

TO: BOARD OF DIRECTORS
FROM: RAY DIENZO R.D.
GENERAL MANAGER
DATE: JANUARY 15, 2025



INTEGRATED WASTE MANAGEMENT AUTHORITY SPECIAL DISTRICT REPRESENTATIVE SEAT NOMINATION

ITEM

Consider nomination opportunity for the Integrated Waste Management Authority ("IWMA") special district representative seat [RECOMMEND CONSIDER NOMINATING A NIPOMO COMMUNITY SERVICES DISTRICT ("District") DIRECTOR TO FILL THE SPECIAL DISTRICT REPRESENTATIVE SEAT ON IWMA]

BACKGROUND

The Special Districts participate in the IWMA pursuant to a Memorandum of Agreement, which provides for the appointment of one Special District representative and one alternate. This nomination period is for one Regular Special District representative on IWMA. The appointments and election will be coordinated by the San Luis Obispo Chapter of the California Special Districts Association ("SLOCCSDA"). This call for nominations is for the representative seat which will serve through December 2028. The IWMA Board of Directors regular meetings are typically the second Wednesday of each month, starting at 1:30 p.m. in person at the SLO County Board of Supervisors Chambers.

Your Board may nominate a candidate to fill this Special District Representative Board of Director seat on IWMA. The nomination period began on January 6, 2025, and ends on February 17, 2025, at 5 pm. The election will be coordinated by the SLOCCSDA. Details on the candidate's selection are included in the attached SLOCCSDA-supplied notice [Attachment A].

FISCAL IMPACT

Minor budgeted staff time to prepare these materials.

STRATEGIC PLAN

7.2 Maintain productive communication and relationships with key stakeholders, such as city, County, State and Federal legislators, service clubs, etc. As appropriate, plan and assign for this role.

RECOMMENDATION

Staff recommends your Board, by motion and roll call vote, direct staff to forward your Board's nomination, should you have one, of a candidate to fill the IWMA Special District Representative seat.

ATTACHMENTS

- A. SLOCCSDA - IWMA Nomination Memo and Form

JANUARY 22, 2025

ITEM E-2

ATTACHMENT A

Brad Hagemann, President
Scott Duffield, Vice-President
Kristen Gelos, Treasurer
Jana Ettetdgue, Secretary



**California Special
Districts Association**
Districts Stronger Together

San Luis Obispo County Chapter

Mission Statement:

To provide an accessible platform for collaboration, education, and advocacy among special districts in the San Luis Obispo region.

TO: Special Districts of the IWMA
FROM: Brad Hagemann, President
DATE: January 6, 2025
SUBJECT: Request for Nominations for the Integrated Waste Management Authority (IWMA) Special District Representative

The Special Districts participate on the IWMA pursuant to a Memorandum of Agreement which provides for the appointment of one Special District representative and one alternate. The appointments have historically occurred in coordination with the San Luis Obispo Chapter of the California Special Districts Association (SLOCCSDA); however, there was no formal procedure.

The SLOCCSDA recently updated our bylaws to include a provision for this and state,

"ARTICLE 5 – REPRESENTATION

SECTION 2. SAN LUIS OBISPO COUNTY INTEGRATED WASTE MANAGEMENT AUTHORITY

Special Districts shall be represented on the San Luis Obispo County Integrated Waste Management Authority (SLOC IWMA) Board of Directors, representation of which shall be managed by the Chapter. Those Special Districts that have solid waste authority shall nominate and elect the Special District representative and alternate representative to four-year terms."

There are currently twelve Special Districts that are authorized by LAFCO to provide solid waste services. The current Special District representative is Director Robert Enns, Cayucos Sanitary District (since 2018), and the current alternate representative is Director Dan Burgess, Heritage Ranch CSD. Director Burgess was elected as the alternate representative in 2022. His term will expire in December 2026.

This call for nominations is for the representative seat which will serve through December 2028. The current representative may remain on IWMA until the nomination and election process is complete, and the representative may re-run should they wish to do so. The IWMA Board of Directors regular meetings are typically the second Wednesday of each month starting at 1:30 p.m. in person at the SLO County Board of Supervisors Chambers.

MEMO to IWMA Special Districts
Request for Representative Nominations

January 6, 2025

Each Special District authorized to provide solid waste services may nominate one candidate. If your Special District wishes to nominate a candidate, please schedule this request for nominations on an agenda for a meeting of your Board of Directors as soon as possible, or if you have already been delegated by your Board, you may submit a nomination on behalf of your Special District. Nomination forms are required to be submitted by the end of the nomination period. **The nomination period begins on January 6, 2025, and ends on February 17, 2025, at 5:00 p.m.**

At the close of the nomination period SLOCCSDA will notify the Special Districts of the nominations. If more than one nomination is received, SLOCCSDA will prepare a ballot election and send it by email with voting instructions to each Special District authorized to provide solid waste services. If necessary, the balloting period will begin as soon as possible following the close of the nomination period and will be for approximately forty-five days.

