANA ETTEDDGUE, FINANCE DIRECTOR  
PETER SEVCIK, DIRECTOR OF ENG. & OPS.  
CRAIG STEELE, GENERAL COUNSEL

Mission Statement:

Provide our customers with reliable, quality, and cost-effective services now and in the future.

### NOTE:

- All comments concerning any item are to be directed to the Board President.
- Consistent with the Americans with Disabilities Act and California Government Code §54954.2 requests for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires the modification or accommodation in order to participate at the below referenced public meeting by contacting the District General Manager at 805-929-1133.
- District-prepared staff reports and documents are generally posted on the District's website **{NCS.D.CA.GOV}** on the same date the agenda is posted.
- Any writing or document pertaining to an open session item on this agenda which is distributed to the Board of Directors after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review on the District's web site at <http://www.ncsd.ca.gov>.
- Items may be taken out of order. If necessary, the Board typically breaks for lunch at approximately 12 noon and conducts Closed Session at that time, reconvening to public session at approximately 1:00 p.m.
- Please silence all cell phones during the meeting, as a courtesy to others.

A. CALL TO ORDER AND FLAG SALUTE            NEXT RESOLUTION            2023-1687

                                                                  NEXT ORDINANCE            2023-137

B. ROLL CALL AND PUBLIC COMMENT FOR ITEMS NOT ON AGENDA

B-1) ROLL CALL

B-2) PUBLIC COMMENT: Any member of the public may address the Board relating to any matter within the Board's jurisdiction but not on the Board's agenda. Public Comment is limited to three (3) minutes or otherwise at the discretion of the President.

C. PRESENTATIONS AND REPORTS

C-1) DIRECTORS' ANNOUNCEMENTS OF DISTRICT AND COMMUNITY INTEREST AND REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS, CONFERENCES AND SEMINARS. Receive Announcements and Reports from Directors

- C-2) RECEIVE PUBLIC COMMENT ON PRESENTATIONS AND REPORTS PRESENTED UNDER ITEM C AND BY MOTION RECEIVE AND FILE PRESENTATIONS AND REPORTS

D. CONSENT AGENDA *The following items are considered routine and non-controversial by staff and may be approved by one motion if no member of the Board wishes an item removed. If discussion is desired, the item may be removed from the Consent Agenda by a Board member and will be considered separately at the conclusion of the Consent Items. Questions or clarification may be made by the Board members without removal from the Consent Agenda. Individual items on the Consent Agenda are approved by the same vote that approves the Consent Agenda, unless an item is pulled for separate consideration. The recommendations for each item are noted in bracket. Members of the public may comment on the Consent Agenda items.*

- D-1) WARRANTS [RECOMMEND APPROVAL]
- D-2) APPROVE NOVEMBER 8, 2023, REGULAR BOARD MEETING MINUTES [RECOMMEND APPROVE MINUTES]
- D-3) ADOPT RESOLUTION COMMENDING FORMER DIRECTOR DAN WOODSON [RECOMMEND ADOPT RESOLUTION]
- D-4) AUTHORIZE STAFF TO BID BLACKLAKE SEWER SYSTEM CONSOLIDATION PROJECT LIFT STATIONS [RECOMMEND AUTHORIZE STAFF TO BID BLACKLAKE SEWER SYSTEM CONSOLIDATION PROJECT LIFT STATIONS AND BLACKLAKE WATER RECLAMATION FACILITY DECOMMISSIONING]
- D-5) CONSIDER CHANGES TO OPERATIONS MANAGER, WASTEWATER SUPERVISOR AND WASTEWATER OPERATOR SERIES JOB DESCRIPTIONS [RECOMMEND APPROVE CHANGES TO OPERATIONS MANAGER, WASTEWATER SUPERVISOR, AND WASTEWATER OPERATOR SERIES JOB DESCRIPTIONS]
- D-6) ACCEPT FIRST QUARTER FISCAL YEAR 2023-2024 QUARTERLY FINANCIAL REPORT [RECOMMEND RECEIVE AND FILE REPORT]
- D-7) APPROVE 2024 BOARD MEETING SCHEDULE [RECOMMEND APPROVE]
- D-8) APPROVE NEWTON GEO-HYDROLOGY 2024 CONSULTING SERVICES CONTRACT SCOPE AND \$90,000 BUDGET [RECOMMEND APPROVE SCOPE AND BUDGET FOR NEWTON GEO-HYDROLOGY TO PROVIDE 2024 CONSULTING SERVICES TO NIPOMO COMMUNITY SERVICES DISTRICT]

E. ADMINISTRATIVE ITEMS

- E-1) APPOINTMENT OF DIRECTOR TO FILL VACANCY ON THE BOARD FOR THE REMAINDER OF DIRECTOR WOODSON'S TERM

**Nipomo Community Services District  
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E-2) ELECTION OF BOARD PRESIDENT AND VICE PRESIDENT FOR 2024  
[RECOMMEND DIRECTORS ELECT BOARD OFFICERS FOR 2024 CALENDAR  
YEAR]

E-3) AUTHORIZE SAN LUIS OBISPO COUNTY INTEGRATED WASTE MANAGEMENT  
AUTHORITY ("IWMA") TO SUBMIT A JPA APPLICATION AND ACT AS LEAD  
AGENCY ON BEHALF OF NIPOMO COMMUNITY SERVICES DISTRICT FOR THE  
CALRECYCLE LOCAL ASSISTANCE GRANT [RECOMMEND PARTICIPATION AND  
APPROVAL FOR GENERAL MANAGER TO SIGN LETTER OF AUTHORIZATION]

F. GENERAL MANAGER'S REPORT

G. COMMITTEE REPORTS

H. DIRECTORS' REQUESTS TO STAFF AND SUPPLEMENTAL REPORTS

I. CLOSED SESSION ANNOUNCEMENTS

1. CONFERENCE WITH DISTRICT LEGAL COUNSEL RE: PENDING LITIGATION  
PURSUANT TO GC §54956.9

a. SMVWCD V. NCSD (SANTA CLARA COUNTY CASE NO. CV 770214,  
SIXTH APPELLATE COURT CASE NO. H032750, AND ALL  
CONSOLIDATED CASES

J. PUBLIC COMMENT ON CLOSED SESSION ITEMS

K. ADJOURN TO CLOSED SESSION

L. OPEN SESSION

ANNOUNCEMENT OF REPORTABLE ACTIONS, IF ANY, TAKEN IN CLOSED SESSION

ADJOURN MEETING

NEXT REGULAR BOARD MEETING IS WEDNESDAY, JANUARY 10, 2024, 9 AM