

TO: BOARD OF DIRECTORS
FROM: RAY DIENZO *RD*
GENERAL MANAGER
DATE: JANUARY 7, 2026



RATIFY 2025 BOARD COMMITTEE ASSIGNMENTS

ITEM

Ratify 2026 Committee/Delegate assignments [RECOMMEND APPROVE COMMITTEE ASSIGNMENTS]

BACKGROUND

In accordance with Board By-laws Section 12.2(a), the Board President is tasked with defining committees, committee members, and delegate assignments. President Henry will review his proposed 2026 assignments with the Board. The 2025 Committee Assignments are attached for reference.

FISCAL IMPACT

No fiscal impact.

STRATEGIC PLAN

Goal 6. GOVERNANCE AND ADMINISTRATION. Conduct District activities in an efficient, equitable and cost-effective manner.

RECOMMENDATION

Staff recommends that the Board by motion and roll call vote, discuss, confer and ratify the proposed assignments and direct staff to post Committee assignments in compliance with state law.

ATTACHMENTS

- A. Proposed 2026 Committee Assignments
- B. 2025 Committee Assignments

JANUARY 14, 2026

ITEM E-1

ATTACHMENT A

**Nipomo Community Services District
Board of Directors
Proposed 2026 COMMITTEE ASSIGNMENTS**

Standing Committee Assignments

Finance and Audit

Glover (Eby)

Joyce (Henry)

Administration

Hansen

Eby (Joyce)

(Includes personnel/parks/solid waste/conservation)

Facilities/Water Resources

Eby (Henry)

Glover (Eby)

(Includes physical facilities/ resources)

Delegates

Member

Alternate

South County Advisory Council (SCAC)

Joyce

Not Allowed by SCAC By Laws

Water Resources Advisory Committee (WRAC)

Eby

General Manager (Henry)

Regional Water Management Group (RWMG)

General Manager (Henry)

Henry (General Manager)

Blacklake Village Council/Committees

Hansen

Henry

Nipomo Mesa Management Area - Technical Group

General Manager

Eby, Glover

NOTES:

Delegates are appointed by the president of the Board of Directors.

Subject to other requirements of the Brown Act, Committee appointments are not to be interpreted as limiting contacts between individual Board Members or any other person or persons.

Approved by motion and roll call vote of Board on January 14, 2026

Ray Dienzo

General Manager

Draft - Current in Parenthesis, Bold is Proposed

JANUARY 14, 2026

ITEM E-1

ATTACHMENT B

**Nipomo Community Services District
Board of Directors
2025 COMMITTEE ASSIGNMENTS**

Standing Committee Assignments

	<u>Chairperson</u>	<u>Member</u>
Finance and Audit	Eby	Henry
Administration (Includes personnel/parks/solid waste/conservation)	Hansen	Joyce
Facilities/Water Resources (Includes physical facilities/ resources)	Henry	Eby

Delegates

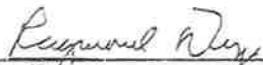
	<u>Member</u>	<u>Alternate</u>
South County Advisory Council (SCAC)	Joyce	Not Allowed by SCAC By Laws
Water Resources Advisory Committee (WRAC)	Eby	Henry
Regional Water Management Group (RWMG)	Henry	General Manager
Blacklake Village Council/Committees	Hansen	Henry

NOTES:

Delegates are appointed by the president of the Board of Directors.

Subject to other requirements of the Brown Act, Committee appointments are not to be interpreted as limiting contacts between individual Board Members or any other person or persons.

Approved by motion and roll call vote of Board on January 8, 2025



 Ray Dienzo
 General Manager

TO: BOARD OF DIRECTORS
FROM: RAY DIENZO, P.E. *R.D.*
GENERAL MANAGER
DATE: JANUARY 9, 2026



**APPROVE NEWTON GEO-HYDROLOGY 2026
CONSULTING SERVICES TASK ORDER SCOPE
AND \$65,000 BUDGET**

ITEM

Consider scope and budget for Calendar Year 2026 for Newton Geo-Hydrology Consulting Services [RECOMMEND APPROVE NEWTON GEO-HYDROLOGY TASK ORDER SCOPE AND BUDGET IN THE AMOUNT OF \$65,000 FOR 2026 CONSULTING SERVICES]

BACKGROUND

Dr. Brad Newton has provided litigation support services and general hydrologic consulting services to the District throughout the groundwater adjudication process and represents the District on the Nipomo Mesa Management Area Technical Group. The contracts for Dr. Newton's services are reviewed by your Board each calendar year.

At the December 10, 2025 Board meeting, the Board directed staff to research the actual annual costs over the past 13 years, which covers the history following the court-ordered groundwater adjudication. The average from 2011 to 2025 was about \$83K. The average costs from 2020-2025 were about \$61K. Staff observe that costs would be more likely to follow the trend over the last 6 years. Staff recommend a not-to-exceed task order of \$65,000, with the cost breakdowns for General Consultation (not-to-exceed limit of \$5,000) and Santa Maria Groundwater Adjudication support (not-to-exceed limit of \$60,000).

FISCAL IMPACT

The approved FY 25-26 Budget includes funding for six months of Dr. Newton's services. The remaining six months of services will be included in the FY 26-27 Budget.

STRATEGIC PLAN

Goal 1. WATER SUPPLIES. Actively plan to provide reliable water supply of sufficient quality and quantity to serve both current customers and those in the long-term future.

- 1.6 Continue to monitor and participate in water supply issues and programs with other local and regional organizations

RECOMMENDATION

It is recommended that the Board of Directors by motion and roll-call vote approve the 2026 Support Services Task Order with Newton Geo-Hydrology Consulting Services, LLC for a not-to-exceed amount of \$65,000.00 and direct staff to issue Task Order 2026-1 in the amount of \$5,000 and Task Order 2026-2 in the amount of \$60,000.

