

TO: BOARD OF DIRECTORS
FROM: RAY DIENZO, P.E. *R.D*
GENERAL MANAGER
DATE: AUGUST 9, 2024



PRESENTATIONS AND REPORTS

The following presentations and reports are scheduled:

- C-1) DIRECTORS' ANNOUNCEMENTS OF DISTRICT AND COMMUNITY INTEREST AND REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS, CONFERENCES AND SEMINARS. [RECOMMEND RECEIVE AND FILE REPORTS FROM DIRECTORS].
- C-2) RECEIVE PUBLIC COMMENT ON PRESENTATIONS AND REPORTS PRESENTED UNDER ITEM C AND BY MOTION RECEIVE AND FILE PRESENTATIONS AND REPORTS.

TO: BOARD OF DIRECTORS
FROM: RAY DIENZO, P.E. *R.D.*
GENERAL MANAGER
DATE: AUGUST 9, 2024



CONSENT AGENDA

The following items are considered routine and non-controversial by staff and may be approved by one motion if no member of the Board wishes an item removed. If discussion is desired, the item may be removed from the Consent Agenda by a Board member and will be considered separately at the conclusion of the Consent Items. Individual items on the Consent Agenda are approved by the same vote that approves the Consent Agenda, unless an item is pulled for separate consideration. The recommendations for each item are noted in bracket. Members of the public may comment on the Consent Agenda items.

**Questions or clarification may be made by the Board members
without removal from the Consent Agenda**

- D-1) WARRANTS [RECOMMEND APPROVAL]
- D-2) APPROVE JULY 24, 2024 BOARD MEETING MINUTES
[RECOMMEND APPROVE MINUTES]
- D-3) AWARD CONSTRUCTION CONTRACT FOR SUPPLEMENTAL WATER PROJECT INTERCONNECTION IMPROVEMENTS TO W.M. LYLES CO. [RECOMMEND ADOPT RESOLUTION AWARDED CONTRACT TO W.M. LYLES CO. IN THE AMOUNT OF \$1,195,200, AUTHORIZING STAFF TO EXECUTE CONTRACT, AUTHORIZING CHANGE ORDER CONSTRUCTION CONTINGENCY IN THE AMOUNT OF \$120,000, AND APPROVING FY 24-25 BUDGET AMENDMENT IN THE AMOUNT OF \$448,696]
- D-4) APPROVE TASK ORDER WITH JEGO SYSTEMS FOR SCADA INTEGRATION SERVICES FOR SUPPLEMENTAL WATER PROJECT INTERCONNECTION IMPROVEMENTS [RECOMMEND BY MOTION AND ROLL CALL APPROVE TASK ORDER WITH JEGO SYSTEMS IN THE AMOUNT OF \$31,200 AND AUTHORIZE STAFF TO EXECUTE TASK ORDER]
- D-5) AWARD CONSTRUCTION MANAGEMENT SERVICES FOR THE SWP INTERCONNECT PROJECT AND WATER SYSTEM IMPROVEMENTS [RECOMMEND APPROVAL]
- D-6) AUTHORIZE PURCHASE OF REPLACEMENT UTILITY VEHICLE IN ACCORDANCE WITH APPROVED FY 24-25 BUDGET [RECOMMEND AUTHORIZE STAFF TO PURCHASE UTILITY VEHICLE FROM CAL-COAST MACHINERY AT A COST OF \$29,788]

TO: BOARD OF DIRECTORS

REVIEWED: RAY DIENZO, P.E. *RD*
GENERAL MANAGER

FROM: JANA ETTEDDGUE *J*
FINANCE DIRECTOR

DATE: AUGUST 8, 2024

AGENDA ITEM
D-1(A)
AUGUST 14, 2024

WARRANTS

COMPUTER CHECKS GENERATED – SEE ATTACHED	\$403,308.24
HAND WRITTEN CHECKS	NONE
VOIDED CHECKS	NONE

Item D-1(A) Warrants AUGUST 14, 2024

Nipomo Community Services District

By Payment Number

Payment Dates 08/14/2024 - 08/14/2024

Vendor Name	Description (Payable)	Payable Number	Payment Date	Amount
Payment: 12597				
Achievement House, Inc.	Clean Streets Program - June	76166	08/14/2024	4,760.00
Payment 12597 Total:				4,760.00
Payment: 12598				
Coastal Rolloff	Rolloff service	8595145U150	08/14/2024	524.88
Payment 12598 Total:				524.88
Payment: 12599				
GLM Landscape Management	Landscape maintenance	CI-3805	08/14/2024	935.00
Payment 12599 Total:				935.00
Payment: 12600				
Jiffy's Truck School, LLC	Driver training	1309	08/14/2024	3,995.00
Jiffy's Truck School, LLC	Driver training	1353	08/14/2024	3,995.00
Jiffy's Truck School, LLC	Driver training	1352	08/14/2024	3,995.00
Payment 12600 Total:				11,985.00
Payment: 12601				
OEC	Lab tests - water	A240710	08/14/2024	2,800.00
Payment 12601 Total:				2,800.00
Payment: 12602				
Sancon Technologies, Inc	Southland WWTF Influent Lift	28474	08/14/2024	43,080.00
Sancon Technologies, Inc	Southland WWTP Approach	28475	08/14/2024	22,390.00
Payment 12602 Total:				65,470.00
Payment: 12603				
Wallace Group	FOG program	62717	08/14/2024	421.25
Payment 12603 Total:				421.25
Payment: 12604				
Advantage Answering Plus, Inc.	Answering service	000033-504-651	08/14/2024	433.66
Payment 12604 Total:				433.66
Payment: 12605				
Alexander's Contract Services,	Meter reading	202407290012	08/14/2024	4,314.53
Payment 12605 Total:				4,314.53
Payment: 12606				
American Water Works - CA-NV	Membership renewal - Sevcik	SO169516	08/14/2024	321.00
Payment 12606 Total:				321.00
Payment: 12607				
Aqua-Metric Sales, Co.	1.5" Omni T2 meter	INV0102932	08/14/2024	1,219.05
Aqua-Metric Sales, Co.	Radio transmitters, 3/4" and 1"	INV0102791	08/14/2024	108,953.90
Payment 12607 Total:				110,172.95
Payment: 12608				
AT&T	Telephone	000022042016	08/14/2024	29.83
AT&T	Telephone	000022042015	08/14/2024	33.97
AT&T	Telephone	000022042017	08/14/2024	117.85
Payment 12608 Total:				181.65
Payment: 12609				
AT&T Mobility	Cell service	287318508827X08022024	08/14/2024	1,326.74
Payment 12609 Total:				1,326.74
Payment: 12610				
Brenntag Pacific, Inc.	Sodium hypochlorite	BPI448842	08/14/2024	513.97
Brenntag Pacific, Inc.	Ammonium sulfate	BPI446399	08/14/2024	1,956.64
Brenntag Pacific, Inc.	Ammonium sulfate	BPI446398	08/14/2024	1,306.59
Brenntag Pacific, Inc.	Sodium hypochlorite	BPI448841	08/14/2024	701.66