The completed nomination form may be submitted to SLOCCSDA by email to the current Chapter President, Brad Hagemann at hagemann.associates@gmail.com and Chapter Secretary Jana Etteddgue at jetteddgue@ncsd.ca.gov. Please make sure the form is signed by the Board President or General Manager, and the Nominee.

A nomination form is attached to assist your Special District in the nomination process. Also, please view the IWMA website (www.iwma.com) for additional information about IWMA. Please contact Brad Hagemann at 805-835-3163, or Scott Duffield at 805-227-6230 if you have any questions.

cc: Peter Cron, Executive Director, IWMA

Attachments: Nomination Form

Brad Hagemann, President
Scott Duffield, Vice-President
Kristen Gelos, Treasurer
Jana Etteddgue, Secretary



**California Special
Districts Association**

Districts Stronger Together

CSDA

San Luis Obispo County Chapter

Mission Statement:

To provide an accessible platform for collaboration, education, and advocacy among special districts in the San Luis Obispo region.

NOMINATION FOR IWMA AUTHORIZED DISTRICT REPRESENTATIVE

The _____
(Insert Name of Authorized District)

Hereby nominates _____ as a nominee to serve as the
(Insert Name of Nominee)

Authorized District Representative on the San Luis Obispo County Integrated Waste Management Authority (IWMA).

The Board of Director's action was taken on an agenda item on: _____.

(General Manager or Chairman/President)

(Email address)

(Signature-Nominee)

TO: BOARD OF DIRECTORS
 FROM: RAY DIENZO, P.E. *R.D.*
 GENERAL MANAGER
 DATE: JANUARY 15, 2025

**AGENDA ITEM
 F
 JANUARY 22, 2025**

GENERAL MANAGER'S REPORT

ITEM

Standing report to your Honorable Board -- *Period covered by this report is 1/5/2025 – 1/18/2025.*

DISTRICT BUSINESS

Administrative

The District encourages residents to provide reports of any observed water waste. The District also keeps an accounting of leak adjustments as a measure of non-revenue water lost to leaks and tracks late fee waivers. The table below provides December 2024 data, which is the most recent monthly data available. *(No changes from the previous report)*

OFFICE ACTIVITIES	Dec 24	Jan 24- Dec 24
Leak Adjustments	2	24
Leak Adjustment Amount	\$1,061.28	\$5,873.75
Late Fee Waivers	25	125
Late Fee Waiver Adjustment Amount	\$648.97	\$4,724.14

Water Resources

For the six (6) months of the 2024-2025 Fiscal Year, the District's total combined production, including groundwater production wells and supplemental water imported through the Joshua Road Pump Station, registered **1,043.8 AF**. *(No changes from the previous report)*

The District imported more water through the Joshua Road Pump Station than it produced from groundwater sources. This trend will continue through the year as the District strives to maintain the 50% groundwater reduction goal while also reaching the District's contract import water take amount of 1,000 AFY minimum.

Table 1. Total Production Acre Feet (AF)

	Dec 24	Jul 24- Dec 24
Groundwater Production	41.3	391.1
Supplemental Water Imported	<u>83.1</u>	<u>652.7</u>
Total Production	124.5	1,043.8

NCSD GW Reduction

The District's purveyor customers, Golden State Water Company and Woodlands Mutual Water Company, each are responsible for 16.66% (cumulatively 33.33%) of the imported water NCSD brings onto the basin through the NSW. Of the 1,000 AF minimum imported water from the City of Santa Maria, 333 AF or 33.33% of the total imported water – whichever is greater – will be credited to these two purveyor customers. The credited amount must be added to the District's groundwater pumping total every month to reflect the groundwater pumped by these customers in-lieu of taking imported water from the District. Table 2, below, captures this data.

(No changes from 01/08/2025 Meeting)

	Dec 24	Jul 24 – Dec 24
NCSD GW Well Production	41.3	391.1
Purveyor Customer Credit (33.3% of Import Water)	27.7	217.5
NCSD Total Calculated GW Production	69.1	608.6
Average GW Production for 2009-2013	141.4	1,384.6
NCSD Percentage of GW Reduction	51%	56%

2024-2025 Fiscal Year Groundwater Pumping Forecast

Below, Table 3 projects the District’s groundwater pumping reduction for the 2024-25 Fiscal Year. Though we are currently in Stage 2 conditions, we were under Stage 4 NMMA Water Shortage Response Stages conditions through eleven months; the District’s targeted groundwater pumping reduction goal is to pump no more than 1,266 AFY (50% of the 2009-2013 average District GW Pumping). The Fiscal Year 2024-25 actual – July through Dec – shows a groundwater pumping reduction of 56%. *(No changes from the previous report)*

Table 3. Projected Groundwater Pumping

	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Year-to-Date	Target	Over/(Under)
NCSD GW Well Production	89.6	80.2	73.0	59.8	47.1	41.3	391.1		
Purveyor Customer Credit (33.3% of Import Water)	38.8	38.9	37.5	40.1	34.4	27.7	217.5		
NCSD Total Calculated GW Production	128.4	119.1	110.5	100.0	81.5	69.1	608.6	692.3	84
Average GW Production for 2009-2013	291.2	284.7	264.7	223.6	179.1	141.4	1,384.6	1,384.6	AcFt
NCSD Percentage of GW Reduction	56%	58%	58%	55.3%	54%	51%	56.0%	50.0%	

As demonstrated in Table 3, the District achieved its 50% groundwater pumping reduction target by 84 AcFt under the conditions stated in the previous paragraph. *(No changes from the previous report)*

Other Items

- Dana Reserve Project – no update
- Sewer Rate Study – in progress – target effective date July 2025

Blacklake Lighting District Update

- PG&E has made the needed repairs relating to the line break.
- Staff continues to respond to reports of lighting outages.