ATTACHMENTS

- A. Newton Geo-Hydrology Consulting Services, LLC 2026 Task Orders and Exhibits
- B. Newton Geo-Hydrology Consulting Services, LLC, annual actual costs from 2011-2025

JANUARY 14, 2026

ITEM E-2

ATTACHMENT A



Newton Geo-Hydrology Consulting Services, LLC

Exhibit A for Task Order # 2026-1

Task Order #2026-1, General Consultation, is to allow for Newton Geo-Hydrology Consulting Services (Consultant) to provide the following services, on an as-requested basis, that are not included within the scope of other Task Orders. Such services include Part A as follows:

- A. Preparation of Spring and Fall Ground Water Index (GWI) technical memoranda and presentation thereof to the District Board of Directors. It is understood that reports will, in whole or in part, be based on confidential information obtained in confidence from landowners related to private wells, (see specifically Section 26 of the Agreement related to confidential information). The estimated cost for the GWI technical memorandum and presentation at NCSB Board of Directors meeting under Task Order #2026-1 Part A is eight thousand (\$5,000) dollars, which accounts for forty (30) hours of Dr. Newton's efforts plus budget for travel, plus materials and other direct costs.

Budget

The total budget for Task Order #2026-1 Parts A and B, through December 31, 2026, is ten thousand (\$5,000) dollars to be billed on a time and material basis in accordance with the Agreement.

ATTACHMENT #1 To EXHIBIT "A"

**to
AGREEMENT FOR PROFESSIONAL SERVICES**

**Between
NIPOMO COMMUNITY SERVICES DISTRICT
and
NEWTON GEO-HYDROGEOLOGY CONSULTING SERVICES, LLC**

January 1, 2026

REQUEST FOR SERVICES – TASK ORDER # 2026-1

AUTHORIZATION FOR SERVICES:

At the request of the Nipomo Community Services District, Engineer Consultant is to provide services as described herein. The terms and conditions of the Agreement for Professional Engineering Services, dated June 11, 2013 are incorporated herein by this reference. The scope of services requested along with the schedule and fees for said services are set forth below as follows:

SCOPE OF SERVICES REQUESTED (Additional information may be attached as an Exhibit.):

General consultation as further described in the NCSD-EXH A TO 2026-1 Proposal for Services attached as Exhibit A.

TIME FOR PERFORMANCE (Additional information may be attached as an Exhibit.):

Continuing

ENGINEERING FEES:

The Engineering fees for these services is not to exceed \$5,000.

NIPOMO COMMUNITY SERVICES

Approved By: Raymond Dienzo
Title: General Manager
Date:

ENGINEER-CONSULTANT



Approved By: Brad Newton
Title: Manager
Date: 1/6/2026



Newton Geo-Hydrology Consulting Services, LLC

Exhibit A for Task Order # 2026-2

Task Order # 2026-2 is to allow for Newton Geo-Hydrology Consulting Services (Consultant) to provide the following litigation support services related to the Groundwater Adjudication presented in Part A through Part D as follows:

- A. Preparation for and participation in the Nipomo Mesa Management Area (NMMA) Technical Group (TG) regular monthly meetings. The estimated cost for each of NMMA TG twelve (12) regular meetings under Task Order # 2026-2 is three thousand (\$3,000) dollars, which accounts for fourteen (12) hours of Dr. Newton's efforts. The estimated budget for Task Order # 2026-2 Part A is three thousand dollars (\$3,000).
- B. Preparation for and participation in the Management Areas (MAs) Subcommittee ad hoc meetings, including meetings with the NCMA and SMVMA representatives. The estimated cost for each of MAs Subcommittee fifteen (15) regular meetings under Task Order # 2026-2 is eight thousand five hundred (\$8,500) dollars, which accounts for thirty (45) hours of Dr. Newton's efforts. The estimated budget for Task Order # 2026-2 Part B is six thousand five hundred dollars (\$8,500).
- C. Preparation of the Annual Report to the Court pursuant to the Final Judgment of the Santa Maria Groundwater Litigation. The estimated budget for Task Order # 2026-2 Part C, which accounts for two hundred sixty (260) hours of Dr. Newton's efforts, plus materials and other direct costs, is fifty thousand five hundred dollars (\$48,500).
- D. Preparation of reports and technical memorandums related to NMMA TG functions with the prior approval of either the District General Manager or District Legal Counsel, and other opinions requested by District Legal Counsel. It is understood that reports will, in whole or in part, be based on confidential information obtained in confidence from landowners related to private wells. (see specifically Section 26 of the Agreement related to confidential information). The estimated budget for Task Order # 2026-2 Part D is unknowable in advance of a specific scope and schedule for said reports, technical memorandums, or other opinions.

Budget

The total budget for Task Order # 2026-2 Part A, Part B, and Part C through December 31, 2026, is eighty thousand (\$80,000) dollars to be billed on a time and material basis in accordance with the Agreement.

ATTACHMENT #1 To EXHIBIT "A"

**to
AGREEMENT FOR PROFESSIONAL SERVICES**

**Between
NIPOMO COMMUNITY SERVICES DISTRICT
and
NEWTON GEO-HYDROGEOLOGY CONSULTING SERVICES, LLC**

January 1, 2026

REQUEST FOR SERVICES – TASK ORDER # 2026-2

AUTHORIZATION FOR SERVICES:

At the request of the Nipomo Community Services District, Engineer Consultant is to provide services as described herein. The terms and conditions of the Agreement for Professional Engineering Services, dated June 11, 2013 are incorporated herein by this reference. The scope of services requested along with the schedule and fees for said services are set forth below as follows:

SCOPE OF SERVICES REQUESTED (Additional information may be attached as an Exhibit.):

General consultation related to Santa Maria Groundwater Adjudication as further described in the NCSD-EXH A TO 2026-2 Proposal for Services attached as Exhibit A.

TIME FOR PERFORMANCE (Additional information may be attached as an Exhibit.):

Continuing

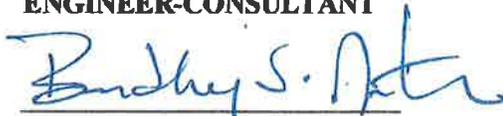
ENGINEERING FEES:

The Engineering fees for these services is not to exceed \$60,000.