Item D-1(A) Warrants AUGUST 14, 2024

Payment Dates: 08/14/2024 - 08/14/2024

Vendor Name	Description (Payable)	Payable Number	Payment Date	Amount
Brenntag Pacific, Inc.	Sodium hypochlorite	BPI447066	08/14/2024	799.10
Payment 12610 Total:				5,277.96
Payment: 12611				
Brown, Kenneth	Travel reimbursement - CDL	JULY2024	08/14/2024	400.00
Payment 12611 Total:				400.00
Payment: 12612				
Cal-Coast Machinery, Inc.	Battery	916625	08/14/2024	265.02
Payment 12612 Total:				265.02
Payment: 12613				
California Electric Supply	Switch relays	7826-1142347	08/14/2024	266.44
Payment 12613 Total:				266.44
Payment: 12614				
Calleja, Derek	Travel reimbursement CDL class	JULY2024	08/14/2024	1,274.74
Payment 12614 Total:				1,274.74
Payment: 12615				
Clever Ducks	Computer expense - monthly	36430	08/14/2024	4,965.48
Clever Ducks	Computer expense - new tablet	36420	08/14/2024	5,321.05
Payment 12615 Total:				10,286.53
Payment: 12616				
Coastal Rolloff	Rolloff service	8631299U150	08/14/2024	713.63
Payment 12616 Total:				713.63
Payment: 12617				
Core & Main, LP	(4) meter resetters	V211152	08/14/2024	410.08
Core & Main, LP	(2) meter resetters	V294901	08/14/2024	375.38
Payment 12617 Total:				785.46
Payment: 12618				
DataProse, LLC	Mail bills/late notices	DP2403221	08/14/2024	728.25
DataProse, LLC	Postage bills/late notices	DP2403221-B	08/14/2024	2,856.43
Payment 12618 Total:				3,584.68
Payment: 12619				
Detection Instruments	L2 calibration	7160-58526	08/14/2024	268.76
Payment 12619 Total:				268.76
Payment: 12620				
Donahue Truck Centers	Service for Vactor	INV-SM78058	08/14/2024	316.74
Payment 12620 Total:				316.74
Payment: 12621				
Eagle Aerial Photography Inc	WaterView Saas subscription -	20676	08/14/2024	15,909.00
Payment 12621 Total:				15,909.00
Payment: 12622				
EMCOR Services Mesa Energy	HVAC service - JRPS	960104393	08/14/2024	1,514.00
Payment 12622 Total:				1,514.00
Payment: 12623				
Environmental Systems	Enterprise Agreement Fee	94769998	08/14/2024	11,600.00
Payment 12623 Total:				11,600.00
Payment: 12624				
Executive Janitorial	Janitorial services	89623	08/14/2024	780.00
Payment 12624 Total:				780.00
Payment: 12625				
Famcon Pipe and Supply Inc.	Hydrant bury and lugs	S100133933.001	08/14/2024	679.69
Payment 12625 Total:				679.69
Payment: 12626				
FedEx	Package handling	8-578-30066	08/14/2024	30.45
Payment 12626 Total:				30.45

Item D-1(A) Warrants AUGUST 14, 2024

Payment Dates: 08/14/2024 - 08/14/2024

Vendor Name	Description (Payable)	Payable Number	Payment Date	Amount
Payment: 12627				
FGL Environmental	Lab tests	482254A	08/14/2024	1,056.00
Payment 12627 Total:				1,056.00
Payment: 12628				
FP Mailing Solutions	Postage machine rental	RI106294930	08/14/2024	402.83
Payment 12628 Total:				402.83
Payment: 12629				
Frontier Communications	BL Telephone	JUL2024	08/14/2024	63.37
Payment 12629 Total:				63.37
Payment: 12630				
GLM Landscape Management	Landscape maintenance	CI-3951	08/14/2024	935.00
Payment 12630 Total:				935.00
Payment: 12631				
Great Western Alarm and	Alarm monitoring service	240702062101	08/14/2024	80.00
Great Western Alarm and	Alarm monitoring service	240702107101	08/14/2024	80.00
Payment 12631 Total:				160.00
Payment: 12632				
Home Depot Credit Services	Tools and supplies	JUL2024	08/14/2024	1,401.46
Payment 12632 Total:				1,401.46
Payment: 12633				
Integrated Industrial Supply, Inc.	Disposable gloves	100054	08/14/2024	216.58
Payment 12633 Total:				216.58
Payment: 12634				
JEGO Systems	TO#24-002 On-Call SCADA	2024-NCSD-005	08/14/2024	2,405.00
Payment 12634 Total:				2,405.00
Payment: 12635				
Mission Uniform Service	Uniforms	522016324	08/14/2024	245.14
Mission Uniform Service	Uniforms	522057755	08/14/2024	251.45
Mission Uniform Service	Uniforms	522102234	08/14/2024	244.85
Payment 12635 Total:				741.44
Payment: 12636				
NewLane Finance Company	Telephone	256254	08/14/2024	313.98
Payment 12636 Total:				313.98
Payment: 12637				
Newton Geo-Hydrology	Litigation support through 07-	JUL2024	08/14/2024	4,578.75
Payment 12637 Total:				4,578.75
Payment: 12638				
NexTraq	GPS subscription	USCI_02605	08/14/2024	603.05
Payment 12638 Total:				603.05
Payment: 12639				
Nipomo Community Services	Water	JUL2024	08/14/2024	3,082.04
Payment 12639 Total:				3,082.04
Payment: 12640				
No Limit Tire, Inc	Tire for vactor truck	48594	08/14/2024	90.00
Payment 12640 Total:				90.00
Payment: 12641				
Office Depot	Office supplies	378893789002	08/14/2024	109.92
Office Depot	Office supplies	376056758001	08/14/2024	105.08
Office Depot	Office supplies	375797283001	08/14/2024	3.65
Office Depot	Office supplies	378898439001	08/14/2024	41.81
Office Depot	Office supplies	378893789001	08/14/2024	200.31
Payment 12641 Total:				460.77
Payment: 12642				
PG&E	Electricity	JUL2024	08/14/2024	96,573.56
Payment 12642 Total:				96,573.56

