

# **NIPOMO COMMUNITY SERVICES DISTRICT**

**THURSDAY SEPTEMBER 20, 2012**

**9:00 A.M.**

## **SPECIAL MEETING NOTICE & AGENDA PERSONNEL COMMITTEE**

---

---

### **COMMITTEE MEMBERS**

LARRY VIERHEILIG, CHAIRMAN  
DAN A. GADDIS, MEMBER

### **PRINCIPAL STAFF**

MICHAEL S. LEBRUN, GENERAL MANAGER  
LISA BOGNUDA, ASST GM/FINANCE DIRECTOR  
JON SEITZ, GENERAL COUNSEL

**MEETING LOCATION - District Board Room  
148 S. Wilson Street, Nipomo, California**

1. **CALL TO ORDER, FLAG SALUTE AND ROLL CALL**
  
2. **CONSIDER UPDATES AND CHANGES TO PERSONNEL POLICIES AND PROCEDURES TO ESTABLISH A JOB DESCRIPTION AND SALARY RANGE FOR ASSISTANT ENGINEER**  
  
ACTION RECOMMENDED: REVIEW PROPOSED JOB DESCRIPTION AND SALARY RANGE, PROVIDE STAFF DIRECTION, MAKE RECOMMENDATION TO BOARD OF DIRECTORS
  
3. **CONSIDER UPDATES AND CHANGES TO PERSONNEL POLICIES AND PROCEDURES TO REVISE THE JOB DESCRIPTION FOR UTILITY OPERATOR/WATER QUALITY TECHNICIAN INCLUDING REVISION OF THE SALARY RANGE FOR THE POSITION**  
  
ACTION RECOMMENDED: REVIEW PROPOSED CHANGES TO JOB DESCRIPTION AND SALARY RANGE, PROVIDE STAFF DIRECTION, MAKE RECOMMENDATION TO BOARD OF DIRECTORS
  
4. **ADJOURN**