NIPOMO COMMUNITY SERVICES

Approved By: Raymond Dienzo
Title: General Manager
Date:

ENGINEER-CONSULTANT



Approved By: Brad Newton
Title: Manager
Date: 1/14/2026

JANUARY 14, 2026

ITEM E-2

ATTACHMENT B

**PAYMENTS MADE TO NEWTON GEO-HYDROLOGY CONSULTING SERVICES, LLC
BY CALENDAR YEAR**

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
GENERAL CONSULTATION	\$ 17,384.56	\$ 11,326.36	\$ 9,692.24	\$ 11,286.46	\$ 5,550.00	\$ 5,551.46	\$ 10,301.08	\$ 5,268.28	\$ 6,378.28	\$ 6,988.51	\$ 4,254.90	\$ 2,789.66	\$ 6,654.47	\$ 3,625.55	\$ 4,444.00
LITIGATION SUPPORT	\$ 106,714.19	\$ 106,714.19	\$ 75,690.50	\$ 84,175.39	\$ 70,354.37	\$ 90,179.20	\$ 94,342.42	\$ 94,993.10	\$ 73,343.87	\$ 57,035.77	\$ 71,779.34	\$ 54,621.25	\$ 59,477.50	\$ 59,477.46	\$ 35,397.95
TOTAL	\$ 124,098.75	\$ 118,040.55	\$ 85,382.74	\$ 95,461.85	\$ 75,904.37	\$ 95,730.66	\$ 104,643.50	\$ 100,261.38	\$ 79,722.15	\$ 64,024.28	\$ 76,034.24	\$ 57,410.91	\$ 66,131.97	\$ 63,103.01	\$ 39,841.95

TO: BOARD OF DIRECTORS
FROM: RAY DIENZO RD
GENERAL MANAGER



REVIEWED: CRAIG STEELE
GENERAL COUNSEL

DATE: JANUARY 8, 2026

**INTRODUCTION OF AN ORDINANCE OF THE BOARD OF DIRECTORS
OF THE NIPOMO COMMUNITY SERVICES DISTRICT AMENDING
DISTRICT CODE SECTION 2.02.020 RELATING TO BOARD MEETING
FREQUENCY AND DISTRICT CODE SECTION 2.08.120 RELATING TO
LEAK ADJUSTMENTS**

ITEM

Consider adopting an ordinance of the Board of Directors of the Nipomo Community Services District amending District Code Section 2.02.020 relating to the regular meeting date for the Board, and Section 2.08.120 relating to leak adjustments [RECOMMEND INTRODUCE, WAIVE FURTHER READING, READ BY TITLE ONLY ORDINANCE NO. 2026-XXXX AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE NIPOMO COMMUNITY SERVICES DISTRICT AMENDING DISTRICT CODE SECTION 2.02.020 RELATING TO BOARD MEETING FREQUENCY AND DISTRICT CODE SECTION 2.08.120 RELATING TO LEAK ADJUSTMENTS]

BACKGROUND

At the December 10, 2025 meeting, the Board directed staff to provide a recommendation on changing the regular Board meeting frequency, possibly to once per month. Staff reviewed the feasibility of a once-per-month meeting frequency and concluded that District operations can be adjusted to the new schedule without impacting services. To implement this change, Section 2.02.020 of the District Code needs to be amended. If the Board approves this Code change, then the Board By-laws will need to be changed as well. The change in the Board By-laws would be agendized at the next regular Board meeting. This amendment would change the Code to hold one regular meeting per month, typically on the fourth Wednesday. The Brown Act requires that the District designate, by ordinance or resolution, "the" regular meeting date for the Board. In addition, this amendment would permit the General Manager to continue the regular meeting to a subsequent Wednesday, on occasion, or cancel a regular meeting for lack of business or lack of a quorum with the consent of the Board Chair and notice to the Board and public.

In addition, as discussed with the Board Officers, staff recommend a minor change to the District Code Section 2.08.120.A.2.c Leak Adjustment to address a limit on a customer's ability to receive a leak adjustment. Currently, the Code states that leak adjustments will only be granted if the amount of the adjustment is greater than one hundred dollars (\$100). There have been several instances in which a customer submitted a leak adjustment request, staff performed the analysis to determine the amount of relief and found that the adjustment would fall short of the \$100 limit. This led to a denial in granting an adjustment because it did not meet the \$100 threshold. These situations create aggravation for customers because staff must reject their request even if it gets close to the \$100 limit. Staff recommend removing this \$100 limit.

FISCAL IMPACT

There is minimal fiscal impact associated with the adoption of this ordinance. One meeting per month would reduce the Director's compensation by \$100 per meeting per Director. Also, the cost of leak adjustments that could be processed without the \$100 limit may increase to about \$500 per month.

STRATEGIC PLAN

Goal 6 – GOVERNANCE AND ADMINISTRATION – Conduct District activities in an efficient, equitable and cost-effective manner.

RECOMMENDATION

Staff recommends that your Honorable Board introduce, waive further reading, and read by title only Ordinance No. 2026-xxxx

ATTACHMENT

- A. ORDINANCE NO. 2026-XXXX AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE NIPOMO COMMUNITY SERVICES DISTRICT AMENDING DISTRICT CODE SECTION 2.02.020 RELATING TO BOARD MEETING FREQUENCY AND DISTRICT CODE SECTION 2.08.120 RELATING TO LEAK ADJUSTMENTS
- B. Redline version of Code section changes

JANUARY 14, 2026

ITEM E-3

ATTACHMENT A

ORDINANCE NO. 2026-XXX

AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE NIPOMO COMMUNITY SERVICES DISTRICT
AMENDING DISTRICT CODE SECTION 2.02.020 RELATING TO BOARD MEETING FREQUENCY AND
DISTRICT SECTION 2.08.120 RELATING TO LEAK ADJUSTMENTS

**THE BOARD OF DIRECTORS OF THE NIPOMO COMMUNITY SERVICES DISTRICT DOES HEREBY
ORDAIN AS FOLLOWS:**

Section 1. The Nipomo Community Services District's staff have recommended that the Board amend the District Code to update certain administrative provisions relating to Board meeting frequency and Leak Adjustment amount limits.

Section 2. Section 2.02.020 of the Nipomo Community Services District Code is hereby amended to read as follows:

"2.02.020 Regular meetings.

Regular meetings of the Board of Directors shall be held on the fourth Wednesday of the month at 9:00 a.m. at the District headquarters. The General Manager may occasionally continue a regular meeting to a subsequent Wednesday of a month, or cancel a regular meeting in a given month for lack of business or lack of quorum, with the consent of the Board President and notice to the Board members and public."

Section 3. Section 2.08.120.A.2.c of the Nipomo Community Services District Code is hereby repealed.