Item D-1(A) Warrants AUGUST 14, 2024

Payment Dates: 08/14/2024 - 08/14/2024

Vendor Name	Description (Payable)	Payable Number	Payment Date	Amount
Payment: 12643				
Quinn Company	Tractor service - CAT 279D	WO030058770	08/14/2024	1,598.51
Quinn Company	Generator service - Maria Vista	WON10022974	08/14/2024	1,435.12
Payment 12643 Total:				3,033.63
Payment: 12644				
ReadyRefresh by Nestle	Distilled water	14G0900023136	08/14/2024	20.00
Payment 12644 Total:				20.00
Payment: 12645				
Simplot Grower Solutions	CAN 17	780170783	08/14/2024	953.00
Payment 12645 Total:				953.00
Payment: 12646				
Tuckfield & Associates	Rate consultant	0742	08/14/2024	6,037.50
Payment 12646 Total:				6,037.50
Payment: 12647				
Underground Service Alert of	Dig alert subscription CA fee -	155282USB24	08/14/2024	337.61
Underground Service Alert of	Dig alert subscription	1552822024	08/14/2024	1,002.35
Payment 12647 Total:				1,339.96
Payment: 12648				
US Bank National Association	Board meeting supplies	JUL2024A	08/14/2024	38.50
US Bank National Association	Storage unit	JUL2024D	08/14/2024	257.00
US Bank National Association	Postage	JUL2024G	08/14/2024	9.85
US Bank National Association	Training	JUL2024H	08/14/2024	3,185.00
US Bank National Association	Travel and meals	JUL2024B	08/14/2024	297.67
US Bank National Association	Software subscriptions	JUL2024C	08/14/2024	131.99
US Bank National Association	Office supplies	JUL2024F	08/14/2024	111.58
US Bank National Association	Operating supplies	JUL2024E	08/14/2024	255.20
Payment 12648 Total:				4,286.79
Payment: 12649				
USA Bluebook	CHEMKEYS	INV00434127	08/14/2024	375.58
USA Bluebook	CHEMKEYS	INV00429756	08/14/2024	6,965.13
USA Bluebook	CL17 colorimeter assembly	INV00429611	08/14/2024	2,571.57
USA Bluebook	pH buffer, zero oxygen	INV00436764	08/14/2024	801.07
USA Bluebook	Hach SL1000 portable analyzer	INV00431772	08/14/2024	4,415.67
Payment 12649 Total:				15,129.02
Payment: 12650				
Voelker, Tyler	Water Quality Analyst 1 renewal	JUL2024	08/14/2024	100.00
Payment 12650 Total:				100.00
Payment: 12651				
Waste Connections	Waste collection - Southland	8606323U120	08/14/2024	309.19
Waste Connections	Waste collection - Old Town	8606025U120	08/14/2024	349.70
Waste Connections	Waste collection - Office	8605234U120	08/14/2024	65.96
Payment 12651 Total:				724.85
Payment: 12652				
White, Christian	T2 certification renewal	JULY2024	08/14/2024	60.00
White, Christian	Travel reimbursement -	AUG2024	08/14/2024	661.28
Payment 12652 Total:				721.28
Payment: 12594				
Catamount Properties	UB REFUND	03-0140-01	08/14/2024	93.46
Payment 12594 Total:				93.46
Payment: 12595				
Dodge, Margaret	UB REFUND	11-2150-02	08/14/2024	27.32
Payment 12595 Total:				27.32
Payment: 12596				
Yee, Dixon	UB REFUND	11-5370-00	08/14/2024	157.84
Payment 12596 Total:				157.84

TO: BOARD OF DIRECTORS

REVIEWED: RAY DIENZO, P.E. *RD*
GENERAL MANAGER

FROM: JANA ETTEDDGUE *JW*
FINANCE DIRECTOR

DATE: AUGUST 8, 2024

AGENDA ITEM
D-1(B)
AUGUST 14, 2024

WARRANTS – BLACKLAKE ASSESSMENT DISTRICT 2020-1

COMPUTER CHECKS GENERATED – SEE ATTACHED	\$4,525.50
VOIDED CHECKS	NONE

Item D-1(B) Warrants AUGUST 14, 2024

Nipomo Community Services District

By Payment Number

Payment Dates 08/14/2024 - 08/14/2024

Vendor Name	Description (Payable)	Payable Number	Payment Date	Amount
Payment: 153 Electricraft, Inc.	Woodgreen LS project	20647	08/14/2024	2,600.00
			Payment 153 Total:	<u>2,600.00</u>
Payment: 154 SWCA, Inc.	Blacklake Sewer Consolidation	198621	08/14/2024	1,925.50
			Payment 154 Total:	<u>1,925.50</u>

TO: BOARD OF DIRECTORS
FROM: RAY DIENZO, P.E. *RD*
GENERAL MANAGER
DATE: AUGUST 8, 2024



**APPROVE JULY 24, 2024
REGULAR BOARD MEETING MINUTES**

ITEM

Approve action minutes from previous Board meeting. [RECOMMEND APPROVE MINUTES]

BACKGROUND

The draft minutes are a written record of the previous Board meeting action.

RECOMMENDATION

Approve Minutes

ATTACHMENT

- A. July 24, 2024 draft Board Meeting Minutes

AUGUST 14, 2024

ITEM D-2

ATTACHMENT A

NIPOMO COMMUNITY SERVICES DISTRICT

Serving the Community since 1965

DRAFT REGULAR MEETING MINUTES

JULY 24, 2024 AT 9:00 A.M.

JON S. SEITZ BOARD ROOM 148 SOUTH WILSON STREET, NIPOMO, CA

BOARD of DIRECTORS

ED EBY, **PRESIDENT**
DAN ALLEN GADDIS, **VICE PRESIDENT**
GARY HANSEN, **DIRECTOR**
PHIL HENRY, **DIRECTOR**
MARIO IGLESIAS, **DIRECTOR**

PRINCIPAL STAFF

RAY DIENZO, **GENERAL MANAGER**
JANA ETTEDDGUE, **FINANCE DIR/ASST GM**
PETER SEVCIK, **DIRECTOR OF ENG. & OPS.**
CRAIG STEELE, **GENERAL COUNSEL**

Mission Statement:

Provide our customers with reliable, quality, and cost-effective services now and in the future.

A. CALL TO ORDER AND FLAG SALUTE

President Eby called the Regular Meeting of July 24, 2024, to order at 9:00 a.m. and led the flag salute.

B. ROLL CALL AND PUBLIC COMMENT FOR ITEMS NOT ON AGENDA

At roll call all directors were present.

Katherine Annabella, Nipomo resident, commented on the District's franchise agreement with Waste Connections.

Joe Martinez, Nipomo resident, commented on the Dana Reserve development.

Gerald Stover, Nipomo resident, commented on a Board member conflict of interest code.

Carmen Morales-Board, Nipomo resident, commented on the Board by-laws.

Kathryn Voice, Nipomo resident, commented on the Dana Reserve development.

John Joyce, Nipomo resident, commented on the Dana Reserve development.

Stan Williams, Nipomo resident, commented on the Dana Reserve development.

Ray Dienzo, General Manager, answered questions from the Board and public.

Craig Steele, District Legal Counsel, answered questions from the Board and public.

SUBJECT TO BOARD APPROVAL

C. PRESENTATIONS AND REPORTS

- C-1) QUARTERLY DISTRICT ENGINEER'S REPORT TO THE BOARD [RECOMMEND RECEIVE AND FILE]

Peter Sevcik, Director of Engineering and Operations, presented the item and answered questions from the Board and public.

- C-2) DIRECTORS' ANNOUNCEMENTS OF DISTRICT AND COMMUNITY INTEREST AND REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS, CONFERENCES AND SEMINARS. [RECOMMEND RECEIVE AND FILE REPORTS FROM DIRECTORS].

- C-3) RECEIVE PUBLIC COMMENT ON PRESENTATIONS AND REPORTS PRESENTED UNDER ITEM C AND BY MOTION RECEIVE AND FILE PRESENTATIONS AND REPORTS.

Joe Martinez, Nipomo resident, commented on Item C-1.

Gerald Stover, Nipomo resident, commented on Item C-1.

John Joyce, Nipomo resident, commented on Item C-1.

Peter Sevcik, Director of Engineering and Operations, answered questions from the Board and public.

Ray Dienzo, General Manager, answered questions from the Board and public.

Jana Ettetdgue, Finance Director, answered questions from the Board and public.

