NIPOMO COMMUNITY SERVICES DISTRICT

Serving the Community since 1965

REGULAR MEETING OF THE BOARD OF DIRECTORS AGENDA

DECEMBER 11, 2024 AT 9:00 A.M.

JON S. SEITZ BOARD ROOM 148 SOUTH WILSON STREET, NIPOMO, CA

BOARD of DIRECTORS
ED EBY, PRESIDENT
DAN ALLEN GADDIS, VICE PRESIDENT
GARY HANSEN, DIRECTOR
PHIL HENRY, DIRECTOR
MARIO IGLESIAS, DIRECTOR

PRINCIPAL STAFF
RAY DIENZO, GENERAL MANAGER
JANA ETTEDDGUE, FINANCE DIR/ASST GM
PETER SEVCIK, DIRECTOR OF ENG. & OPS.
CRAIG STEELE, GENERAL COUNSEL

Mission Statement:

Provide our customers with reliable, quality, and cost-effective services now and in the future.

NOTE:

- All comments concerning any item are to be directed to the Board President.
- Consistent with the Americans with Disabilities Act and California Government Code §54954.2
 requests for disability related modification or accommodation, including auxiliary aids or services
 may be made by a person with a disability who requires the modification or accommodation in
 order to participate at the below referenced public meeting by contacting the District General
 Manager at 805-929-1133.
- District-prepared staff reports and documents are generally posted on the District's website {NCSD.CA.GOV} on the same date the agenda is posted.
- Any writing or document pertaining to an open session item on this agenda which is distributed
 to the Board of Directors after the posting of this agenda will be available for public inspection
 at the time the subject writing or document is distributed. To ensure proper posting, please
 reference the Board item in the subject line of the comment letter.
- Written comments and correspondence about a Board item received by the District by the end
 of the business day prior to the Board meeting date will be posted on the District website in the
 Board Packet section for that Board meeting date. These may be printed and available for
 viewing on the day of the Board meeting, to the extent they are public records.
- Written comments received during the Board meeting will be available for public viewing after they are copied and provided to the Board and will be posted on the District website in the Board Packet section for that Board meeting date.
- Written comments received after conclusion of the Board meeting will be available for public viewing upon request.
- Items may be taken out of order. If necessary, the Board typically breaks for lunch at approximately 12 noon and conducts Closed Session at that time, reconvening to public session at approximately 1:00 p.m.
- Public comment is available for each Board agenda item.
- Please silence all cell phones during the meeting, as a courtesy to others.

A. CALL TO ORDER AND FLAG SALUTE

NEXT RESOLUTION

2024-1726

NEXT ORDINANCE

2024-137

- B. ROLL CALL AND PUBLIC COMMENT FOR ITEMS NOT ON AGENDA
 - B-1) SWEAR IN AND SEAT NEW DIRECTORS, ROLL CALL

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B-2) PUBLIC COMMENT: Any member of the public may address the Board relating to any matter within the Board's jurisdiction but not on the Board's agenda. Public Comment is limited to three (3) minutes or otherwise at the discretion of the President.

C. PRESENTATIONS AND REPORTS

- C-1) DIRECTORS' ANNOUNCEMENTS OF DISTRICT AND COMMUNITY INTEREST AND REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS, CONFERENCES AND SEMINARS
- D. CONSENT AGENDA The following items are considered routine and non-controversial by staff and may be approved by one motion if no member of the Board wishes an item removed. If discussion is desired, the item may be removed from the Consent Agenda by a Board member and will be considered separately at the conclusion of the Consent Items. Questions or clarification may be made by the Board members without removal from the Consent Agenda. Individual items on the Consent Agenda are approved by the same vote that approves the Consent Agenda, unless an item is pulled for separate consideration. The recommendations for each item are noted in bracket. Members of the public may comment on the Consent Agenda items.
 - D-1) WARRANTS [RECOMMEND APPROVAL]
 - D-2) APPROVE NOVEMBER 13, 2024 REGULAR BOARD MEETING MINUTES [RECOMMEND APPROVE MINUTES]
 - D-3) ACCEPT FIRST QUARTER FISCAL YEAR 2024-2025 QUARTERLY FINANCIAL REPORT [RECOMMEND RECEIVE AND FILE REPORT]
 - D-4) APPROVE NEWTON GEO-HYDROLOGY 2025 CONSULTING SERVICES TASK ORDER SCOPE AND \$90,000 BUDGET [RECOMMEND APPROVE SCOPE AND BUDGET FOR NEWTON GEO-HYDROLOGY TO PROVIDE 2025 CONSULTING SERVICES TO NIPOMO COMMUNITY SERVICES DISTRICT]
 - D-5) AWARD CONSTRUCTION CONTRACT FOR 2024 WATER DISTRIBUTION SYSTEM IMPROVEMENTS TO R. BAKER, INC. [RECOMMEND ADOPT RESOLUTION AWARDING CONTRACT TO R. BAKER, INC. IN THE AMOUNT OF \$2,019,261, AUTHORIZING STAFF TO EXECUTE CONTRACT, AUTHORIZING CHANGE ORDER CONSTRUCTION CONTINGENCY IN THE AMOUNT OF \$200,000, AND APPROVING FY 24-25 BUDGET AMENDMENT IN THE AMOUNT OF \$425,725]
 - D-6) APPROVE TASK ORDER WITH CANNON FOR CONSTRUCTION MANAGEMENT SERVICES FOR 2024 WATER DISTRIBUTION SYSTEM IMPROVEMENTS [RECOMMEND BY MOTION AND ROLL CALL APPROVE TASK ORDER WITH CANNON IN THE AMOUNT OF \$295,464 AND AUTHORIZE STAFF TO EXECUTE TASK ORDER]
 - D-7) APPROVE 2025 BOARD MEETING SCHEDULE [RECOMMEND REVIEW AND APPROVE 2025 BOARD MEETING SCHEDULE]

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- E. ADMINISTRATIVE ITEMS
 - E-1) REVIEW AND FILE NOTICE OF VACANCY ON THE NIPOMO COMMUNITY SERVICES DISTRICT'S GOVERNING BOARD OF DIRECTORS [RECOMMEND RECEIVE, DISCUSS, AND PROVIDE DIRECTION TO STAFF REGARDING FILLING THE VACANCY]
 - E-2 ELECTION OF BOARD PRESIDENT AND VICE PRESIDENT FOR 2025 [RECOMMEND DIRECTORS ELECT BOARD OFFICERS FOR 2025 CALENDAR YEAR]
- F. GENERAL MANAGER'S REPORT
- G. COMMITTEE REPORTS
- H. DIRECTORS' REQUESTS TO STAFF AND SUPPLEMENTAL REPORTS
- I. CLOSED SESSION ANNOUNCEMENTS

CONFERENCE WITH DISTRICT LEGAL COUNSEL RE: PENDING LITIGATION PURSUANT TO GC §54956.9

SMVWCD V. NCSD (SANTA CLARA COUNTY CASE NO. CV 770214, SIXTH APPELLATE COURT CASE NO. H032750, AND ALL CONSOLIDATED CASES)

- J. ADJOURN TO CLOSED SESSION
- K. OPEN SESSION

ANNOUNCEMENT OF REPORTABLE ACTIONS, IF ANY, TAKEN IN CLOSED SESSION

ADJOURN MEETING

NEXT REGULAR BOARD MEETING IS PROPOSED FOR WEDNESDAY, JANUARY 8, 2025, 9 AM.