Section 4. This Ordinance shall take effect and be in full force and effect thirty (30) days after its passage. Pursuant to Government Code Section 25124(b) the District shall publish this Ordinance, or a summary of this Ordinance, with the names of the members of the Board of Directors voting for or against the Ordinance, in a newspaper of general circulation within the District, and shall publish the Ordinance on the District's website.

INTRODUCED at its regular meeting of the Board of Directors held on January 14, 2026, and

PASSED and ADOPTED by the Board of Directors of the Nipomo Community Services District at its regular meeting on January 28, 2026, by the following roll call vote, to wit:

AYES:

NOES:

ABSENT:

CONFLICTS:

PHIL HENRY

President, Board of Directors

ATTEST:

APPROVED AS TO FORM:

RAY DIENZO

General Manager and Secretary to the Board

CRAIG A. STEELE

District Legal Counsel

JANUARY 14, 2026

ITEM E-3

ATTACHMENT B

2.02.020 Regular meetings.

~~Regular meetings of the Board of Directors shall be held on the fourth Wednesday of the month at 9:00 a.m. at the District headquarters. The General Manager may occasionally continue a regular meeting to a subsequent Wednesday of a month, or cancel a regular meeting in a given month for lack of business or lack of quorum, with the consent of the Board President and notice to the Board members and public. Regular meetings of the board of directors shall be held on the second and fourth Wednesdays of the month at 9:00 a.m. at the district headquarters.~~

(Ord. No. 2023-136, § 4, 8-23-2023)

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2.08.120 Leak adjustments.

- A. A water service customer who received a high bill for water service due to a leak may make a written request for leak adjustment relief pursuant to this section. The written request must be received by the district no later than 4:30 p.m. on the due date of the bill in question. The general manager or their designee shall investigate such complaint in the following manner:
1. The general manager or their designee shall first determine whether the increase in water consumption is related to a leak occurring on the customer's side of the water service connection and, if so, that the leak has been remedied.
 2. The general manager or their designee shall review the customer's water bills for the same time period in the previous two years to determine whether or not there is a significant differential in terms of water use that was evidenced by a leak. Where there is a significant difference as determined by the general manager or their designee, water usage for the billing period shall be billed as follows:
 - a. The five-year average normal usage will be billed at the rates in place at the time of the high bill.
 - b. All excess usage (over and above the average normal usage) will be billed at a rate equivalent to the otherwise applicable water rates minus the portion of the rate associated with supplemental water, as established by resolution.
 - c. ~~Leak adjustments will only be processed if the adjustment is greater than one hundred dollars.~~

TO: BOARD OF DIRECTORS
REVIEWED: RAY DIENZO, P.E. *RWD*
GENERAL MANAGER
FROM: JANA ETTEDDGUE
FINANCE DIRECTOR
DATE: JANUARY 8, 2026

AGENDA ITEM
E-4
JANUARY 14, 2026

CONSIDER AMENDMENT TO THE DISTRICT INVESTMENT POLICY

ITEM

Consider amendment to the District Investment Policy [RECOMMEND REVIEW CONSIDER AMENDMENT AND ADOPT RESOLUTION TO AMEND POLICY]

BACKGROUND

The California Government Code requires the District to annually review its Investment Policy and consider any changes at a public meeting.

The Finance and Audit Committee conducted a Special Meeting on December 16, 2025, to hear a presentation from California Class. California CLASS is a Joint Powers Authority investment pool that provides public agencies with the opportunity to invest funds on a cooperative basis in rated pools that are managed in accordance with state law, with the primary objectives of offering Participants safety, daily and next-day liquidity, and optimized returns. The Committee received the presentation and concurred that a Local Government Investment Pool like California Class would be a good investment option that should be available to the District. To include this option, the District's Investment Policy would need to be amended to add Local Government Investment Pools in the list of Permitted Investments.

District Legal Counsel has reviewed the Investment Policy and has recommended no other changes.

STRATEGIC PLAN

Goal 4. FINANCE. Maintain conservative, long-term financial management to minimize rate impacts on customers while meeting program financial needs.

RECOMMENDATION

Staff recommend that your Board review and adopt the resolution to amend the Investment Policy.

ATTACHMENTS

- A. Resolution 2026-xxxx

JANUARY 14, 2026

ITEM E-4

ATTACHMENT A

**NIPOMO COMMUNITY SERVICES DISTRICT
RESOLUTION NO. 2026-xxxx**

**A RESOLUTION OF THE
BOARD OF DIRECTORS OF THE
NIPOMO COMMUNITY SERVICES DISTRICT
AMENDING THE DISTRICT'S INVESTMENT POLICY**

WHEREAS, the Board of Directors of the Nipomo Community Services District ("District") believes that public funds should, so far as is reasonably possible, be invested in financial institutions to produce revenue for the District rather than to remain idle; and

WHEREAS, from time to time there are District funds which for varying periods of time will not be required for immediate use by the District, and which will, therefore, be available for the purpose of investing in financial institutions with the objectives of safety, liquidity, yield and compliance with state and federal laws and policies; and

WHEREAS, the District's investments are governed by an investment policy, originally adopted in 2014, that is reviewed annually and requires updating from time to time.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Nipomo Community Services District as follows:

1. The District has conducted the annual review of, and hereby adopts, the Investment Policy attached hereto as Exhibit "A" as the District's 2026 Investment Policy;
2. The District Board affirms including Local Government Investment Pools in the list of Permitted Investments.
3. The District's 2024 Investment Policy is hereby amended as shown in underline in Section 7.A.2 of Exhibit A.

PASSED AND ADOPTED by the Board of Directors of the Nipomo Community Services District this 14th of January, 2026 on the following roll call vote:

**AYES:
NOES:
ABSENT:
CONFLICTS:**

PHIL HENRY, President
Nipomo Community Services District

ATTEST:

APPROVED AS TO FORM:

RAY DIENZO
Secretary to the Board

CRAIG A. STEELE
District Legal Counsel

RESOLUTION 2026-xxxx
EXHIBIT A

INVESTMENT POLICY
NIPOMO COMMUNITY SERVICES DISTRICT

1. INTRODUCTION

This policy establishes the standards under which the District's Finance Officer/Treasurer will conduct business with financial institutions with regard to the investment process.