- D. CONSENT AGENDA *The following items are considered routine and non-controversial by staff and may be approved by one motion if no member of the Board wishes an item removed. If discussion is desired, the item may be removed from the Consent Agenda by a Board member and will be considered separately at the conclusion of the Consent Items. Questions or clarification may be made by the Board members without removal from the Consent Agenda. Individual items on the Consent Agenda are approved by the same vote that approves the Consent Agenda, unless an item is pulled for separate consideration. The recommendations for each item are noted in bracket. Members of the public may comment on the Consent Agenda items.*

- D-1) WARRANTS [RECOMMEND APPROVAL]

- D-2) APPROVE JULY 10, 2024 BOARD MEETING MINUTES [RECOMMEND APPROVE MINUTES]

- D-3) APPROVE 2024 SANITARY SEWER SYSTEM MANAGEMENT PLAN UPDATE [RECOMMEND APPROVAL]

- D-4) INVESTMENT POLICY – QUARTERLY REPORT [RECOMMEND ACCEPT AND FILE REPORT]

SUBJECT TO BOARD APPROVAL

Nipomo Community Services District
REGULAR MEETING
MINUTES

- D-5) AUTHORIZE GENERAL MANAGER TO ENTER INTO A 3-YEAR AGREEMENT WITH ESRI FOR GIS SOFTWARE IN THE TOTAL AMOUNT OF \$34,800 [RECOMMEND AUTHORIZE GENERAL MANAGER TO ENTER INTO AN AGREEMENT WITH ESRI FOR GIS SOFTWARE IN THE TOTAL AMOUNT OF \$34,800]

Peter Sevcik, Director of Engineering and Operations, answered questions from the Board regarding Item D-5.

Upon the motion of Director Henry, and seconded, the Board approved the Consent Agenda

Vote 5-0

YES VOTES	ABSTAIN	ABSENT
<i>Directors Henry, Iglesias, Hansen, Gaddis, and Eby</i>	<i>None</i>	<i>None</i>

Director Eby called for a recess at 10:05am.

Director Eby called the meeting back to order at 10:16am.

E. ADMINISTRATIVE ITEMS

- E-1) CONSIDERATION OF REIMBURSEMENT RESOLUTION DECLARING INTENT TO REIMBURSE EXPENDITURES FROM TAX-EXEMPT BONDS RELATING TO THE FOOTHILL WATER STORAGE TANK PROJECT [RECOMMEND APPROVE RESOLUTION]

Ray Dienzo, General Manager, introduced and presented the item the item.

Peter Sevcik, Director of Engineering and Operations, answered questions from the Board and public.

Upon the motion of Director Hansen, and seconded, the Board unanimously approved and adopted the resolution

Vote 5-0

YES VOTES	ABSTAIN	ABSENT
<i>Directors Hansen, Iglesias, Henry, Gaddis, and Eby</i>	<i>None</i>	<i>None</i>

RESOLUTION 2024-1717
 A RESOLUTION OF THE BOARD OF DIRECTORS OF THE NIPOMO COMMUNITY SERVICES DISTRICT DECLARING ITS INTENT TO ISSUE TAX-EXEMPT OBLIGATIONS FOR CERTAIN PUBLIC IMPROVEMENTS AND TO ALLOW FOR THE REIMBURSEMENT OF EXPENDITURES MADE PRIOR TO THE ISSUANCE OF SUCH OBLIGATIONS

F. GENERAL MANAGER'S REPORT

Ray Dienzo, General Manager, introduced and presented the item.

Jana Eteddgue, Finance Director, answered questions from the Board.

Peter Sevcik, Director of Engineering and Operations, answered questions from the Board.

Joe Martinez, Nipomo resident, commented on the item.

John Joyce, Nipomo resident, commented on the item.

Ray Dienzo, General Manager, answered questions from the Board and public.

G. COMMITTEE REPORTS

SUBJECT TO BOARD APPROVAL

Nipomo Community Services District
REGULAR MEETING
MINUTES

There were no committee reports.

H. DIRECTORS' REQUESTS TO STAFF AND SUPPLEMENTAL REPORTS

Director Eby asked staff to follow up with Waste Connections on the concern raised in the public comment period.

Director Iglesias requested staff present a list of non-functional angle stops, a schedule of the Meter Aging program, and a monthly reporting of the finances for the Water budget through July 1, 2025.

Ray Dienzo, General Manager, advised Director Eby and Director Henry their request for staff to prepare and present a contingency plan for using an additional 1,500 ac-ft. of water to be received by the District on 7/1/2025 will be presented at a future Board meeting.

Director Gaddis commended the District for receiving the Certificate of Excellence for Financial Reporting for the 10th year in a row.

Ray Dienzo, General Manager, answered questions from the Board.

I. CLOSED SESSION ANNOUNCEMENTS

Craig Steele, General Council, announced that there would be no closed session.

1) CONFERENCE WITH DISTRICT LEGAL COUNSEL RE: PENDING LITIGATION PURSUANT TO GC §54956.9

- a. SMWWCD V. NCSO (SANTA CLARA COUNTY CASE NO. CV 770214, SIXTH APPELLATE COURT CASE NO. H032750, AND ALL CONSOLIDATED CASES)

2) CONFERENCE WITH DISTRICT LEGAL COUNSEL RE: PENDING LITIGATION PURSUANT TO GC §54956.9(d)(1)

- a. NIPOMO ACTION COMMITTEE, ET AL. V. COUNTY OF SAN LUIS OBISPO, ET. AL. (SAN LUIS OBISPO COUNTY SUPERIOR COURT CASE NO. 24CV-0351)

There were no public comments on closed session.

ADJOURN MEETING

President Eby adjourned the meeting at 10:39 a.m.

MEETING SUMMARY	HOURS & MINUTES		
Regular Meeting	1	hours	39 minutes
Closed Session	0	hours	0 minutes
TOTAL HOURS	1	hours	39 minutes

Respectfully submitted,

Ray Dienzo, General Manager and Secretary to the Board

Date

SUBJECT TO BOARD APPROVAL

TO: BOARD OF DIRECTORS
REVIEWED: RAY DIENZO, P.E. ^{RWD}
GENERAL MANAGER
FROM: PETER V. SEVCIK, P.E.
DIRECTOR OF
ENGINEERING & OPERATIONS
DATE: AUGUST 7, 2024

AGENDA ITEM
D-3
AUGUST 14, 2024

**AWARD CONSTRUCTION CONTRACT FOR
SUPPLEMENTAL WATER PROJECT INTERCONNECTION
IMPROVEMENTS TO W.M. LYLES CO.**

ITEM

Award construction contract for Supplemental Water Project Interconnection Improvements to W.M. Lyles Co. [RECOMMEND ADOPT RESOLUTION AWARDED CONTRACT TO W.M. LYLES CO. IN THE AMOUNT OF \$1,195,200, AUTHORIZING STAFF TO EXECUTE CONTRACT, AUTHORIZING CHANGE ORDER CONSTRUCTION CONTINGENCY IN THE AMOUNT OF \$120,000, AND APPROVING FY 24-25 BUDGET AMENDMENT IN THE AMOUNT OF \$448,696].

BACKGROUND

The Nipomo Supplemental Water Project ("NSWP") delivers water purchased by the District from the City of Santa Maria and allows the District to reduce pumping from existing wells to reduce the potential for seawater intrusion on the Nipomo Mesa. The NSWP also increases the reliability of the District water supply by providing an additional source other than groundwater. The NSWP is consistent with the settlement agreement and the judgment related to the groundwater adjudication of the Santa Maria Groundwater Basin. Construction of the NSWP is phased to manage the high capital cost of the project as well as track with the phased water delivery schedule.