Progress on Director Requests

- Ad-Hoc Committee for Supplemental Water – this committee is formed and will present updates as needed. Proposed tasks for this ad-hoc committee are as follows:
 - o Review the existing agreements and the stipulation relating to new water supply
 - o Develop policy recommendations that would beneficially use the increased water supply on July 1, 2025

Meter Aging Program

- Number of meters changed FY24-25, as of 12/31/2024..... 188
- Total number of Meters Changed..... 2,416
- Total number of Meters Remaining to be changed..... 2,105

(No changes from the previous report, the next update will be in March 2025)

Monthly Investment Policy Report

Pursuant to Section 8.A of the District’s Investment Policy, we will be posting a summary of our current investments every month. The following are the state of our investments as of December 31, 2024.

**Pursuant to Section 8.A. of the Investment Policy
 Nipomo Community Services District
 Investments
 December 31, 2024**

<u>Investments</u>	<u>CUSIP</u>	<u>Purchased</u>	<u>Maturity</u>	<u>to Maturity</u>	<u>Par Value(1)</u>
CD's - Simmons Bank Pine- 12 month	82869AGJ8	6/17/2024	6/17/2025	5.30%	\$ 237,000
CD's - Bar Harbor Bank & Trust- 12 month	066851YJ9	6/17/2024	6/17/2025	5.30%	\$ 237,000
CD's - Charles Schwab-12 month	15987UCW6	6/20/2024	6/17/2025	5.35%	\$ 237,000
CD's - CFSBank Charlerol PA-12 month	12526AAP2	6/20/2024	6/20/2025	5.30%	\$ 237,000
CD's - Western Alliance Bank-12 month	95763PTU5	6/21/2024	6/20/2025	5.40%	\$ 237,000
CD's - Gateway Bank Mendota-12 month	36758RFA1	6/21/2024	6/20/2025	5.30%	\$ 237,000
CD's - Byline Bank Chicago-12 month	12441PBQ8	6/21/2024	6/20/2025	5.35%	\$ 237,000
Local Agency Investment Fund-LAIF				4.62%	\$ 13,631,304
Investment Total					\$ 15,290,304

(1) Par Value is the Face Value of the investment when it matures

Matured/Retired Investments

	<u>CUSIP</u>	<u>Purchased</u>	<u>Maturity</u>	<u>to Maturity</u>	<u>Par Value(1)</u>
Treasury Bills-6 Month Treasuries	912797LF2	6/28/2024	12/5/2024	5.136%	\$ 3,886,000
CD's - Alpine Bank Glenwood-18 month	02081QCN8	6/28/2023	12/30/2024	5.15%	\$ 200,000
CD's - Mercantile Bank Grand-18 month	587379AM0	6/30/2023	12/30/2024	5.15%	\$ 200,000
Investment Total					\$ 4,286,000

Summary of Electronic Transfers (greater than \$500,000)

<u>Transfer Date</u>	<u>Amount</u>	<u>Transfer From</u>	<u>Transfer To</u>
12/5/2024	3,866,000	MBS	FSB Checking
12/6/2024	3,866,000	FSB Checking	FSB Money Market

Upcoming Water Resource and Other Meetings

1/29/2025	- Finance and Audit Committee	2:00 PM	District Board Room
2/10/2025	- IWMA Local Task Force	1:00 PM	Teams
2/12/2025	- NCSD Board Meeting	9:00 AM	District Board Room
2/13/2025	- NMMA - TG	10:00 AM	Teams

Safety Program

No Safety Issues

FUTURE BOARD AGENDA ITEMS

Per Section 3.1 of the Board By-laws, "The General Manager, in cooperation with the Board President, shall prepare the agenda for each regular and special meeting of the Board of Directors."

Anticipated Board items for February 12, 2025

- SECOND QUARTER FINANCIAL STATEMENTS
- ANNUAL REVIEW OF BOARD BY-LAWS AND POLICIES
- ADOPT CYBER SECURITY POLICY
- AUTHORIZE AGREEMENT WITH MKN FOR COMPLIANCE PLAN FOR WWTP UPGRADES TO COMPLY WITH SWRCB GENERAL PERMIT

CELEBRATION OF THE 60TH ANNIVERSARY OF THE FORMATION OF THE NIPOMO CSD

- After the June 22, 2025 Board meeting, we will have a reception and open house to commemorate this milestone!

SAFETY PROGRAM

No reportable issues

RECOMMENDATION

Staff seeks direction for format changes or future information your Board would desire to be included in future general manager reports.