2. PURPOSE AND SCOPE

This investment policy is intended to outline the guidelines and practices to be used in effectively managing the District's available cash and investment portfolio. It applies to all cash and investment assets of the District except those funds maintained in deferred compensation accounts for employees. Proceeds of debt issuance that shall be invested in accordance with the permitted investment provisions of their specific bond indentures. District monies not required for immediate expenditure will be invested in compliance with governing provisions of law (Government Code Sections 53600 et seq.) and this policy. Investments shall be made in judgment and with care, skill, prudence, and diligence under circumstances then prevailing, including but not limited to the general economic conditions and the anticipated needs of the District, which persons of prudence, discretion and intelligence acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims; not for speculation, but to safeguard the principal of their capital and maintain the liquidity needs of the District. The standard of prudence to be used by investment officials shall be the "prudent investor" standard (California Government Code Section 53600.3) and shall be applied in the context of managing an overall portfolio. The Investment Officer (Finance Officer/Treasurer defined below) acting in accordance with written procedures and the investment policy and exercising prudence and due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

3. FINANCE OFFICER/TREASURER

The Board of Directors appoints the General Manager as the District Finance Officer and Treasurer. The District's Finance Director shall serve as the District's Finance Officer and Treasurer in the absence of the District's General Manager. The services of any investment or financial advisor to the District shall be governed by the terms and standards set forth in this Policy. Pursuant to Government Code Section 53607, this delegation of investment authority to the District Finance Officer and Treasurer is for a period of one calendar year only, and shall be reviewed by the District Board annually.

4. SCOPE

The District investment portfolio shall consist of money held in a sinking fund of, or surplus money in, the District's treasury not required for the immediate necessities of the District. The District's investment portfolio shall be invested in accordance with this policy.

5. OBJECTIVES

The primary objectives are safety, liquidity, yield, and compliance.

**RESOLUTION 2026-xxxx
EXHIBIT A**

**INVESTMENT POLICY
NIPOMO COMMUNITY SERVICES DISTRICT**

A. SAFETY

The investment portfolio shall be managed in a manner that ensures the preservation of capital. The objective is to minimize credit risk and interest rate risk. To protect against fraud or embezzlement or losses caused by the collapse of an individual securities dealer, all securities owned by the District shall be held in safekeeping by a third party bank trust department designated by the District. This designated third party shall act as agents for the District under the terms of a custody agreement. All trades executed by a dealer will settle delivery vs. payment (DVP) through the District's safekeeping agent. Investment advisors, dealers and others entrusted with holding and managing District funds shall be bonded and insured to protect the District against embezzlement or fraud. Securities held in custody for the District shall be independently audited by the District annually to verify investment holdings and the other factors required by this policy and applicable law.

B. LIQUIDITY

The investment portfolio shall remain sufficiently liquid to meet all operating requirements. This shall be accomplished by structuring the investment portfolio so that investments mature in advance of cash needs.

C. YIELD

Yield shall be a consideration only after the requirements of safety and liquidity have been met.

D. COMPLIANCE

This Investment Policy is written to be in compliance with applicable California and Federal law.

6. STANDARDS OF CARE

A. PRUDENCE

The Finance Officer/Treasurer will manage the portfolio pursuant to the "Prudent Investor Standard." When investing, reinvesting, purchasing, acquiring, exchanging, selling and managing public funds in the District's investment portfolio, the Finance Officer/Treasurer shall act with care, skill, prudence, and diligence under the circumstances then prevailing, including but not limited to the general economic conditions and the anticipated needs of the District, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the District.

B. DISCLOSURES

Finance Officer/Treasurer shall disclose any material interest in financial institutions or professionals with which he/she conducts the District business, and shall comply with all applicable laws relating to conflicts of interest.

**RESOLUTION 2026-xxxx
EXHIBIT A**

**INVESTMENT POLICY
NIPOMO COMMUNITY SERVICES DISTRICT**

C. INTERNAL CONTROLS AND PROCEDURES

The Finance Officer/Treasurer shall establish, maintain, and comply with a system of written internal controls, which shall be reviewed at least annually with the District's independent (external) auditor. The controls are designed to prevent loss of public funds due to fraud, employee error, misrepresentation by third parties, unanticipated market changes, or imprudent actions of employees of the District or third parties. The Finance/Officer Treasurer shall evaluate any audit reports in a timely manner with the Board. The quarterly reports of the District shall be provided to the Board as required by this Policy and applicable law. Daily compliance of the investment portfolio shall be performed by the Finance Officer/Treasurer or designee. Compliance will be determined on a fair market value basis. All agreements, statements, and trade packets will be subject to review annually by the District's auditors in conjunction with their audit.

7. INVESTMENTS AUTHORITY

A. PERMITTED INVESTMENTS

The District Finance Officer/Treasurer is authorized to deposit or invest District funds only in the following institutions and investments, and only in compliance with applicable state law:

1. County pooled funds (California Government Code §§ 27133(g), 53635, 61053)
2. The Local Agency Investment Fund created by the California State Treasury (California Government Code §§ 16429.1, 61053) and other Local Government Investment Pools, per California Government Code 53600 et seq.
3. One or more FDIC insured Banks and/or Savings and Loan Associations that are designated as District depositories by resolution of the Board of Directors (California Government Code §§ 53630 et seq., 61053).
4. U.S. Treasuries and other government obligations for which the full faith and credit of the United States are pledged for payment of principle and interest, provided that the maximum maturity is five (5) years. There shall be no limits on the dollar amount or percentage that the District may invest in U.S. Treasuries.
5. Federally insured time deposits ("Certificates of Deposit") in state or federally chartered banks, savings and loans or credit unions, provided that all such investments shall be federally insured, fully collateralized in accordance with California law. The maximum maturity of such deposits shall not exceed five (5) years.
6. Negotiable Certificates of Deposit ("NCD") issued by a nationally or state-chartered bank, a savings association or a federal association, a state or federal credit union, or by a federally licensed or state-licensed branch of a foreign bank, provided that not more than 30% of the portfolio invested shall be invested in a combination of federally insured non-negotiable certificates of deposit, and the maximum maturity does not exceed five (5) years.
7. Such other financial institutions or securities that may be designated by the Board of Directors from time to time in compliance with California and Federal law.
8. Proceeds of bond issuance shall be invested in accordance with the permitted investment provisions of their specific bond indentures or other instrument providing for the bond issuance. (California Government Code §§ 5922(d), 53601(m))

**RESOLUTION 2026-xxxx
EXHIBIT A**

**INVESTMENT POLICY
NIPOMO COMMUNITY SERVICES DISTRICT**

B. PROHIBITED INVESTMENTS

The District's Finance Officer/Treasurer shall not invest in:

1. Inverse floaters, range notes or interest only strips that are derived from a pool of mortgages.
2. Any security that could result in a zero interest accrual if held to maturity.
3. A state or federal credit union, if a member of the District's Board of Directors or an administrative officer also serves on the Board of Directors, or any committee appointed by the Board of Directors, or the credit committee or supervisory committee, of the state or federal credit union.
4. Those investments or institutions not permitted by this Policy, or by action of the Board of Directors.