The allocation of NSWP costs as well as the distribution and use of NSWP water is governed by the *Nipomo Supplemental Water Project Supplemental Water Management and Groundwater Replenishment Agreement*, an agreement between the District, Golden State Water Company ("GSWC") and Woodlands Mutual Water Company ("WMWC"). At present, the District is offsetting its groundwater pumping with NSWP water. However, in July 2025, when the phased delivery increases to 2,500 acre-feet per year, the District will no longer be able to simply offset its groundwater pumping with NSWP water since the District's current total demand is in the range of 1,900 acre-feet per year. Thus, the District will need to deliver NSWP water to GSWC and WMWC starting in July 2025.

Before the District can deliver NSWP water to GSWC and WMWC, the existing GSWC interconnect at Primavera Lane and the existing WMWC interconnect at Via Concha Road need to be replaced to provide fully functional points of interconnection. In addition, a new interconnect at the end of the District's water system on Lyn Road needs to be constructed in order to provide water delivery to GSWC Cypress Ridge ("GSWC-CR"). Pipeline improvements to the District's water system in the Summit Station vicinity are also required for the GSWC-CR connection. Each

interconnect will include a precast concrete vault, flow control valve, flowmeter, piping, valves, electrical and instrumentation control panel, and communication system.

In order to facilitate timely completion of the NSWP Interconnects, the Board previously authorized the purchase of the instrument control panels, flow control valves, and flow meters. Those components are expected to be received by the District by the end of the calendar year.

The Board authorized staff to bid the project at the June 13, 2024 Board meeting. On July 25, 2024, bids for the Project were opened from four (4) contractors as listed below:

Contractor	Total Bid Price
R. Baker, Inc.	\$657,200
W.M. Lyles Co.	\$1,195,200
Spiess Construction Co., Inc.	\$1,248,300
HPS Mechanical, Inc.	\$1,531,800

The apparent low bidder was R. Baker with a total bid price of \$657,200. Staff reviewed the bid and determined that the bid was non-responsive as the bid did not include all of the requested bid items. Specifically, instrumentation and radio towers that were to be provided by the bidder were not included.

In this situation, the intent of the California Public Contracts Code is to move to and award the contract to the next lowest bidder, W.M. Lyles Co. Staff reviewed the bid submitted by W.M. Lyles Co. and determined that the bid is responsive, and the bidder is responsible.

The District Board of Directors adopted a Mitigated Negative Declaration for the NSWP Interconnects in compliance with the California Environmental Quality Act ("CEQA") on February 12, 2020.

SCHEDULE

The tentative schedule is as follows:

- Contract Award – August 2024
- Construction – September 2024 to March 2025

FISCAL IMPACT

The District's FY 2024/2025 Budget includes \$1,000,000 for the construction of the NSWP Interconnects.

NSWP Interconnect costs are to be shared with GSWC and WMWC in accordance with the provisions of the *Nipomo Supplemental Water Project Supplemental Water Management and Groundwater Replenishment Agreement*.

Total project costs (rounded) are estimated as follows:

Construction	\$1,195,200
Construction Contingency	\$120,000
Construction Management and Inspection - MKN	\$102,296
SCADA Integration – JEGO Systems	\$31,200
Total Project Cost	\$1,448,696

Total available funding is estimated as follows:

Fund 500 – Supplemental Water FY 24-25	\$1,000,000
Subtotal FY 24-25 Budget	\$1,000,000
Fund 500 – Supplemental Water Project Reserves	\$448,696
Subtotal Transfer from Reserves	\$448,696
Total Available Funding	\$1,448,696

A transfer from reserves in the amount of \$448,696 is required to provide adequate funding for the project in the FY 24-25 budget.

STRATEGIC PLAN

Goal 1 – WATER SUPPLY – Actively plan to provide reliable water supply of sufficient quality and quantity to serve both current customers and those in the long-term future.

Goal 2. FACILITIES THAT ARE RELIABLE, ENVIRONMENTALLY SENSIBLE AND EFFICIENT. Plan, provide for and maintain District facilities and other physical assets to achieve reliable, environmentally sensible, and efficient District operations.

RECOMMENDATION

Staff recommends that the Board, by motion and roll call vote, adopt Resolution 2024-17XX SWP Interconnections Bid Award to:

1. Award the bid for Supplemental Water Project Interconnection Improvements to W.M. Lyles Co. in the amount of \$1,195,200 and authorize the General Manager to execute the construction agreement.
2. Authorize the General Manager to issue change orders for construction of the project with an aggregate total amount not to exceed \$120,000.
3. Amend FY 2024-2025 budget and transfer \$448,696 from Supplemental Water Reserves, Fund #500, to provide additional funding for the Project.

ATTACHMENTS

- A. Resolution 2024-17XX SWP Interconnections Bid Award

AUGUST 14, 2024

ITEM D-3

ATTACHMENT A

**NIPOMO COMMUNITY SERVICES DISTRICT
RESOLUTION NO. 2024-17XX**

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE NIPOMO COMMUNITY SERVICES DISTRICT AWARDING THE CONSTRUCTION CONTRACT FOR SUPPLEMENTAL WATER PROJECT INTERCONNECTION IMPROVEMENTS TO W.M. LYLES CO. IN THE AMOUNT OF \$1,195,200, AUTHORIZING CONSTRUCTION CONTINGENCY IN THE AMOUNT OF \$120,000 AND APPROVING FY 2024-2025 BUDGET AMENDMENT IN THE AMOUNT OF \$448,696

WHEREAS, the Supplemental Water Project Interconnection Improvements are required in order for the District to deliver supplemental water to Golden State Water Company and the Woodlands Mutual Water Company; and

WHEREAS, the Supplemental Water Project Interconnection Improvements involve the construction of three interconnects that will include a precast concrete vault, flow control valve, flowmeter, piping, valves, electrical and instrumentation control panel, and communication system; and

WHEREAS, the design drawings and technical specifications for the project, dated February 2024, were developed by District staff and MKN; and

WHEREAS, the Board authorized staff to solicit bids for the project on June 13, 2024; and

WHEREAS, the project was advertised for bids in accordance with State of California Public Contracts Code requirements; and

WHEREAS, the District's 2024-2025 Fiscal Year Budget allocated funding from Fund #500, Supplemental Water, for the project and the amount allocated for the project is insufficient based on the bid results; and

WHEREAS, based on the staff report, staff presentation and public comment, the Board makes the following findings:

1. The project was advertised for bids in accordance with State of California Public Contracts Code requirements.
2. The District received four (4) bids for the project.
3. Staff reviewed the project bids and determined that the bid submitted by R. Baker, the apparent low bidder, was non-responsive as the bid did not include all of the requested bid items.
4. Subsequently, Staff determined that W.M. Lyles Co. submitted the lowest responsive bid and is a responsible bidder.

