NIPOMO COMMUNITY SERVICES DISTRICT

Serving the Community since 1965

REGULAR MEETING MINUTES

SEPTEMBER 23, 2026 AT 9:00 A.M.

JON S. SEITZ BOARD ROOM 148 SOUTH WILSON STREET, NIPOMO, CA

BOARD of DIRECTORS
PHIL HENRY, **PRESIDENT**
TOM GLOVER, **VICE PRESIDENT**
ED EBY, **DIRECTOR**
GARY HANSEN, **DIRECTOR**
JOHN JOYCE, **DIRECTOR**

PRINCIPAL STAFF
RAY DIENZO, **GENERAL MANAGER**
JANA ETTEDDGUE, **FINANCE DIR/ASST GM**
ELIZABETH GAMEZ, **DISTRICT ENGINEER**
FRANCISCO MALDONADO, **OPERATIONS MGR.**
CRAIG STEELE, **GENERAL COUNSEL**

A. CALL TO ORDER AND FLAG SALUTE

President Henry called the Regular Meeting of September 23, 2026, to order at 9:00 a.m. and led the flag salute.

B. ROLL CALL AND PUBLIC COMMENT FOR ITEMS NOT ON AGENDA

At Roll Call, all Directors were present.

There were no public comments.

C. PRESENTATIONS AND REPORTS

C-1) INTRODUCE NEW STAFF MEMBERS

Ray Dienzo, General Manager, introduced new staff members, Ozzy Ortega, Water Operator 1, and Shantell Balderas, Assistant Engineer.

There were no public comments.

C-2) DIRECTORS' ANNOUNCEMENTS OF DISTRICT AND COMMUNITY INTEREST AND REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS, CONFERENCES AND SEMINARS

Director Eby

- *September 1, viewed SLO County Board of Supervisors meeting*
- *September 2, WRAC meeting was cancelled*
- *September 17, attended LAFCO meeting*

Director Henry

- *September 9, attended Board Officers meeting*

Director Glover

- *September 9, attended Board Officers meeting*

Director Joyce

- *September 12, attended Dana Adobe Heritage Day*
- *September 19, attended Nipomo Cruise Night*
- *September 28, will attend SCAC meeting*

There were no public comments.

D. CONSENT AGENDA ***The following items are considered routine and non-controversial by staff and may be approved by one motion if no member of the Board wishes an item removed. If discussion is desired, the item may be removed from the Consent Agenda by a Board member and will be considered separately at the conclusion of the Consent Items. Questions or clarification may be made by the Board members without removal from the Consent Agenda. Individual items on the Consent Agenda are approved by the same vote that approves the Consent Agenda, unless an item is pulled for separate consideration. The recommendations for each item are noted in bracket. Members of the public may comment on the Consent Agenda items.***

D-1) WARRANTS [RECOMMEND APPROVAL]

D-2) APPROVE AUGUST 26, 2026 REGULAR BOARD MEETING MINUTES [RECOMMEND APPROVE MINUTES]

D-3) AUTHORIZE TASK ORDER AND BUDGET AMENDMENT FOR ADDITIONAL CONSTRUCTION MANAGEMENT SERVICES WITH MKN AND ASSOCIATES FOR BLACKLAKE SEWER SYSTEM CONSOLIDATION PROJECT LIFT STATIONS AND BLACKLAKE WASTEWATER RECLAMATION FACILITY DECOMMISSIONING [RECOMMEND AUTHORIZE TASK ORDER IN THE AMOUNT OF $117,854 AND APPROVE RESOLUTION FOR BUDGET AMENDMENT]

D-4) AUTHORIZE CONTRACT AMENDMENT AND BUDGET AMENDMENT FOR ENVIRONMENTAL COMPLIANCE SERVICES FOR BLACKLAKE SEWER SYSTEM CONSOLIDATION PROJECT WITH SWCA ENVIRONMENTAL CONSULTANTS [RECOMMEND AUTHORIZE CONTRACT AMENDMENT AND APPROVE RESOLUTION FOR BUDGET AMENDMENT].