C. DIVERSIFIED INVESTMENTS

Investments, other than investments referenced in paragraphs 7-A (1) and (2) above, will be diversified to avoid losses that may be associated with any one investment, and shall be allocated in amounts that maximize the availability of FDIC insurance.

8. REPORTS

A. MONTHLY REPORT

The Finance Officer/Treasurer shall make monthly reports to the Board with the following information:

- Investments made or retired during the preceding month.
- Single transfers between permitted institutions of greater than \$500,000.

B. QUARTERLY REPORT

The Finance Officer/Treasurer shall file a quarterly report that identifies the District's investments and their compliance with the District's Investment Policy. The quarterly report must be filed with the District's auditor and considered by the District's Board of Directors within forty-five (45) days after the end of each quarter (i.e., by May 1, August 1, November 1, and February 1) (California Government Code § 53646). Required elements of the quarterly report are as follows:

1. Type of Investment
2. Institution/issuer
3. Date of Maturity (if applicable)
4. Amount of deposit or cost of the security, including par and dollar amount invested on all securities, investments, and moneys held by the District
5. Current market value of securities, with identification of the source of the valuation, for each security held by the District as well as securities under the management of any outside party that is not also a local agency or the State of California Local Agency Investment Fund
6. Coupon, Coon Frequency (monthly, yearly, at maturity), Call Protection
7. Statement of compliance with the Statement of Investment Policy or the manner in which the portfolio is not in compliance

RESOLUTION 2026-xxxx
EXHIBIT A

INVESTMENT POLICY
NIPOMO COMMUNITY SERVICES DISTRICT

8. Statement of the District's ability to meet cash flow requirements, including any pool expenditure requirements, for the next six months, or an explanation as to why sufficient money may not be available
9. Accrued Interest (if applicable)
10. Description of any of the District's funds, investments, or programs that are under the management of contracted parties, including lending programs

C. ANNUAL REPORT

Prior to February 1, of each year, the Finance Officer/Treasurer shall file and submit an annual report to the District's auditor and Board of Directors which will contain the same information required in the quarterly report.

The annual report will include a recommendation to the Board of Directors to either:

1. Readopt the District's then current annual Investment Policy; or
2. Amend the District's then current Investment Policy.

D. LIMITED QUARTERLY REPORT

If the District has placed all of its investments in the Local Agency Investment Fund (LAIF) created by California Government Code § 16429.1, or in Federal Deposit Insurance Corporation, insured accounts in a bank or savings and loan association, in a County investment pool, or any combination of these, the Finance Officer/Treasurer may submit to the Board of Directors and the auditor of the District the most recent statement or statements received by the District from these institutions in lieu of the information required in paragraph 8.B, above. This special reporting policy does not relieve the Finance Officer/Treasurer of the obligation to prepare an annual investment report as identified in paragraph 8.C, above.

TO: BOARD OF DIRECTORS
FROM: RAY DIENZO *R.D.*
GENERAL MANAGER
DATE: JANUARY 8, 2026

**AGENDA ITEM
E-5
JANUARY 14, 2026**

**AUTHORIZE THE PURCHASE OF A VEHICLE GROUND BASE
TRANSCEIVER FOR THE ADVANCED METERING INFRASTRUCTURE
SYSTEM IN THE AMOUNT OF \$27,000 AND AMEND FISCAL YEAR
2025-26 BUDGET**

ITEM

Authorize the purchase of vehicle ground base transceiver ("VGB") in the amount of \$27,000 for the advanced metering infrastructure ("AMI") system and amend the Fiscal Year ("FY") 2025-26 budget. [RECOMMEND ADOPT RESOLUTION AMENDING FY 2025-26 BUDGET AND AUTHORIZE STAFF TO ISSUE PURCHASE ORDER IN THE AMOUNT OF \$27,000 TO AQUA-METRIC]

BACKGROUND

The District operates an AMI system that remotely monitors the District's water distribution system and enables early leak detection for our customers by providing water usage trends through water meter data. This water meter data is also used for billing purposes. Over 50% of the District's customers are on AMI meters, and it is anticipated that 100% will be on AMI meters in 3 years.

A major component of the AMI system is the wireless communication network provided by two fixed base antennas, one of which is located at the Southland Wastewater Treatment Plant ("Southland WWTP"). During the lightning strike at the Southland WWTP in mid-September 2025, the antenna was damaged and knocked out our ability to receive water data for about 1,100 meters. Fortunately, Templeton CSD assisted us in loaning us their VGB. The VGB is a unit that mounts in a vehicle, allowing staff to drive around the vicinity of the meters to receive meter read data for billing.

Staff expressed the need to have a VGB backup plan should radio communications from our towers become incapacitated. Aqua-Metric, the vendor for our AMI system, has offered to sell us a VGB for \$26,030.11. Normally, such a unit would cost us \$53,498.12. The reduced price is being offered to us as Aqua-Metric's response to our recognized need for this VGB backup plan.

FISCAL IMPACT

The opportunity to purchase this VGB at the reduced price was not anticipated in the FY 2025-26 budget. Funding in the amount of \$27,000 is needed to purchase the VGB. A budget adjustment in the amount of \$27,000 from Water Operating Reserve Fund 125 will be used to make this purchase.

Goal 5. OPERATIONS. Maintain a proactive program to ensure readiness of systems and cost-effectiveness of operations.

RECOMMENDATION

Staff recommends that the Board, by motion and roll call vote, adopt a resolution amending the FY 2025-26 budget and authorizing staff to issue a purchase order in the amount of \$27,000 to Aqua-Metric for the purchase of a vehicle ground base (VGB) transceiver for the District's AMI system.