NOW THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED BY THE NIPOMO COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS AS FOLLOWS:

1. The contract for the Supplemental Water Project Interconnection Improvements is hereby awarded to the lowest responsive and responsible bidder, W.M. Lyles Co. in

**NIPOMO COMMUNITY SERVICES DISTRICT
RESOLUTION NO. 2024-17XX**

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE NIPOMO COMMUNITY SERVICES DISTRICT AWARDING THE CONSTRUCTION CONTRACT FOR SUPPLEMENTAL WATER PROJECT INTERCONNECTION IMPROVEMENTS TO W.M. LYLES CO. IN THE AMOUNT OF \$1,195,200, AUTHORIZING CONSTRUCTION CONTINGENCY IN THE AMOUNT OF \$120,000 AND APPROVING FY 2024-2025 BUDGET AMENDMENT IN THE AMOUNT OF \$448,696

- the amount of \$1,195,200, and the General Manager is authorized to execute the construction agreement.
2. The General Manager is authorized to issue Change Orders for construction of the project with an aggregate total amount not to exceed \$120,000.
 3. The Board authorizes the transfer of \$448,696 from Supplemental Water Reserves, Fund #500, to provide additional funding for the Project in the FY 2024-2025 Budget.
 4. The above recitals and findings are incorporated herein by this reference.

Upon motion by Director _____, seconded by Director _____, and on the following roll call vote, to wit:

AYES:
NOES:
ABSENT:
CONFLICTS:

the foregoing resolution is hereby passed and adopted this 14th day of August 2024.

ED EBY
President of the Board

ATTEST:

APPROVED:

RAY DIENZO
General Manager and Secretary to the Board

CRAIG STEELE
District Legal Counsel

TO: BOARD OF DIRECTORS
REVIEWED: RAY DIENZO, P.E. *RWD*
GENERAL MANAGER
FROM: PETER V. SEVCIK, P.E.
DIRECTOR OF
ENGINEERING & OPERATIONS
DATE: AUGUST 7, 2024

**AGENDA ITEM
D-4
AUGUST 14, 2024**

**APPROVE TASK ORDER WITH JEGO SYSTEMS FOR
SCADA INTEGRATION SERVICES FOR
SUPPLEMENTAL WATER PROJECT
INTERCONNECTION IMPROVEMENTS**

ITEM

Approve Task Order with JEGO Systems for SCADA Integration Services for the Supplemental Water Project Interconnection Improvements [RECOMMEND BY MOTION AND ROLL CALL APPROVE TASK ORDER WITH JEGO SYSTEMS IN THE AMOUNT OF \$31,200 AND AUTHORIZE STAFF TO EXECUTE TASK ORDER].

BACKGROUND

The Nipomo Supplemental Water Project ("NSWP") delivers water purchased by the District from the City of Santa Maria and allows the District to reduce pumping from existing wells to reduce the potential for seawater intrusion on the Nipomo Mesa. The NSWP also increases the reliability of the District water supply by providing an additional source other than groundwater. The NSWP is consistent with the settlement agreement and the judgment related to the groundwater adjudication of the Santa Maria Groundwater Basin. Construction of the NSWP is phased to manage the high capital cost of the project as well as track with the phased water delivery schedule.

The allocation of NSWP costs as well as the distribution and use of NSWP water is governed by the *Nipomo Supplemental Water Project Supplemental Water Management and Groundwater Replenishment Agreement*, an agreement between the District, Golden State Water Company ("GSWC") and Woodlands Mutual Water Company ("WMWC"). At present, the District is offsetting its groundwater pumping with NSWP water. However, in July 2025, when the phased delivery increases to 2,500 acre- feet per year, the District will no longer be able to simply offset its groundwater pumping with NSWP water since the District's current total demand is in the range of 1,900 acre-feet per year. Thus, the District will need to deliver NSWP water to GSWC and WMWC starting in July 2025.

Before the District can deliver NSWP water to GSWC and WMWC, the existing GSWC interconnect at Primavera Lane and the existing WMWC interconnect at Via Concha Road need to be replaced to provide fully functional points of interconnection. In addition, a new interconnect at the end of the District's water system on Lyn Road needs to be constructed in order to provide water delivery to GSWC Cypress Ridge ("GSWC-CR"). Pipeline improvements to the District's

water system in the Summit Station vicinity are also required for the GSWC-CR connection. Each interconnect will include a precast concrete vault, flow control valve, flowmeter, piping, valves, electrical and instrumentation control panel, and communication system.

The District utilizes a Supervisory Control and Data Acquisition System (SCADA) to remotely monitor the operation of water wells, water storage tanks, water pressure reducing stations, a water flow control and metering station, a water pump station, sanitary sewer lift stations, and the wastewater treatment plants. The new Supplemental Water Project Interconnection control panels need to be integrated into the District's SCADA system.

JEGO Systems (JEGO) has been providing support for the District's SCADA system for the last several years. In order to maintain the integrity of the District's SCADA System and minimize the coordination risk/expense to the District of multiple system integrators simultaneously working on the District's SCADA System, staff recommends that the SCADA integration for the Supplemental Water Project Interconnection Improvements be completed by JEGO. In accordance with the District's Purchasing Policy, JEGO is uniquely knowledgeable and qualified because it has previously provided similar/related services to the District.

FISCAL IMPACT

The FY 2024-2025 Amended Budget includes funding in the amount of \$1,448,696 for the project.

Total project costs (rounded) are estimated as follows:

Construction	\$1,195,200
Construction Contingency	\$120,000
Construction Management and Inspection - MKN	\$102,296
SCADA Integration – JEGO Systems	\$31,200
Total Project Cost	\$1,448,696

STRATEGIC PLAN

Goal 1 – WATER SUPPLY – Actively plan to provide reliable water supply of sufficient quality and quantity to serve both current customers and those in the long-term future.

Goal 2. FACILITIES THAT ARE RELIABLE, ENVIRONMENTALLY SENSIBLE AND EFFICIENT. Plan, provide for and maintain District facilities and other physical assets to achieve reliable, environmentally sensible, and efficient District operations.

RECOMMENDATION

Staff recommends that the Board, by motion and roll call vote, approve a Task Order with JEGO Systems in the amount of \$31,200 for SCADA integration services for Supplemental Water Project Interconnection Improvements and authorize the General Manager to execute the Task Order.

ATTACHMENTS

None

TO: BOARD OF DIRECTORS
REVIEWED: RAY DIENZO, P.E. *RWD*
GENERAL MANAGER
FROM: PETER V. SEVCIK, P.E.
DIRECTOR OF
ENGINEERING & OPERATIONS
DATE: AUGUST 7, 2024

AGENDA ITEM
D-5
AUGUST 14, 2024

**APPROVE TASK ORDER WITH MKN FOR
CONSTRUCTION MANAGEMENT SERVICES FOR
SUPPLEMENTAL WATER PROJECT
INTERCONNECTION IMPROVEMENTS**

ITEM

Approve Task Order with MKN for construction management services for the Supplemental Water Project Interconnection Improvements [RECOMMEND BY MOTION AND ROLL CALL APPROVE TASK ORDER WITH MKN IN THE AMOUNT OF \$102,296 AND AUTHORIZE STAFF TO EXECUTE TASK ORDER].

BACKGROUND

The Nipomo Supplemental Water Project ("NSWP") delivers water purchased by the District from the City of Santa Maria and allows the District to reduce pumping from existing wells to reduce the potential for seawater intrusion on the Nipomo Mesa. The NSWP also increases the reliability of the District water supply by providing an additional source other than groundwater. The NSWP is consistent with the settlement agreement and the judgment related to the groundwater adjudication of the Santa Maria Groundwater Basin. Construction of the NSWP is phased to manage the high capital cost of the project as well as track with the phased water delivery schedule.