D-5) AUTHORIZE TASK ORDER AND BUDGET ADJUSTMENT FOR ADDITIONAL CONSTRUCTION MANAGEMENT SERVICES WITH MNS ENGINEERS, INC. FOR FRONTAGE ROAD TRUNK SEWER PHASE 1 REPLACEMENT PROJECT [RECOMMEND BY MOTION AND ROLL CALL APPROVE TASK ORDER WITH MNS ENGINEERS, INC. IN THE AMOUNT OF $64,071 AND AUTHORIZE STAFF TO EXECUTE TASK ORDER AND RESOLUTION FOR THE BUDGET ADJUSTMENT].

D-6) DECLARE 2015 FORD F-250 PICKUP TRUCK SURPLUS AND AUTHORIZE SALE [RECOMMEND DECLARE 2015 FORD F-250 PICKUP TRUCK SURPLUS AND AUTHORIZE STAFF TO DISPOSE OF BY SALE]

D-7) AUTHORIZE TASK ORDER AND BUDGET ADJUSTMENT FOR NIPOMO COMMUNITY SERVICES DISTRICT'S REPLACEMENT COMPUTER SYSTEM SERVERS PROJECT [RECOMMEND ADOPT RESOLUTION AUTHORIZING STAFF TO EXECUTE TASK ORDER IN THE AMOUNT OF $122,806.51 WITH CLEVER DUCKS, AUTHORIZE CHANGE ORDER CONTINGENCY IN THE AMOUNT OF $25,000, AND APPROVE A BUDGET ADJUSTMENT OF $48,000].

Elizabeth Gamez, District Engineer, answered questions from the Board.

Ray Dienzo, General Manager, answered questions from the Board.

Francisco Maldonado, Operations Manager, answered questions from the Board.

There were no public comments.

Upon the motion of Director Eby, and seconded by Director Glover, the Board adopted the Consent Agenda.

Vote 5-0-0

YES VOTES	*ABSTAIN*	*ABSENT*
Directors Eby, Glover, Joyce, Hansen, and Henry,	*None*	*None*

RESOLUTION 2026-1776
A RESOLUTION OF THE BOARD OF DIRECTORS OF THE NIPOMO COMMUNITY SERVICES DISTRICT AMENDING THE CONSTRUCTION CONTRACT FOR CONSTRUCTION MANAGEMENT SERVICES FOR BLACKLAKE SEWER CONSOLIDATION PROJECT LIFT STATIONS AND BLACKLAKE WASTEWATER RECLAMATION FACILITY DECOMMISSIONING WITH MKN FOR ADDED SERVICES IN THE AMOUNT OF $117,854

RESOLUTION 2026-1777
A RESOLUTION OF THE BOARD OF DIRECTORS OF THE NIPOMO COMMUNITY SERVICES DISTRICT AMENDING THE CONSTRUCTION CONTRACT FOR ENVIRONMENTAL COMPLIANCE SERVICES FOR BLACKLAKE SEWER CONSOLIDATION PROJECT LIFT STATIONS AND BLACKLAKE WASTEWATER RECLAMATION FACILITY DECOMMISSIONING WITH SWCA ENVIRONMENTAL CONSULTANTS FOR ADDED SERVICES IN THE AMOUNT OF $14,559

RESOLUTION 2026-1778
A RESOLUTION OF THE BOARD OF DIRECTORS OF THE NIPOMO COMMUNITY SERVICES DISTRICT AMENDING THE CONSTRUCTION CONTRACT FOR CONSTRUCTION MANAGEMENT SERVICES FOR FRONTAGE ROAD TRUNK SEWER PHASE 1 REPLACEMENT PROJECT WITH MNS FOR ADDED SERVICES AND APPROVE FISCAL YEAR 2026-2027 BUDGET AMENDMENT IN THE AMOUNT OF $64,071

RESOLUTION 2026-1779
A RESOLUTION OF THE BOARD OF DIRECTORS OF THE NIPOMO COMMUNITY SERVICES DISTRICT AMENDING THE CONSTRUCTION CONTRACT FOR CONSTRUCTION MANAGEMENT SERVICES FOR FRONTAGE ROAD TRUNK SEWER PHASE 1 REPLACEMENT PROJECT WITH MNS FOR ADDED SERVICES AND APPROVE FISCAL YEAR 2026-2027 BUDGET AMENDMENT IN THE AMOUNT OF $64,071

E. ADMINISTRATIVE ITEMS

E-1) CONSIDER 2025 URBAN WATER MANAGEMENT PLAN AND WASTER SHORTAGE CONTINGENCY PLAN [RECOMMEND REVIEW AND PROVIDE COMMENTS, AND SET PUBLIC HEARING FOR NOVEMBER 18, 2026 TO ADOPT UWMP AND WSCP.]