ATTACHMENTS

- A. Resolution 2026-XXXX VGB Purchase
- B. Comparison Quotes for VGB – Reduced Price and Full Price

JANUARY 14, 2026

ITEM E-5

ATTACHMENT A

**NIPOMO COMMUNITY SERVICES DISTRICT
RESOLUTION NO. 2026-xxxx**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
NIPOMO COMMUNITY SERVICES DISTRICT AMENDING THE FISCAL YEAR 2025-26
BUDGET AND AUTHORIZING PURCHASE OF A VEHICLE GROUND BASED
TRANSRECEIVER FROM AQUA-METRIC
AT A COST OF \$27,000**

WHEREAS, the District operates an Advanced Metering Infrastructure (AMI) system that remotely reads our water meter data through a ground-based radio communication system.

WHEREAS, the District recognizes the need backup unit to read water meter data should the ground-based communication system become incapacitated; and

WHEREAS, staff contracts with Aqua-Metric, which is the vendor for the District's AMI system, and will sell the District a new VGB unit at a reduced price; and

WHEREAS, the opportunity to purchase this VGB at the reduced price was not anticipated in the FY 2025-26 budget.

**NOW THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED BY THE
NIPOMO COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS AS FOLLOWS:**

1. The above recitals and referenced findings are true and correct and incorporated herein by this reference.
2. Staff is authorized to issue a purchase order to Aqua-Metric in the amount of \$27,000 for the purchase of the VGB.
3. The Board authorizes transfer of \$27,000 from Water Operating reserves Fund #110 to provide funding for the purchase in the FY 2024-2025 Budget.

On the motion of Director _____, seconded by Director _____ and on the following roll call vote, to wit:

**AYES:
ABSENT:
CONFLICTS:**

The foregoing resolution is hereby adopted this 14th day of January 2026.

PHIL HENRY
President, Board of Directors

APPROVED AS TO FORM AND
LEGAL EFFECT:

ATTEST:

RAY DIENZO
General Manager and
Secretary to the Board

CRAIG A. STEELE
District Legal Counsel

JANUARY 14, 2026

ITEM E-5

ATTACHMENT B

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Sales Quote

November 24, 2025

Aqua-Metric Sales Company

Hector Gutierrez-Account manager
4050 Flat Rock Drive | Riverside, CA 92505
Phone: (951) 637-1400 | Facsimile: (951) 637-1500

Quote for: Nipomo CSD
Attention: Sandro Ayala-Customer Service Specialist c/o Ray Dienzo GM
Address: 148 S.Wilson street
City, State, ZIP: Nipomo, Ca, 93444
Phone: 805-929-1133
Email: sayala@ncsd.ca.gov

Quantity	Description	Unit Price	Line Total
1	VGB M4700 MASI Vehicle trasnreciever No Laptop	\$25,017.14	\$25,017.14
1	2.75% tariff	\$687.97	\$687.97
0			
0			
0			
	*PLEASE ADD YOUR TAX RATE TO THE TOTAL		

Subtotal	\$25,705.11
Shipping & Handling	\$325.00
Sales Tax	
Total	\$26,030.11

REDUCED PRICE

This quote for the product and services named above is subject to the following terms::

- All quotes are subject to the Aqua-Metric Terms of Sale.
- Quote is valid for thirty days.
- Freight allowed on single orders exceeding \$80,000.00.
- Net Thirty Days to Pay
- Returned product may be subject to a 25% restocking fee.
- Sales Tax and/or Freight charges are approximated and may vary on final invoice.
- TAXES AND FEES. All prices quoted are exclusive of federal taxes, state taxes, municipal taxes, tariffs, duties, and other



Sales Quote

November 24, 2025

Aqua-Metric Sales Company

Hector Gutierrez-Account manager
4050 Flat Rock Drive | Riverside, CA 92505
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Email: sayala@ncsd.ca.gov

Quantity	Description	Unit Price	Line Total
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government-imposed fees (collectively the "Taxes and Fees") related to the procurement, installation, and delivery of materials and equipment. Customer shall be liable for all applicable Taxes and Fees imposed upon the Goods purchased. Taxes and Fees will be added to each applicable invoice and are the responsibility of the Customer. If Customer is exempt from sales tax, Customer is required to provide all applicable tax exemption documentation at the time of purchase. Any changes in Taxes and Fees may result in adjustments to the final invoice accordingly



Sales Quote

January 7, 2026

Aqua-Metric Sales Company

Hector Gutierrez-Account manager
4050 Flat Rock Drive | Riverside, CA 92505
Phone: (951) 637-1400 | Facsimile: (951) 637-1500

Quote for: Nipomo CSD
Attention: Sandro Ayala-Customer Service Specialist
Address: 148 S.Wilson street
City, State, ZIP: Nipomo, Ca, 93444
Phone: 805-929-1133
Email: sayala@ncsd.ca.gov

Quantity	Description	Unit Price	Line Total
1	VGB M4700 MASI Vehicle transreciever No Laptop	\$51,750.00	\$51,750.00
1	2.75% tariff	\$1,423.12	\$1,423.12
0			
0			
	*PLEASE ADD YOUR TAX RATE TO THE TOTAL		

Subtotal	\$53,173.12
Shipping & Handling	\$325.00
Sales Tax	
Total	\$53,498.12

FULL PRICE

This quote for the product and services named above is subject to the following terms::

- All quotes are subject to the Aqua-Metric Terms of Sale.
- Quote is valid for thirty days.
- Freight allowed on single orders exceeding \$80,000.00.
- Net Thirty Days to Pay
- Returned product may be subject to a 25% restocking fee.
- Sales Tax and/or Freight charges are approximated and may vary on final invoice.
- TAXES AND FEES. All prices quoted are exclusive of federal taxes, state taxes, municipal taxes, tariffs, duties, and other



Sales Quote

Aqua-Metric Sales Company

Hector Gutierrez-Account manager
4050 Flat Rock Drive | Riverside, CA 92505
Phone: (951) 637-1400 | Facsimile: (951) 637-1500

January 7, 2026

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Quantity	Description	Unit Price	Line Total
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TO: BOARD OF DIRECTORS
 FROM: RAY DIENZO, P.E. *RD*
 GENERAL MANAGER
 DATE: JANUARY 9, 2026

**AGENDA ITEM
 F
 JANUARY 14, 2026**

GENERAL MANAGER'S REPORT

ITEM

Standing report to your Honorable Board -- *Period covered by this report is 12/7/2025 – 1/10/2026.*

DISTRICT BUSINESS

Administrative

The District encourages residents to provide reports of any observed water waste. The District also keeps an accounting of leak adjustments as a measure of non-revenue water lost to leaks and tracks late fee waivers. The table below provides December 2025 data and calendar year 2025.