The allocation of NSWP costs as well as the distribution and use of NSWP water is governed by the *Nipomo Supplemental Water Project Supplemental Water Management and Groundwater Replenishment Agreement*, an agreement between the District, Golden State Water Company ("GSWC") and Woodlands Mutual Water Company ("WMWC"). At present, the District is offsetting its groundwater pumping with NSWP water. However, in July 2025, when the phased delivery increases to 2,500 acre- feet per year, the District will no longer be able to simply offset its groundwater pumping with NSWP water since the District's current total demand is in the range of 1,900 acre-feet per year. Thus, the District will need to deliver NSWP water to GSWC and WMWC starting in July 2025.

Before the District can deliver NSWP water to GSWC and WMWC, the existing GSWC interconnect at Primavera Lane and the existing WMWC interconnect at Via Concha Road need to be replaced to provide fully functional points of interconnection. In addition, a new interconnect at the end of the District's water system on Lyn Road needs to be constructed in order to provide water delivery to GSWC Cypress Ridge ("GSWC-CR"). Pipeline improvements to the District's

water system in the Summit Station vicinity are also required for the GSWC-CR connection. Each interconnect will include a precast concrete vault, flow control valve, flowmeter, piping, valves, electrical and instrumentation control panel, and communication system.

Staff requested that MKN provide a proposal for construction management services for the Supplemental Water Project Interconnection Improvements. MKN submitted a proposal to perform the work for a not to exceed amount of \$102,296. The proposal includes submittal review, part-time inspection, materials testing, and record drawing preparation.

FISCAL IMPACT

The FY 2024-2025 Amended Budget includes funding in the amount of \$1,448,696 for the project.

Total project costs (rounded) are estimated as follows:

Construction	\$1,195,200
Construction Contingency	\$120,000
Construction Management and Inspection - MKN	\$102,296
SCADA Integration – JEGO Systems	\$31,200
Total Project Cost	\$1,448,696

STRATEGIC PLAN

Goal 1 – WATER SUPPLY – Actively plan to provide reliable water supply of sufficient quality and quantity to serve both current customers and those in the long-term future.

Goal 2. FACILITIES THAT ARE RELIABLE, ENVIRONMENTALLY SENSIBLE AND EFFICIENT. Plan, provide for and maintain District facilities and other physical assets to achieve reliable, environmentally sensible, and efficient District operations.

RECOMMENDATION

Staff recommends that the Board, by motion and roll call vote, approve a Task Order with MKN in the amount of \$102,296 for construction management services for the Supplemental Water Project Interconnection Improvements and authorize the General Manager to execute the Task Order.

ATTACHMENTS

None

TO: BOARD OF DIRECTORS
REVIEWED: RAY DIENZO, P.E. *RWD*
GENERAL MANAGER
FROM: PETER V. SEVCIK, P.E.
DIRECTOR OF
ENGINEERING & OPERATIONS
DATE: AUGUST 7, 2024

**AGENDA ITEM
D-6
AUGUST 14, 2024**

**AUTHORIZE PURCHASE OF REPLACEMENT UTILITY VEHICLE
IN ACCORDANCE WITH APPROVED FY 24-25 BUDGET**

ITEM

Authorize staff to purchase replacement utility vehicle in accordance with approved FY 24-25 Budget [RECOMMEND AUTHORIZE STAFF TO PURCHASE UTILITY VEHICLE FROM CAL-COAST MACHINERY AT A COST OF \$29,788].

BACKGROUND

The District's FY 2024-2025 budget includes funding for the purchase of one replacement utility vehicle for the Operations Department that will replace the existing 2014 John Deere Gator utility vehicle. District staff solicited a quote for a similarly equipped utility vehicle from Cal-Coast Machinery, a local John Deere dealer, through Sourcewell, formerly known as National Joint Powers Alliance (NJPA), a national government purchasing cooperative that the District belongs to, and received a quote of \$29,788 for a 2025 John Deere Gator utility vehicle.

FISCAL IMPACT

The FY 2024-2025 Budget includes funding in the amount of \$30,000 for the purchase of a replacement utility vehicle. The District's purchasing policy allows for the purchase of equipment from a vendor that provided a bid to another public agency, in this case Sourcewell.

RECOMMENDATION

Staff recommends that the Board, by motion and roll call vote, authorize staff to purchase a replacement utility vehicle from Cal-Coast Machinery for total cost of \$29,788.

ATTACHMENTS

None

TO: BOARD OF DIRECTORS
FROM: RAY DIENZO, P.E. RD
GENERAL MANAGER
DATE: AUGUST 7, 2024

AGENDA ITEM
PUBLIC FACILITIES
CORPORATION
A
AUGUST 14, 2024

**NIPOMO COMMUNITY SERVICES DISTRICT
PUBLIC FACILITIES CORPORATION**

ITEM

Annual Meeting of the Nipomo Community Services District Public Facilities Corporation

BACKGROUND

The Nipomo Community Services District Public Facilities Corporation is required to meet annually in the month of July to review corporate activities, take action as needed, and review and approve the previous meeting's Board minutes. The only action needed at this time is to approve the meeting minutes of the July 12, 2023, meeting of the Nipomo Community Services District Public Facilities Corporation. These Board minutes were included in the regular NCSA meeting minutes but were not separately approved by the corporation. The minutes are being presented today for approval.

FISCAL IMPACT

Funds for staff time and effort to support the annual meeting of the Nipomo Community Services District Public Facilities Corporation are included in the Budget.

STRATEGIC PLAN

Goal 6 – GOVERNANCE AND ADMINISTRATION – Conduct District activities in an efficient, equitable and cost-effective manner.

RECOMMENDATION

Staff recommends that your Board approve the Minutes of the Nipomo Community Services District Public Facilities Corporation meeting held on July 12, 2023.

ATTACHMENT

A. Minutes of July 12, 2023

AUGUST 14, 2024

NCSD PUBLIC FACILITIES CORPORATION

ITEM A

ATTACHMENT A

Nipomo Community Services District
REGULAR MEETING
MINUTES

Upon the motion of Director Hansen and seconded, the Board approved the Consent Agenda. Vote 4-0.

YES VOTES	NO VOTES	ABSENT
Directors Hansen, Woodson, Eby and Gaddis	None	Malvarose

E. ADMINISTRATIVE ITEMS

Vice President Gaddis adjourned to the NCSD Public Facilities Corporation Annual Meeting.

ROLL CALL

At Roll Call, Director Hansen, Woodson, Eby, and Gaddis were present. President Malvarose was absent.

A. APPROVE MINUTES OF THE JULY 13, 2022 MEETING

There were no public comments.

Upon the motion of Director Woodson and seconded, the Board approved the minutes of July 13, 2022. Director Hansen abstained from voting due to not being a Board member at the previous annual meeting. Vote 3-1-0.

YES VOTES	ABSTAIN	ABSENT
Directors Woodson, Eby, and Gaddis	Hansen	Malvarose

Vice President Gaddis adjourned to NCSD Regular Board Meeting.

F. GENERAL MANAGER'S REPORT

Mario Iglesias, General Manager, presented the item and answered questions from the Board.