Ray Dienzo, General Manager, introduced the item.

Eileen Shields, P.E., Project Director for Ardurra, presented the item and answered questions from the Board.

Cindy Sevilla Esparaza, P.E., Project Engineer for Ardurra, presented the item and answered questions from the Board.

There were no public comments.

Upon the motion of Director Eby, and seconded by Director Glover, the Board approved the 2025 Urban Water Management Plan and Water Shortage Contingency

Plan and set the public hearing to adopt the UWMP and WSCP for November 18, 2026 at 9:00a.m.

Vote 5-0-0

YES VOTES	ABSTAIN	ABSENT
Directors Eby, Glover, Joyce, Hansen, and Henry	None	None

E-2) CONSIDER APPROVAL OF THE UPDATED NIPOMO COMMUNITY SERVICES DISTRICT 2026 STRATEGIC PLAN [RECOMMEND APPROVAL OF THE UPDATED NCSD 2026 STRATEGIC PLAN]

Ray Dienzo, General Manager, presented the item and answered questions from the Board.

There were no public comments.

Upon the motion of Director Eby, and seconded by Director Hansen, the Board approved the 2026 Strategic Plan.

Vote 3-2-0

YES VOTES	NO	ABSTAIN
Directors Eby, Hansen, and Henry	Joyce, Glover	None

E-3) CONSIDER CHANGE TO THE SOLID WASTE FRANCHISE FEE [RECOMMEND ADOPT RESOLUTION TO APPROVE REDUCTION IN FRANCHISE FEE]

Ray Dienzo, General Manager, presented the item and answered questions from the Board.

There were no public comments.

Upon the motion of Director Glover, and seconded by Director Eby, the Board adopted the resolution.

Vote 5-0-0

YES VOTES	ABSTAIN	ABSENT
Directors Glover, Eby, Joyce, Hansen, and Henry	None	None

RESOLUTION 2026-1780
A RESOLUTION OF THE BOARD OF DIRECTORS OF THE NIPOMO COMMUNITY SERVICES DISTRICT APPROVING THE FOURTH AMENDMENT TO THE AMENDED AND RESTATED SOLID WASTE, RECYCLABLE MATERIALS, AND ORGANIC MATERIALS COLLECTION FRANCHISE AGREEMENT BETWEEN THE NIPOMO COMMUNITY SERVICES DISTRICT AND SOUTH COUNTY SANITARY SERVICES, INC.

F. GENERAL MANAGER'S REPORT

Ray Dienzo, General Manager, presented the item and answered questions from the Board.

Francisco Maldonado, Operations Manager, answered questions from the Board.

There were no public comments

G. COMMITTEE REPORTS

None

H. DIRECTORS' REQUESTS TO STAFF AND SUPPLEMENTAL REPORTS

None

I. CLOSED SESSION ANNOUNCEMENTS

Craig Steele, Legal Counsel, announced that there would be closed session on both items.

1) CONFERENCE WITH DISTRICT LEGAL COUNSEL RE: PENDING LITIGATION PURSUANT TO GC §54956.9

   a. SMVWCD V. NCSD (SANTA CLARA COUNTY CASE NO. CV 770214, SIXTH APPELLATE COURT CASE NO. H032750, AND ALL CONSOLIDATED CASES)

2) ANNUAL PERFORMANCE REVIEW PROCESS OF DISTRICT GENERAL MANAGER PURSUANT TO GOVERNMENT CODE SECTION §54957

J. ADJOURN TO CLOSED SESSION

The Board adjourned to closed session at 10:30 a.m.

K. OPEN SESSION

Craig Steele, Legal Counsel, announced there were no reportable actions in closed session.

ADJOURN MEETING

President Henry adjourned the meeting at 11:25 a.m.

MEETING SUMMARY	HOURS & MINUTES
Regular Meeting	1 hours 30 minutes
Closed Session	0 hours 55 minutes
TOTAL HOURS	2 hours 25 minutes

Respectfully submitted,

Raymond Dienzo 10/28/2026

Ray Dienzo, General Manager and Secretary to the Board Date