OFFICE ACTIVITIES	Dec-25	Jan 25 – Dec 25
Leak Adjustments	4	35
Leak Adjustment Amount	\$1,553.75	\$5,143.75
Late Fee Waivers	0	87
Late Fee Waiver Adjustment Amount	\$0.00	\$4,558.65

Water Production, Delivery, and Demand

In December, the District used 37.2 AF of groundwater and 95.6 AF of supplemental water. For the six (6) months of the 2025-2026 Fiscal Year, the District pumped 241.5 acre-feet (AF) of Groundwater and imported 979.6 AF of supplemental water. Of the imported water, 746.4 AF was used by the District, 169.0 AF was delivered to Woodlands Mutual Water Company (WMWC), and 64.3 AF was delivered to Golden State Water Company (GSWC).

The table below summarizes the water data for the current month and the year to date; all values are in acre-feet (AF).

	Dec-25	Year to Date Jul-Jun 2025
A. Total NCSD Groundwater Production	37.2	241.5
B. Total Supplemental Water Imported (B1+B2+B3)	133.3	979.6
B1. Supplemental Water used by NCSD	95.6	746.4
B2. Supplemental Water Delivered to WMWC	18.1	169.0
B3. Supplemental Water Delivered to GSWC	19.6	64.3
Total NCSD Water Demand (A+B1)	132.8	987.9

Under the current Stage 2 of the NMMA Water Shortage Response Stages, the District's targeted groundwater pumping reduction goal is to pump no more than 2026 AFY (20% reduction of 2009-2013 average District GW Pumping of 2533 AFY). With the increased volume of imported water, the District is projected to pump less than 1000 AF this fiscal year. The District is on pace to pump 604.5 AF of Groundwater for the FY25-26.

Other Items

- Dana Reserve Project (*no update since 12/10/2025 Board Meeting*)
 - o County of SLO Planning Commission approved the amended project on 9/16/2025 and County Board Meeting on November 4, 2025 – amended project passed by 3-2 vote.

- Strategic Plan Update – Consider Proposal for on January 28th Board meeting

- Countywide Water Action Team / DESAL update (*no update since 12/10/2025 Board Meeting*)
 - o Staff attended the 8/19/2025 meeting to receive an updated presentation on the Countywide desalination plan criteria and siting alternatives.
 - o On Monday, September 15, the County conducted a Virtual Community Meeting and Engagement Session for the County's DESAL Plan. Visit slocounty.ca.gov/desal for links to the video recording and presentation slides.
 - o Staff attended the 11/17/2025 – the group discussed and narrowed the plan to five (5) alternatives for potential facility sites.

- Update on AB 1392 - Assembly Bill (AB) 1392 requires the County Clerk Recorder's office to place the voter registration records of all elected officials and candidates for elected office into confidential status. Therefore, on January 1, 2026, the elected officials became a confidential voter using the mailing address currently on file with the Clerk Recorder's office, unless indicated otherwise.
 - o Legal counsel will provide guidance to the Board of Directors

Status of Board of Directors Requests

- Status of insurance coverage for the lightning damage at the Southland WWTP
 - o Staff has engaged with our insurance company. Anticipated resolution will most likely be early this year.

- Status of Electric Vehicle infrastructure and vehicle conversion
 - o Staff will present an initial analysis for the next proposed truck purchase. This analysis will be presented in January 28, 2026.

Current Rainfall Data

- From County of SLO Data – wr.slocountywater.org
 - o Nipomo East Rain Gage (at NCSD Water Tanks) : 7/1/25 – 1/9/26 – 13.37 in
 - o Nipomo South Rain Gage (at Southland): 7/1/25 – 1/9/26 – 10.80 in

- The current rainfall data shows that we are tracking towards an above average rain year

Monthly Investment Policy Report

Pursuant to Section 8.A of the District's Investment Policy, we will be posting a summary of our current investments every month.

Pursuant to Section 8 A. of the Investment Policy
Nipomo Community Services District
Investments
November 30, 2025

<u>Investments</u>	<u>CUSIP</u>	<u>Purchased</u>	<u>Maturity</u>	<u>Yield to Maturity</u>	<u>Par Value(1)</u>
Certificate of Deposit - Oxford Bank	69141NAL8	4/4/2025	4/10/2026	3.90%	\$ 240,000
Certificate of Deposit - Morgan Stanley Salt Lake	61690D2C1	4/8/2025	10/12/2027	4.10%	\$ 244,000
Certificate of Deposit - Morgan Stanley NY	61776NPY3	4/8/2025	10/12/2027	4.10%	\$ 244,000
Subtotal Total					\$ 728,000

(1) Par Value is the Face Value of the investment when it matures

<u>Investments</u>	<u>PMIA Quarter to Date Rate as of 11/30/2025 (2)</u>	
Local Agency Investment Fund-LAIF	4.10%	\$ 14,084,707
Subtotal Total		\$ 14,084,707

(2) Interest accrued daily, paid quarterly
 PMIA-Pooled Money Investment Account

TOTAL \$ 14,812,707

Summary of Electronic Transfers (greater than \$500,000)

<u>Transfer Date</u>	<u>Amount</u>	<u>Transfer From</u>	<u>Transfer To</u>
NONE	NONE	NONE	NONE

Upcoming Water Resource and Other Meetings

1/15/2026	- Blacklake Oversight Committee	2:00 PM	District Board Room
1/19/2026	- MLK Holiday - NCSD Office Closed	All day	
1/20/2026	- NMMA - TG	10:00 AM	Zoom
1/22/2026	- SLO Chapter CSDA Annual Meeting	5:00 PM	Café Roma, SLO
1/28/2026	- NCSD Board Meeting	9:00 AM	District Board Room
2/9/2026	- IWMA Local Task Force	1:00 PM	Teams

Safety Program

- No issues

RECOMMENDATION

Staff seeks direction for format changes or future information your Board would desire to be included in future general manager reports.