Pam Wilson, NCSD Resident, mentioned that the final Dana Reserve EIR would be released on July 21st.

G. COMMITTEE REPORTS

Director Gaddis announced that the Ad Hoc Committee met on July 10th, and interviewed five candidates for the General Manager position. The Committee selected 3 candidates to complete a background check and bring to the Board on the July 26th meeting in closed session for interviews.

H. DIRECTORS' REQUESTS TO STAFF AND SUPPLEMENTAL REPORTS

None.

TO: BOARD OF DIRECTORS
 FROM: RAY DIENZO, P.E. *R.D.*
 GENERAL MANAGER
 DATE: AUGUST 7, 2024

**AGENDA ITEM
 F
 AUGUST 14, 2024**

GENERAL MANAGER’S REPORT

ITEM

Standing report to your Honorable Board -- *Period covered by this report is 7/21/2024 to 8/10/2024.*

DISTRICT BUSINESS

Administrative

The District encourages residents to provide reports of any observed water waste. The District also keeps an accounting of leak adjustments as a measure of non-revenue water lost to leaks and tracks late fee waivers. The table below provides July 2024 data, which is the most recent monthly data available.

OFFICE ACTIVITIES			
		July 24	Jan 24- July 24
Reports of Water Waste		0	0
Leak Adjustments		6	12
Leak Adjustment Amount		0	\$2784.95
Late Fee Waivers		8	23
Late Fee Waiver Adjustment Amount		\$157.55	\$848.23

Water Resources

For the one (1) month of the 2024-25 Fiscal Year, the District’s total combined production, including groundwater production wells and supplemental water imported through the Joshua Road Pump Station, registered 206.1 AF.

The District imported more water through the Joshua Road Pump Station than it produced from groundwater sources. This trend will continue through the year as the District strives to maintain the 50% groundwater reduction goal while also reaching the District’s contract import water take amount of 1,000 AFY minimum.

<u>Table 1. Total Production Acre Feet (AF)</u>		
	July 24	Jul 24- June 25
Groundwater Production	89.6	89.6
Supplemental Water Imported	<u>116.5</u>	<u>116.5</u>
Total Production	206.1	206.1

NCSD GW Reduction

The District’s purveyor customers, Golden State Water Company and Woodlands Mutual Water Company, each are responsible for 16.66% (cumulatively 33.33%) of the imported water NCSD brings onto the basin through the NSWP. Of the 1,000 AF minimum imported water from the City of Santa Maria, 333 AF or 33.33% of the total imported water – whichever is greater – will be credited to these two purveyor customers. The credited amount must be added to the

District’s groundwater pumping total every month to reflect the groundwater pumped by these customers in-lieu of taking imported water from the District. Table 2, below, captures this data.

<u>Table 2. NCSD GW Production (NCSD GW Well Production plus Purveyor Credit)</u>		
	July-24	Jul 24 – June 25
NCSD GW Well Production	89.6	89.6
Purveyor Customer Credit (33.3% of Import Water)	38.8	38.8
NCSD Total Calculated GW Production	128.4	128.4
Average GW Production for 2009-2013	291.2	2533.4
NCSD Percentage of GW Reduction	56%	

2024-25 Fiscal Year Groundwater Pumping Forecast

This information will be updated in the first quarter of the fiscal year 2024-2025

Other Items

- Angle stop replacement
 Our water operations staff have made good progress in replacing angle stops throughout our service area. However, due to budget constraints, no dedicated staff are assigned this duty. The high-priority replacements, mainly landscape/commercial and older meters, were completed earlier this year. To further our progress in the meter replacement program, angle stops related to this program are completed as necessary. As our water system is aging, the list of angle stops that need replacement continues to grow. Currently, outside of their daily operations, our water staff is placing a significant focus on completing the Lead and Copper Service evaluation, recognizing the importance of this task. This effort will be completed in October 2024. Once this effort is completed, a more detailed assessment and replacement schedule will be performed.

- Evaluation of Supplemental Water Allocation Increase
 Our allocation of supplemental water will increase from 1000 AFY to 2500 AFY on July 1, 2025. Due to lower demand than what was projected, there are challenges using this water. Staff will further analyze these challenges. Staff also recommends the formation of an Ad-hoc committee to explore solutions further.

- Dana Reserve Schedule
 The revised schedule for the Dana Reserve is seen in Attachment A.

Safety Program

No Safety Issues

Upcoming Water Resource and Other Meetings

8/26/2024	-	SCAC	6:30 PM	District Board Room
9/4/2024	-	Water Resources Advisory Committee	1:30 PM	SLO Library Room
9/6/2024	-	NMMA - TG	10:00 AM	Teams
9/6/2024	-	IWMA Local Task Force	1:00 PM	Teams
9/8- 9/12/2024	-	CSDA Annual Conference, Indian Wells		
9/19/2024	-	LAFCO - Dana Reserve Study Session	9:00 PM	SLOCo Board Room
10/9/2024	-	County Water Action Team (CWAT)	3:00 PM	SLO Library Room

RECOMMENDATION

Staff seeks direction and input from your Board.

ATTACHMENTS

A – Dana Reserve Schedule

AUGUST 14, 2024

ITEM F

ATTACHMENT A

DANA RESERVE REVIEW SCHEDULE

Status Update: updated 8/7/2024

Date	Description	Comment
March 13, 2024	Review of updated Water Supply Assessment	Submit to County prior to April 23, 2024 County Board Meeting. Submitted to County 3/15/2024
April 23, 2024	1 st Meeting: County Board of Supervisors	Consider recommendation of PC to Certify EIR, General Plan Amendment, Approve Subdivision Map, Issue Conditional Use Permits
April 24, 2 2024	2 nd Meeting: County Board of Supervisors	
May 2024	NCS D Board Negotiations with Developer [Infrastructure Improvements/Costs] Property Tax Negotiations with County	<ul style="list-style-type: none"> • Discuss Annexation Agreement Between Developer and NCS D • Complete property tax negotiations with the County • Plan for Services
Aug 2024	Board adopt – Annexation Agreement and Property Tax share and Plan for Services	Anticipate 1 st Board Meeting in August
Sep 19, 2024	LAFCO Study Session	Public meeting to discuss project as approved by the County BOS, and detail other pertinent items related to annexation and the District that were not previously discussed at the July 2022 study session
Nov 2024 – Feb 2025	LAFCO Review & Approval Process	<ul style="list-style-type: none"> • Certificate of Filing – late summer 2024 • LAFCO Hearing – Dec 19, 2024 • 30-Day Reconsideration Period – Jan 2025 • Certificate of Completion – Feb 2025 • LAFCO Filing with State Board of Equalization – Feb 2025

The above schedule is suggested and drawn from conversations with staff from the County, LAFCO, and the Developer. This schedule is a rough outline and is subject to change over time.

Other notes:

The developer shifted to an annexation process that focuses first on the LAFCO application and second the District’s application process. Under this format, LAFCO will be the agency that coordinates communication between the Developer and NCS D.

The developer mailed a letter on September 20, 2022, to residents in Nipomo directing their attention to the District website and the three reports addressing utilities – focusing on explaining the water situation.

RWG submitted comments on the Dana Reserve Specific Plan DEIR, August 1, 2022, to the County of San Luis Obispo supervision planner, Jennifer Guetschow.